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ASIAN ART COMMISSION

AGENDAS AND MINUTES

1989

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ASIAN ART MUSEUM
OF SAN FRANCISCO

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AGENDA

ASIAN ART COMMISSION

Tuesday, January 10, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

There will be an opportunity for public comment before action is taken on any agenda item.

Commissioners

MRS. BRAYTON WILBUR, JR.
CHAIRMAN

HATSURO AIZAWA

MRS. JOHN B. BUNKER

BROOK H. BYERS

ALEXANDER D. CALHOUN

MRS. DANIEL E. CHU

WILLARD G. CLARK

MRS. RICHARD DIRICKSON, JR.

PETER F. DRUCKER

LAURA ENOS

WARREN W. FAUS

ROGER J. FLEISCHMANN

R. GWYN FOLLIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

THOMAS J. KLITGAARD

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DONALD R. MEYER

JAMES E. O'BRIEN

CHARLES HALL PAGE

MRS. ROBERT SELLER

RICHARD F. SHELTON

MRS. HART H. SPIEGEL

DEEPA THOMAS

DR. HAYDN WILLIAMS

JOHN E. WILLIAMS

Honorary Commissioners

MRS. ADRIAN GRUHN

RICHARD GUMP

JAQI ELIN H. HUMI

GEORGE F. JEWETT, JR.

EDWARD M. NAGEI

MRS. WALTER H. SHORENSTEIN

RAND CASTILE
DIRECTOR

CLARENCE F. SHANGRAW
CHIEF CURATOR

1. Call to Order
2. Approval of Minutes of November 22, 1988 Meeting
3. Approval of Resolution No. C89-001, Authorization to Purchase Chinese Embroidered Reliquary Cover
4. Approval of Resolution C89-002, Authorization to City Controller to Transfer Funds and to Reimburse the Asian Art Museum Foundation for the Purchase of a Chinese Embroidered Reliquary Cover
5. Chairman's Report
 - a. Charter Commission - Approval of Resolution No. C89-003, Resolution Confirming and Continuing the Asian Art Commission's Administration of the Asian Art Museum
 - b. Approval of Resolution C89-004, Adoption of Amended Bylaws for the Asian Art Commission
 - c. Progress of Odyssey through the Orient
 - d. Presentation to James M. Gerstley
 - e. Other Informational Items
6. Director's Report
 - a. Reinstallation of Japanese Galleries
 - b. Other Informational Items
7. Deputy Director's Report
 - a. Personnel Update
 - b. Report on City Budget
 - c. Other Informational Items
8. Chief Curator's Report
 - a. Xian Exhibition
 - b. Tibetan Exhibition
 - c. Indonesian Exhibition

ASIAN ART MUSEUM
OF SAN FRANCISCO
GOLDEN GATE PARK
SAN FRANCISCO, CA 94118
TELEPHONE (415) 668-8921
FAX (415) 668-8928



9. Committee Reports and Action Items

- a. Search Committee - Approval of Resolution C90-005, Authorizing the Chairman of the Commission to Enter into an Agreement with a Search Firm
- b. Marketing Committee
- c. Connoisseurs Council
- d. Other Committee Reports as needed

10. Reports from Associated Groups

- a. Asian Art Museum Foundation, Mrs. Brayton Wilbur, Jr.
- b. Fine Arts Museums, Mrs. W. Robert Phillips
- c. Society for Asian Art, Mrs. Neil D. Chaitin
- d. The Museum Society, Mrs. Hart H. Spiegel
- e. Docent Council, Mrs. James J. Connell

11. Public Comment - At this time members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit the total testimony to thirty minutes.

12. Approval of Meeting Schedule

Executive Committee Meetings

Executive Committee meetings will be held at 10:30 A.M. in the Conference Room on the second floor of the Asian Art Museum on:

February 7, 1989
April 4, 1989
June 6, 1989
August 1, 1989

Full Commission Meetings

Full Commission meetings will be held at 2:00 P.M. in the Conference Room on the second floor of the Asian Art Museum on:

March 7, 1989
May 2, 1989
July 11, 1989
September 12, 1989 - Annual Meeting



Agenda
Asian Art Commission
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13. Executive Session to Discuss Director's Contract

14. Future Events

| <u>Date</u> | <u>Time</u> | <u>Event</u> |
|-------------|-------------|----------------------------|
| February 8 | 5:30 P.M. | Nien Cheng Lecture |
| February 8 | 6:30 P.M. | Nien Cheng Reception |
| February 9 | 6-10:00 P. | Odyssey through the Orient |

15. Adjournment

1-018



January 10, 1989

CITY AND COUNTY
OF SAN FRANCISCO

ASIAN ART COMMISSION

ASIAN ART MUSEUM
OF SAN FRANCISCO
THE AVERY BRUNDAGE
COLLECTION

ASIAN ART COMMISSION

RESOLUTION NO. C89-001

**Approval of Purchase of Embroidered Reliquary Cover
and Reimbursement to the Asian Art Museum Foundation**

Commissioners

MRS. BRAYTON WILBUR, JR.
CHAIRMAN

HATSURO AIZAWA
MRS. JOHN B. BUNKER
BROOK H. BYERS
ALEXANDER D. CALHOUN
MRS. DANIEL E. CHU
WILLARD G. CLARK
MRS. RICHARD DIRICKSON, JR.
PETER F. DRUCKER
LAURA ENOS
WARREN W. FAUS
ROGER J. FLEISCHMANN
R. GWIN FOLIS
JAMES M. GERSTLEY
CARL D. GUSTAVSON
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JONG H. LEE
MRS. LEWIS LOWE
DONALD R. MEYER
JAMES E. O'BRIEN
CHARLES HALL PAGE
MRS. ROBERT SELLER
RICHARD F. SHELTON
MRS. HART H. SPIEGEL
DEEPA THOMAS
DR. HAYDN WILLIAMS
JOHN F. WILLIAMS

Honorary Commissioners

MRS. ADRIAN GRUHN
RICHARD GUMP
JAQUELIN H. HUME
GEORGE F. JEWETT, JR.
EDWARD M. NAGEL
MRS. WALTER H. SHORENSTEIN

RAND CASTILE
DIRECTOR

CLARENCE F. SHANGRAW
CHIEF CURATOR

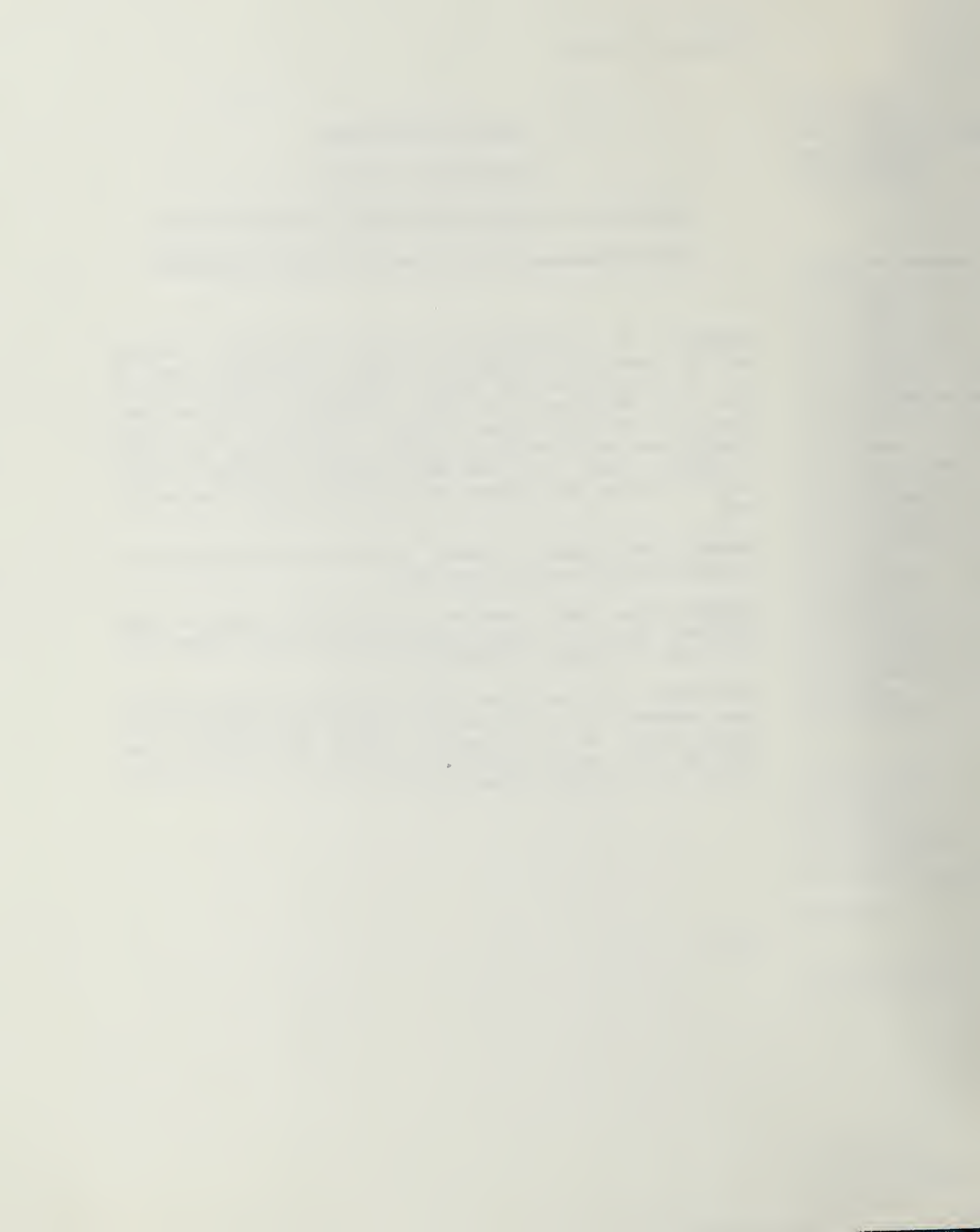
WHEREAS, the Acquisitions and Loans Committee resolved at its meeting on February 3, 1988 to acquire a work of art for the Asian Art Museum from Plum Blossoms (Int.) Ltd., of Hong Kong, and also resolved to seek purchase funds for the art object, which is described as a rare needle-loop embroidered reliquary cover in the shape of a Chinese coin, ca. 12th-14th centuries, priced at U.S. \$80,000 (Asian Art Museum Registration Number R87-44.2); and

WHEREAS, The Asian Art Museum Foundation has advanced the funds to purchase said object; and

WHEREAS, The funds adequate to cover the cost of this purchase have now become available from the payment of an insurance claim; now, therefore, be it

RESOLVED, that the Asian Art Commission hereby approves the purchase of the reliquary cover and requests the reimbursement to the Asian Art Museum Foundation of the \$80,000 plus other expenses incidental to the purchase of the above referenced art object.

1-045





ASIAN ART MUSEUM
OF SAN FRANCISCO

AGENDA ITEM 4

CITY AND COUNTY
OF SAN FRANCISCO

January 10, 1989

ASIAN ART COMMISSION

ASIAN ART MUSEUM
OF SAN FRANCISCO
THE AVERY BRUNDAGE
COLLECTION

ASIAN ART COMMISSION

RESOLUTION NO. C89-002

**Authorization to City Controller to Transfer Funds and to
Reimburse the Asian Art Museum Foundation
for the Purchase of an Embroidered Reliquary Cover**

Commissioners

MRS. BRAYTON WILBUR, JR.
CHAIRMAN
HATSURO AIZAWA
MRS. JOHN B. BUNKER
BROOK H. BYERS
ALEXANDER D. CALHOUN
MRS. DANIEL E. CHU
WILLARD G. CLARK
MRS. RICHARD DIRICKSON, JR.
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DEEPA THOMAS
DR. HAYDN WILLIAMS
JOHN F. WILLIAMS

RESOLVED, that the Asian Art Commission does hereby authorize the Controller of the City and County of San Francisco to transfer \$131,000 from Transaction Code 003, Index Fund 042168 to Transaction Code 214, Index Fund 402156; and, be it further

RESOLVED, that \$80,000 of these funds is to be paid to the Asian Art Museum Foundation of San Francisco in reimbursement for its purchase of an Embroidered Reliquary Cover for the Asian Art Museum.

Honorary Commissioners

MRS. ADRIAN GRUHN
RICHARD GUMP
JAQUELIN H. HUME
GEORGE F. JEWETT, JR.
EDWARD M. NAGEL
MRS. WALTER H. SHORENSTEIN

1-038

RAND CASTLE
DIRECTOR

CLARENCE F. SHANGRAW
CHIEF CURATOR

ASIAN ART MUSEUM
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GOLDEN GATE PARK
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TELEPHONE (415) 668-8921
FAX (415) 668-8928





ASIAN ART MUSEUM
OF SAN FRANCISCO
January 10, 1989

AGENDA ITEM 5 (a)

ASIAN ART COMMISSION

RESOLUTION NO. C89-003

Resolution Confirming and Continuing the

Asian Art Commission's Administration of the

Asian Art Museum

Commissioners

MRS BRAYTON WILBUR, JR.
CHAIRMAN

HATSURO AIZAWA

MRS JOHN B BUNKER

BROOK H. BYERS

ALEXANDER D. CALHOUN

MRS DANIEL E. CHU

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EDWARD M. NAGEL

MRS WALTER H. SHORENSTEIN

RAND CASTLE
DIRECTOR

CLARENCE F. SHANGRAW
CHIEF CURATOR

WHEREAS, the Asian Art Commission was created in 1969 pursuant to the Second Supplemental Agreement between the City and County of San Francisco and Avery Brundage; and

WHEREAS, the Asian Art Museum of San Francisco has been administered by the Asian Art Commission in accordance with the terms of the City's agreements with Avery Brundage and in the implementing legislation and agreement, that is, San Francisco Administrative Code 28.10 et seq. and the Management Agreement, dated July 2, 1969, between the Commission (then known as the Committee of Asian Art and Culture) and the Board of Trustees of The Fine Arts Museums of San Francisco (then the Board of the M. H. deYoung Memorial Museum); and

WHEREAS, the provisions of the Brundage agreements, the Administrative Code and the Management Agreement have now been expanded upon and codified in Charter Section 3.630 approved by the voters as Proposition N on the November 8, 1988 ballot; and

WHEREAS, the Asian Art Commission is now a Charter Commission and the Asian Art Museum of San Francisco is a department of the City and County of San Francisco under the jurisdiction of the Asian Art Commission; now, therefore, be it

RESOLVED, that the Asian Art Commission hereby confirms and continues its administration of the Asian Art Museum of San Francisco pursuant to the City's agreements with Avery Brundage and other donors and Sections 3.630 et seq. of the Charter of the City and County of San Francisco.

1-047

ASIAN ART MUSEUM
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ASIAN ART MUSEUM
OF SAN FRANCISCO
January 10, 1989

AGENDA ITEM 5 (a)

ASIAN ART COMMISSION

RESOLUTION NO. C89-003

**Resolution Confirming and Continuing the
Asian Art Commission's Administration of the
Asian Art Museum**

CITY AND COUNTY
OF SAN FRANCISCO

ASIAN ART COMMISSION

ASIAN ART MUSEUM
OF SAN FRANCISCO
THE AVERY BRUNDAGE
COLLECTION

Commissioners

MRS. BRAYTON WILBUR, JR.
CHAIRMAN
HATSURO AIZAWA
MRS. JOHN B. BUNKER
BROOK H. BYERS
ALEXANDER D. CALHOUN
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WHEREAS, the Asian Art Commission is now a Charter Commission and the Asian Art Museum of San Francisco is a department of the City and County of San Francisco under the jurisdiction of the Asian Art Commission; now, therefore, be it

RESOLVED, that the Asian Art Commission hereby confirms and continues its administration of the Asian Art Museum of San Francisco pursuant to the City's agreements with Avery Brundage and other donors and Sections 3.630 et seq. of the Charter of the City and County of San Francisco.

1-047



CITY AND COUNTY
OF SAN FRANCISCO

January 10, 1989

ASIAN ART COMMISSION

ASIAN ART MUSEUM
OF SAN FRANCISCO
THE AVERY BRUNDAGE
COLLECTION

ASIAN ART COMMISSION

RESOLUTION NO. C89-004

Amendment of Bylaws

Commissioners

MRS. BRAYTON WILBUR, JR.
CHAIRMAN

HATSURO AIZAWA

MRS. JOHN B. BUNKER

BROOK H. BYERS

ALEXANDER D. CALHOUN

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DIRECTOR

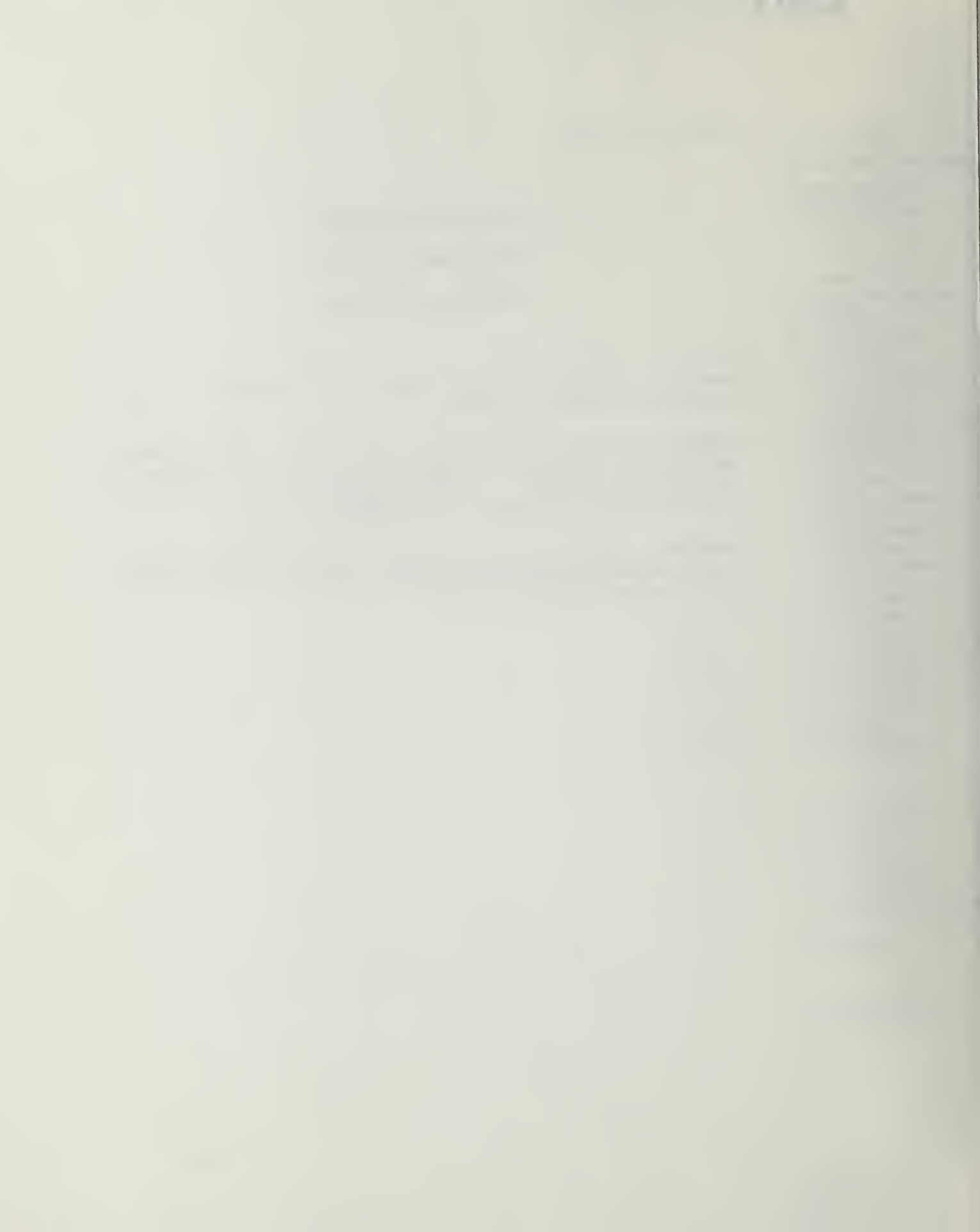
CLARENCE F. SHANGRAW
CHIEF CURATOR

WHEREAS, The Bylaws of the Asian Art Commission have not been amended since 1977; and

WHEREAS, The first meeting of the Asian Art Commission established pursuant to Section 3.630 of the Charter of the City and County of San Francisco is an appropriate time to update the Bylaws; now, therefore, be it

RESOLVED, That the Bylaws of the Asian Art Commission are hereby amended to read as provided in the proposed Amendment to the Bylaws attached hereto.

1-044





January 10, 1989

CITY AND COUNTY
OF SAN FRANCISCO

ASIAN ART COMMISSION

ASIAN ART MUSEUM
OF SAN FRANCISCO
THE AVERY BRUNDAGE
COLLECTION

Explanation of Proposed Amendments to Bylaws

Article II - The applicable Charter provisions are substituted for the Administrative Code provisions which have been superseded.

Article IV, Section 2 - The removal provisions are deleted; removal of Commissioners is now governed by other provisions in the Charter.

Article IV, Section 4 - The requirement to vote provision is required by Charter Section 3.500(a).

Article V, Section 1 - "Treasurer" is substituted for the title, "Chief Financial Officer," here and throughout the remainder of the Bylaws.

Article V, Section 4 - We have deleted the description of the Chairman as the "Chief Executive Officer" and of the reference to the Mayor as a source of direction to the Chairman. Under Section 3.632, the Director of the Museum is the Administrative Head of the Museum, not the Chairman of the Commission. Also pertinent to removing these references are Charter Section 3.500 which provides:

"Except for the purpose of inquiry, each board or commission, in its conduct of affairs under its control, shall deal with such matters solely through its executive officer,"

and, Charter Section 3.101,

"Except for the purpose of inquiry, the mayor shall deal with the administrative service ... or other functions for which elective officials or boards or commissions are responsible, solely through the elective official, the board or commission or the chief executive officer of such board or commission concerned."

Article V, Section 4, (a) - The practice has been for the Chairman to designate who would serve as Acting Chairman in her absence.

Commissioners

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CHAIRMAN

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BROOK H. BYERS

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Article V, Section 4, (d) - The duties of the Treasurer have been amended to reflect the current responsibilities and the prohibition on interference with administrative affairs cited above.

Article VI, Section 1 - The word "governance" has been substituted for "administration" to avoid the suggestion of involvement in the day-to-day administration. The quorum requirement under Charter Section 3.500 is a majority of members, thus the quorum for the full Commission is 14 members, not 9.

Article VI, Section 2 - Provisions in the Brown Act require that the place be designated by resolution of the governing body.

Article VI, Section 2, (b) - Under the Brown Act, all meetings must be noticed. Further, the date of the Annual Meeting is changed from the first to the second Tuesday in September because of the difficulty in getting a quorum right after Labor Day.

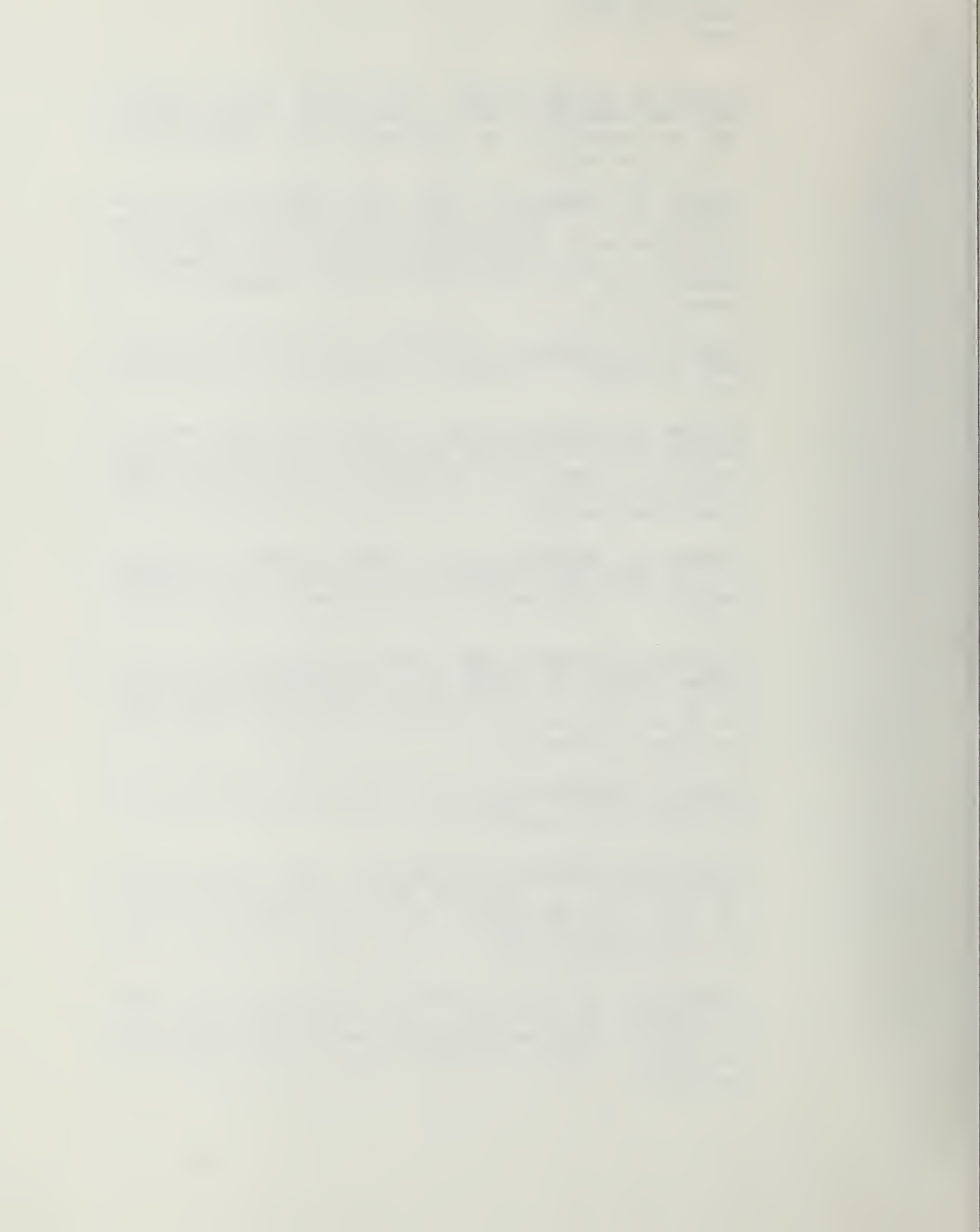
Article VI, Section 2, (c) - Again, notice is required and the Brown Act requires that the time of all regular meetings be established by resolution of the governing body.

Article VI, Section 2, (d) - Special meetings were generally called only in an emergency so we proposed reducing the amount of notice to the minimum which is permitted under the Brown Act, which is 24 hours. The other requirements came from the Brown Act.

Article VI, Section 2, (e) - The waiver of notice and consent provisions did not comply with the Brown Act requirements. The substituted provision does.

Article VII, Section 1, (a) and (b) - Again, these proposed amendments are to bring the Bylaws into conformity with the Brown Act requirements relating to notice of meetings and the requirement that a public body can only act when it is sitting as a body.

Article IX - Except for written contracts, the provisions of Article IX are really not applicable given City procedures. The new Article IX is lifted directly from The Fine Arts Museums' Bylaws because it does seem to be applicable.



Explanations of Proposed Amendments to Bylaws
January 10, 1989
Page: 3

Article X, Article XI - These articles are required by the provisions of the San Francisco Administrative Code and the Brown Act, respectively.

Key: Additions are underlined;
Deletions are in brackets.

PROPOSED AMENDMENT TO
BYLAWS
OF
THE ASIAN ART COMMISSION

ARTICLE I

Name

The name of the Commission shall be the Asian Art Commission;
and it is sometimes herein referred to as "the Commission."

ARTICLE II

Authority, Functions and Purposes

The authority, functions and purposes of the Commission are
as set forth in [Sec. 28.13, Article II, Chapter 28 of the San
Francisco Administrative Code,] Section 3.630 et seq. of the
Charter of the City and County of San Francisco, a copy of which
is attached hereto. As a duly established part of the government
of the City and County of San Francisco, the commission may perform
all things incidental or appropriate to the achievement of, and
consistent with, the foregoing authority, functions and purposes.

ARTICLE III

Offices

The principal office for the transaction of the business of the Commission shall be at the Asian Art Museum of San Francisco, Golden Gate Park, San Francisco, California, or at such other place as the Commission may from time to time determine. The Commission may also have offices at such other places as it may from time to time appoint or as the purposes of the Commission may require.

ARTICLE IV

Members

Section 1. The Commission shall consist of 27 members to be appointed by the Mayor of the City and County of San Francisco. Nine of the members who are first appointed shall be designated to serve for terms of one year, nine for two years, and nine for three years from the dates of their appointment. Thereafter, members shall be appointed by the Mayor for a term of office of three years except that all of the vacancies occurring during a term shall be filled for the unexpired term. A member shall hold office until his successor has been appointed and qualified. A member shall not be nominated for a third consecutive term unless in exceptional circumstances. The members of the Commission are hereby designated as officers of the City and County but they shall serve without

compensation. Commission members need not be residents of the City and County.

Section 2. Any member of the Commission may withdraw from membership by resignation in writing lodged with the Secretary of the commission who shall thereupon promptly notify the Mayor of such resignation. [Any member may be removed from his position because of failure to perform his duties as such member. Such removal shall be made by a vote of two-thirds of the remaining members at a special meeting duly called for the purpose; provided, however, that such removal must be approved by the Mayor before becoming effective.]

Section 3. In filling vacancies in membership occurring in the commission by reason of resignation, expiration of term, or other cause, the Mayor shall solicit nominations from the Commission and he or she shall give due consideration to such nominees in filling such vacancies to the end that members of the Commission shall be substantially representative of the fields of Asian Art and culture by reason of their knowledge, experience, education, training, interest or activity therein.

Section 4. Each member of the Commission or the Executive Committee present at a meeting must vote for or against any

particular action put before the Commission unless excused from voting by a motion adopted by a majority of the members present.

ARTICLE V

Officers

Section 1. The officers of the Commission shall be a Chairman, three Vice Chairmen, a [Chief Financial Officer] Treasurer, a Secretary, and such additional officers as the Commission may from time to time consider desirable. Any member of the Commission may be nominated for election as an officer. Officers shall serve so long as they remain members of the Commission for a term of two years from and after their election or until their successors are elected except in the case of their earlier death, resignation or removal. The Chairman shall not be elected for a third consecutive term unless in exceptional circumstances.

Section 2. The Commission shall elect a Chairman from among its members as hereinafter provided.

Section 3. Election of officers shall be held once every two years at such time and place as the Commission may determine. Officers shall be elected by ballot of the members present and constituting a quorum at a meeting duly specified as an election meeting. Nominated members receiving the greatest number of votes for their nominated office shall be designated officers of the Commission until the next succeeding election. In the event that

two or more nominees for any single office shall receive an equal number of votes, the existing Executive Committee, as hereinafter described, shall designate which nominee so receiving an equal number of votes shall be the officer for the succeeding term. Between elections, the Executive Committee shall fill any vacancies, created by reason of death, resignation or removal of any officer, or by reason of an interim increase in the authorized number of officers. Any officer may resign or be removed from office in the same manner as hereinbefore provided with respect to resignation and removal of members.

Section 4.

a.) Chairman. The Chairman shall [be the Chief Executive Officer of the Commission. He shall exercise general supervision over and shall manage directly the business and affairs of the Commission. He shall] preside at all meetings of the Commission and the Executive Committee and shall do and perform such other duties as [the Mayor,] the Commission or the Executive Committee may from time to time prescribe. In the absence or disability of the Chairman, any Vice Chairman designated by the the Chairman or the Executive Committee shall act in the place and stead of the Chairman.

b.) Vice Chairman. Each Vice Chairman shall perform such duties as may be prescribed by the Chairman, the Commission or Executive Committee.

c.) Secretary. The Secretary shall keep the minutes of all meetings of the Commission and Executive Committee and shall,

in general, perform all duties incidental to the office of Secretary and perform such other duties as may be prescribed by the Chairman, the Commission or Executive Committee.

d.) [Chief Financial Officer.] Treasurer. The [Chief Financial Officer] Treasurer [shall cause to be kept regular, true, and full accounts of all receipts and disbursements and shall make detailed reports of the same to the Commission or Executive Committee when called upon. He shall act as liaison with the Assistant Director, Administrative of the Asian Art Museum] shall serve as Chairman of the Finance Committee, make appropriate reports to the Commission or Executive Committee when called upon and perform such duties as may be prescribed by the Chairman, the Commission, or the Executive Committee.

e.) Other Officers. Each additional officer, if any, shall perform such duties as may be prescribed by the Chairman, the Commission, or the Executive Committee.

ARTICLE VI

Government and Meetings of the Commission

Section 1. The whole Commission may perform any act necessary, or expedient for the [administration] governance of the affairs and attainment of the purposes of the Commission. Except as otherwise provided in these by-laws, the business and affairs of the Commission shall be managed by the whole Commission, acting by majority vote of members present and constituting a quorum at any meeting of the whole Commission. At any meeting of the whole Commission, the presence of [9] 14 members in person shall be necessary to constitute a quorum.

Section 2.

a.) Place of Meetings. Meetings (whether annual, regular, or special) of the whole Commission shall be held at such time and place as may be designated from time to time by resolution of the Commission [the Executive Committee].

b.) Annual Meetings. The annual meeting of the whole Commission[, of which no notice need be given,] shall be held at the hour of two o'clock in the afternoon on the [first] second Tuesday in September of each year, if not a legal holiday, and if a legal holiday, then on the next succeeding business day not a legal holiday. Said annual meeting shall be held for the purpose of making reports of the affairs of the Commission and for the transaction of such other business as may properly come before the

REPORT

ON THE PROGRESS OF THE WORK DURING THE YEAR 1900

The first part of the report deals with the work done during the year. It is divided into two main sections: the first section deals with the work done in the laboratory, and the second section deals with the work done in the field. The first section is divided into three parts: the first part deals with the work done in the laboratory, the second part deals with the work done in the field, and the third part deals with the work done in the laboratory. The second section is divided into two parts: the first part deals with the work done in the field, and the second part deals with the work done in the laboratory.

The second part of the report deals with the results of the work. It is divided into two main sections: the first section deals with the results of the work done in the laboratory, and the second section deals with the results of the work done in the field. The first section is divided into three parts: the first part deals with the results of the work done in the laboratory, the second part deals with the results of the work done in the field, and the third part deals with the results of the work done in the laboratory. The second section is divided into two parts: the first part deals with the results of the work done in the field, and the second part deals with the results of the work done in the laboratory.

meeting. The annual meeting, if appropriate, may also serve as the occasion for election of officers if duly specified as an election meeting and notice thereof is served in the manner prescribed for special meetings.

c.) Regular Meetings. In addition to the Annual Meeting, there shall be at least three additional regular meetings of the whole Commission[, of which no notice need be given,] which shall be held at such time as the [whole] Commission may fix by resolution from time to time.

d.) Special Meetings. Special Meetings of the whole Commission may be called at any time by the Chairman or by a majority of the members of the Commission. [the Executive Committee.] Written notice of the time and place of any such special meeting shall be delivered personally to each member or by mail or other written communication at least [five days] twenty-four hours before the meeting. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at those meetings by the Commission. The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public.

e.) Waiver of Notice and Consent. [The transaction of business at any meeting of the whole Commission, however called and noticed or wherever held, shall be as valid as though had at a meeting duly held after regular call and notice, if a quorum is present, and if, either before or after the meeting, a majority of

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part outlines the various methods and tools used to collect and analyze data. It mentions the use of surveys, interviews, and focus groups to gather information from stakeholders. Additionally, it discusses the application of statistical software to process and interpret the collected data.

3. The third part describes the results of the data analysis. It highlights the key findings and trends identified during the study. These findings are presented in a clear and concise manner, using tables and graphs to illustrate the data where appropriate.

4. The fourth part provides a detailed discussion of the implications of the findings. It explores how the results can be used to inform decision-making and to develop strategies for improving the organization's performance. It also addresses any limitations of the study and suggests areas for future research.

5. The final part of the document is a conclusion that summarizes the main points of the report. It reiterates the importance of the findings and the need for continued monitoring and evaluation of the organization's activities.

the members not present sign a written waiver or notice, a consent to holding such meeting, or an approval of the minutes thereof. All such waivers, consents or approvals shall be filed with the Commission records or made a part of the minutes of the meeting.] The written notice of any meeting may be dispensed with as to any member who at or prior to the time the meeting convenes files with the Secretary of the Commission a written waiver of notice. The waiver may be given by telegram. The written notice may also be dispensed with as to any member who is actually present at the time the meeting convenes.

ARTICLE VII

Executive Committee and Subcommittees

Section 1.

a.) The Executive Committee shall be comprised of nine members of the Commission, including officers, four or five chairmen of subcommittees selected by the Chairman or those members of the Commission appointed by the Chairman. The Executive Committee shall have the authority to act on behalf of the Commission; provided, however, that all authority granted to the Executive Committee may be revoked by the whole Commission at any time; but all actions taken by the Executive Committee or under authority granted by it while its authority shall remain unrevoked by the whole Commission shall be and remain effectual and valid for all purposes. Action may be taken by the Executive Committee [with

or without a meeting, so long as such action is taken] with the approval of a majority of its existing members. [Any action taken without a meeting shall be recorded in the minutes of the meeting of the Executive Committee next following such action.]

b. The place of Executive Committee meetings and the notice for regular and special meetings of the Executive Committee shall be the same as for the Commission as a whole, except that special meetings may be called [Meetings of the Executive Committee may be called at any time] by the Chairman or a majority of the members of the Executive Committee [any two officers other than the Chairman without requirement of notice, and may otherwise be periodically held without notice at such time and place as the Executive Committee may from time to time determine.]

Section 2. The Commission members shall appoint a Nominating Committee which shall consist of no less than three and no more than five Commissioners. Members of the Nominating Committee shall serve one year terms and shall select their own chairman. The Nominating Committee shall present to the Commission at least one week prior to any Commission meeting at which members for the Commission are to be selected for recommendation to the Mayor a list of proposed nominees. The Nominating Committee, also, shall present to the Commission at least one week prior to any Commission meeting at which officers are to be elected a list of proposed nominees. Except in exceptional circumstances, the Nominating Committee shall not recommend nomination of the Chairman or of a member for a third consecutive term.

Section 3. The Commission, or the Executive Committee, may create such other subcommittees as may be desirable for the administration of the affairs and attainment of the objectives of the Commission. To this end, the commission, or Executive Committee, whichever appropriate, may determine the scope of authority, if any, as may be lawfully exercised by such subcommittees; designate and appoint the members of such subcommittees so created; fix the terms of membership upon any such subcommittees; and fill any vacancy as may occur therein.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part outlines the various methods and techniques used to collect and analyze data. It includes a detailed description of the experimental procedures and the statistical tools employed.

3. The third part presents the results of the study, showing the trends and patterns observed in the data. It includes several tables and graphs to illustrate the findings.

4. The fourth part discusses the implications of the results and provides recommendations for future research. It highlights the areas that need further investigation and the potential applications of the findings.

5. The final part concludes the document by summarizing the key points and reiterating the importance of the study.

ARTICLE VIII

Agents and Representatives

To the extent authorized or permitted by law, and so far as, may be consistent with these bylaws, the Executive Committee may appoint such agents and representatives of the Commission with such powers and to perform such acts or duties of the Commission as the Executive Committee may see fit.

[ARTICLE IX

Written Instruments

All checks, drafts, demands for money and notes of the Commission, and all written contracts of the Committee, shall be signed by such officer or officers, agent or agents, as the Executive Committee may from time to time by resolution designate.]

ARTICLE IX

Execution of Contracts

The Commission may authorize any officer, employee or other agent of the Asian Art Museum of San Francisco to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Asian Art Museum of San Francisco, and such authority may be general or confined to specific instances.

ARTICLE X

Public Testimony

A member of the public shall be allowed to give testimony prior to action being taken on any item by the Commission or the Executive Committee at a public meeting. The Chairman may place a limit on testimony; provided, the limit shall not be less than three minutes for each speaker on each item. A member of the public shall announce his or her name and address prior to giving testimony. (S.F. Administrative Code Section 16.5-1)

ARTICLE XI

Public Comment

A member of the public shall be allowed to address the Commission or Executive Committee on items of interest to the public that are within the subject matter jurisdiction of the Commission. Members of the public may address the Commission for up to three minutes. The Chairman or the Commission may limit the total testimony to 30 minutes. (Government Code Section 54954.3)

ARTICLE XII

Adoption, Amendment or Repeal of Bylaws

Bylaws may be adopted, amended or repealed by the affirmative vote of a majority of the whole commission. Know all men by these presents: that we, the undersigned, being the Chairman and Secretary of the Asian Art Commission, hereby affirm that the foregoing Bylaws have been adopted as the amended Bylaws of said Commission.

IN WITNESS WHEREOF, we have hereunto subscribed our names this ____ day of _____, 19__.

Chairman

Secretary

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MEMORANDUM
January 4, 1989

TO: Commissioners and Trustees

FROM: Judith L. Teichman
Deputy Director

SUBJECT: Personnel Update

Registration

We have submitted a request to our budget analyst in the Mayor's Office for a supplemental appropriation to add a "senior registrar" to our budget for the current year. Anticipating the request, we advertised both the registrar and the senior registrar positions in the December issue of AVISO, the newsletter of the American Association of Museums. We have delayed meeting with the examinations unit in Civil Service to examine for the registrar position until we have an answer on our request to the Mayor's Office as that answer will affect the organization of the duties in the department. Our associate registrar, Barbara Geib, will become acting registrar on January 15 when Jack Foss leaves. If she is available, we may have to increase Dawn Morton to full-time at least until we are able to back fill Jack's position, which will not open until April.

Operations

Advertisements and announcements have been placed for the Foundation-funded position we are calling "Operations Analyst." We placed ads in the January 1 issue of the *Chronicle/Examiner* and the January 6 issue of *Asian Week*. The United Way supported Management Center will run an ad in their January 11 issue of *Opportunity NOCS*. Announcements have been sent to the Private Industry Council, the State Employment Development office and six major Bay Area Museums. The deadline for application is January 22.

Conservation

The City-funded Conservation Assistant position is being advertised through the American Association of Museums, the American Institute for Conservation and the International Institute for Conservation; ads will run in February and March. Beginning January 11, the position will be temporarily filled by two part-time people: Jan Wright, who has worked in paper conservation at both the Museum of Fine Arts in Boston and the California Palace of the Legion of Honor, and Tracy Power, who has been working in objects conservation at the Fine Arts Museums. The Civil Service Commission has been notified that we have temporarily filled the positions and we are waiting for a slot in their schedule to



write the Civil Service examination so the position can be filled permanently. We anticipate that the position will be permanently filled by mid 1989.

Photography

We are currently advertising for a part-time Assistant Photographer-Printer. This one-day-a-week position is in the Foundation budget for this year but the position has been vacant since September. Application deadline for this position is January 15.

Development

The Foundation Search Committee is in the process of selecting an executive search firm to conduct a search for the development officer. The selection should be completed by mid-month.

Beth Graham, Development Associate, is no longer with the Museum. For the time being, the work she was doing will be covered by Libby Ingalls. In addition, we are proposing to increase Alexandra Morgan from part-time to full-time for 6 months, January through June, to do special events and to assist with corporate fund-raising and other development activities. Her position can be funded from the amounts set aside for a development officer.

Curatorial

In October, the Koret Foundation awarded the Museum endowment funds designated for the salary for a Curator of Korean Art. Advertisements have been placed in January issues of College Art Association Newsletter and AVISO, the publication of the American Association of Museums. In February, the Asian Studies Newsletter will run our ad as well. Application deadline is March 15, with the goal being to fill the position by May 1.

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MEMORANDUM

January 4, 1988

TO: All Commissioners and Trustees

FROM: Judith L. Teichman
Deputy Director

SUBJECT: City Budget

We are required to file our fiscal year 1989-90 budget request to the City with the Controller's Office by February 16. Generally, the Mayor's Office instructs departments on the parameters of the request. We have not yet received those instructions from the Mayor's Office. Based on informal conversations with our budget analyst, it does not seem likely that we will receive a decrease in our budget for next fiscal year despite the projected deficit.

Because of the great need to have a senior registrar in place as soon as possible to plan, implement and maintain an automated system for collections management, we have written to the budget analyst asking for a supplemental appropriation this fiscal year to add the position to our budget. The senior registrar's position is important enough that it was one of the six we chose to add to our City budget two years ago when we received an increase. Because of last year's deficit, the position was frozen before we could fill it and then deleted in this year's budget. Should we succeed, presumably this position would be carried forward into the 1989-90 budget.

The principal categories in our City budget are personnel, contractual services, other contractual services and materials and supplies. Because of time-consuming paperwork involved in expending the funds for contractual services and materials and supplies, we would like to convince the Mayor's Office to let us move some of the funds from these categories to personnel and pick up some positions now funded by the Foundation.





CITY AND COUNTY
OF SAN FRANCISCO

January 10, 1989

ASIAN ART COMMISSION

ASIAN ART MUSEUM
OF SAN FRANCISCO
THE AVERY BRUNDAGE
COLLECTION

ASIAN ART COMMISSION

RESOLUTION NO. C89-005

Authorizing Chairman of Commission to

Enter into an Agreement with Search Firm

Commissioners

MRS. BRAYTON WILBUR, JR.
CHAIRMAN

HATSUO AIZAWA

MRS. JOHN B. BUNKER

BROOK H. BYERS

ALEXANDER D. CALHOUN

MRS. DANIEL E. CHU

WILLARD G. CLARK

MRS. RICHARD DIRICKSON, JR.

PETER F. DRUCKER

LAURA ENOS

WARREN W. FAUS

ROGER J. ELEISCHMANN

R. GWIN FOLLIIS

JAMES M. GERSTLEY

CARL D. GUSTAVSON

THOMAS J. KLITGAARD

JONG H. LEE

MRS. LEWIS LOWE

DONALD R. MEYER

JAMES E. O'BRIEN

CHARLES HALL PAGE

MRS. ROBERT SELLER

RICHARD F. SHELTON

MRS. HART H. SPIEGEL

DEEPA THOMAS

DR. HAYDN WILLIAMS

JOHN F. WILLIAMS

WHEREAS, The Asian Art Commission has recommended that the Asian Art Museum Foundation fund an agreement with a search firm to conduct the search for a new Development Officer for the Museum; now, therefore, be it

RESOLVED, that if the Foundation approves the funding of the search, the Chairman of the Commission is authorized to enter into an appropriate agreement with a search firm for the purpose of conducting a nationwide search for a Development Officer for the Museum.

Honorary Commissioners

MRS. ADRIAN GRUHN

RICHARD GUMP

JAQUELIN H. HUMT

GEORGE F. JEWETT, JR.

EDWARD M. NAGEL

MRS. WALTER H. SHORENSTEIN

1-050

RAND CASTLE
DIRECTOR

CLARENCE F. SHANGRAW
CHIEF CURATOR



SF
AEO
12
/10/89

ASIAN ART COMMISSION MEETING

Tuesday, January 10, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

PRESENT:

| | |
|---------------------|----------------------|
| Chairman Presiding: | Mrs. Lewis Lowe |
| Vice Chairman: | James M. Gerstley |
| Treasurer: | Richard F. Shelton |
| Secretary: | Mrs. Hart H. Spiegel |

Hatsuro Aizawa
Mrs. John B. Bunker
Brook H. Byers
Mrs. Richard Dirickson, Jr.
Laura Enos
Warren W. Faus
Roger J. Fleischmann
Thomas J. Klitgaard
Jong H. Lee
James E. O'Brien
Charles Hall Page
Mrs. Robert Seller
Mrs. Brayton Wilbur, Jr.

DOCUMENTS DEPT.

FEB 8 1989

SAN FRANCISCO
PUBLIC LIBRARY

ABSENT:

Alexander D. Calhoun
Mrs. Daniel E. Chu
Willard G. Clark
Peter F. Drucker
R. Gwin Follis
Carl D. Gustavson
Donald R. Meyer
Deepa Thomas
Dr. Haydn Williams
John F. Williams

IN ATTENDANCE: Mrs. Neil D. Chaitin, President, Society for Asian Art
Mrs. James J. Connell, Chairman, Docent Council
Kathryn Pennypacker, Deputy City Attorney
Mrs. W. Robert Phillips, President, Board of Trustees, The Fine Arts Museums of San Francisco

Rand Castile, Director
Clarence Shangraw, Chief Curator
Judith L. Teichman, Deputy Director
Lilia Villanueva, Director of Marketing/Public Relations
Margaret S. Lindsay, Executive Secretary

CALL TO ORDER: Chairman Lowe called the meeting of the Asian Art Commission to order at 2:04 P.M., a quorum being present.

APPROVAL OF MINUTES:

The minutes of the November 22, 1988 meeting of the Asian Art Commission, having been mailed to all Commissioners, were approved unanimously.



RESOLUTION C89-001:

The following Resolution was approved unanimously by the Commission:

Resolution C89-001

**Approval of Purchase of Embroidered Reliquary Cover
and Reimbursement to the Asian Art Museum Foundation**

WHEREAS, The Acquisitions and Loans Committee resolved at its meeting on February 3, 1988 to acquire a work of art for the Asian Art Museum from Plum Blossoms (Int.) Ltd., of Hong Kong, and also resolved to seek purchase funds for the art object, which is described as a rare needle-loop embroidered reliquary cover in the shape of a Chinese coin, ca. 12th-14th centuries, priced at U.S. \$80,000 (Asian Art Museum Registration Number R87-44.2); and

WHEREAS, The Asian Art Museum Foundation has advanced the funds to purchase said object; and

WHEREAS, The funds adequate to cover the cost of this purchase have now become available from the payment of an insurance claim and these funds are restricted for the purchase of art objects; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the purchase of the reliquary cover and requests the reimbursement to the Asian Art Museum Foundation of the \$80,000 plus other expenses incidental to the purchase of the above referenced art object.

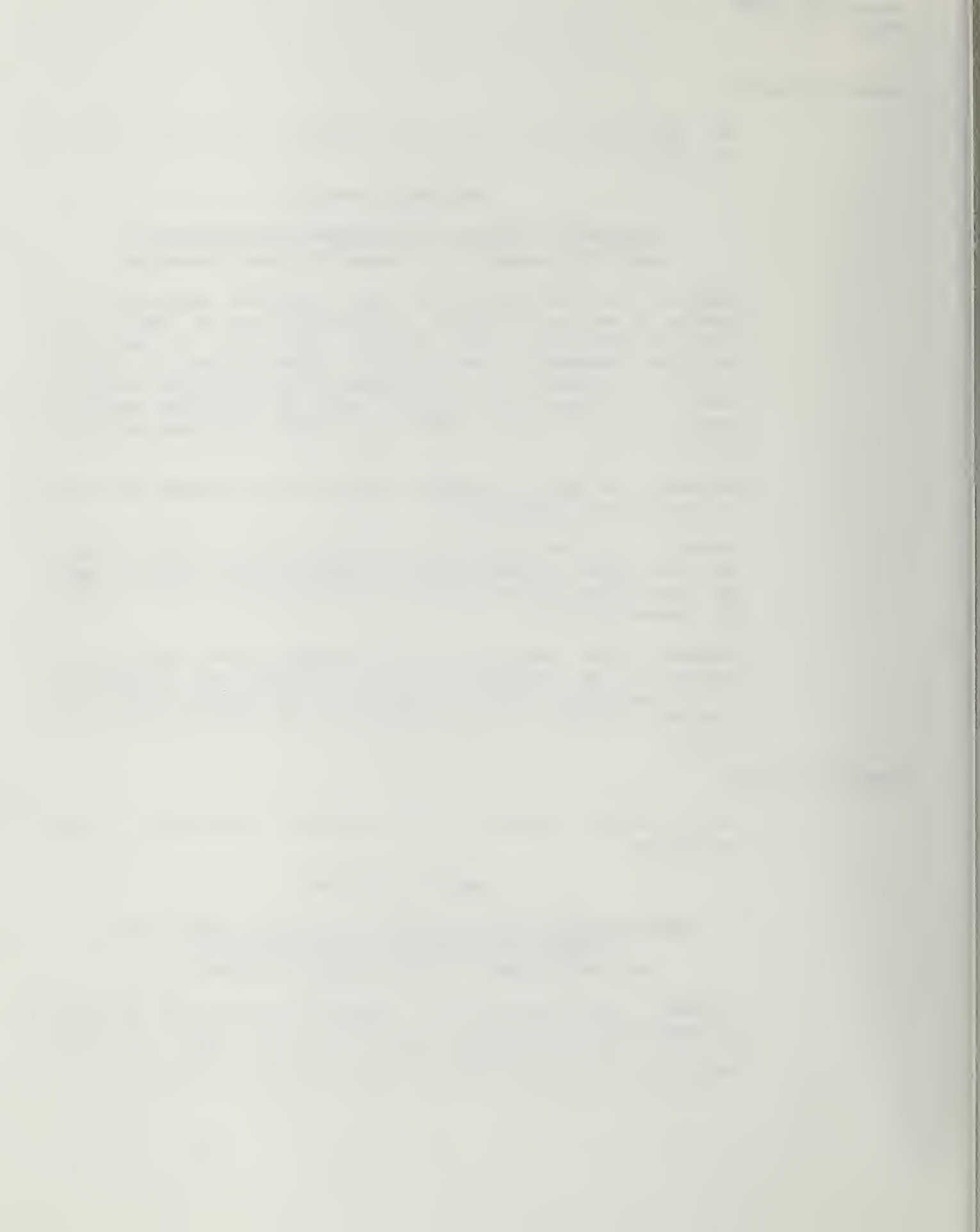
RESOLUTION C89-002:

The following resolution was approved unanimously by the Commission:

Resolution C89-002

**Authorization to City Controller to Transfer Funds and to
Reimburse the Asian Art Museum Foundation
for the Purchase of an Embroidered Reliquary Cover**

RESOLVED, That the Asian Art Commission does hereby authorize the Controller of the City and County of San Francisco to transfer \$131,000 from Transaction Code 003, Index Fund 042168 to Transaction Code 214, Index Fund 402156; and, be it further



RESOLVED, That \$80,000 of these funds is to be paid to the Asian Art Museum Foundation of San Francisco in reimbursement for its purchase of an Embroidered Reliquary Cover for the Asian Art Museum.

CHAIRMAN'S REPORT:

- a. Charter Commission - Resolution C89-003 - Mrs. Lowe made reference to the November election which resulted in the inclusion of the Asian Art Commission in the Charter of the City of San Francisco and briefly discussed the various procedures required for compliance with the Charter. She stressed the following three points:
- (1) The Charter requires a majority to be present at Commission meetings, which means that fourteen members instead of nine will now be needed to make a quorum. Attendance at Commission meetings is, therefore, very important.
 - (2) All regular meetings, including committee meetings, must be given public notice, including a meeting agenda, of at least three working days. Committee Chairmen will need to give the Executive Secretary sufficient advance notice so she can comply with this regulation.
 - (3) Commissioners are now considered to be officers of the City and County of San Francisco and are required to report out of state absences to the Mayor's office beforehand. A simplified postcard form is being planned for this; meanwhile, a telephone call to the Executive Secretary will suffice and she will forward the necessary information.

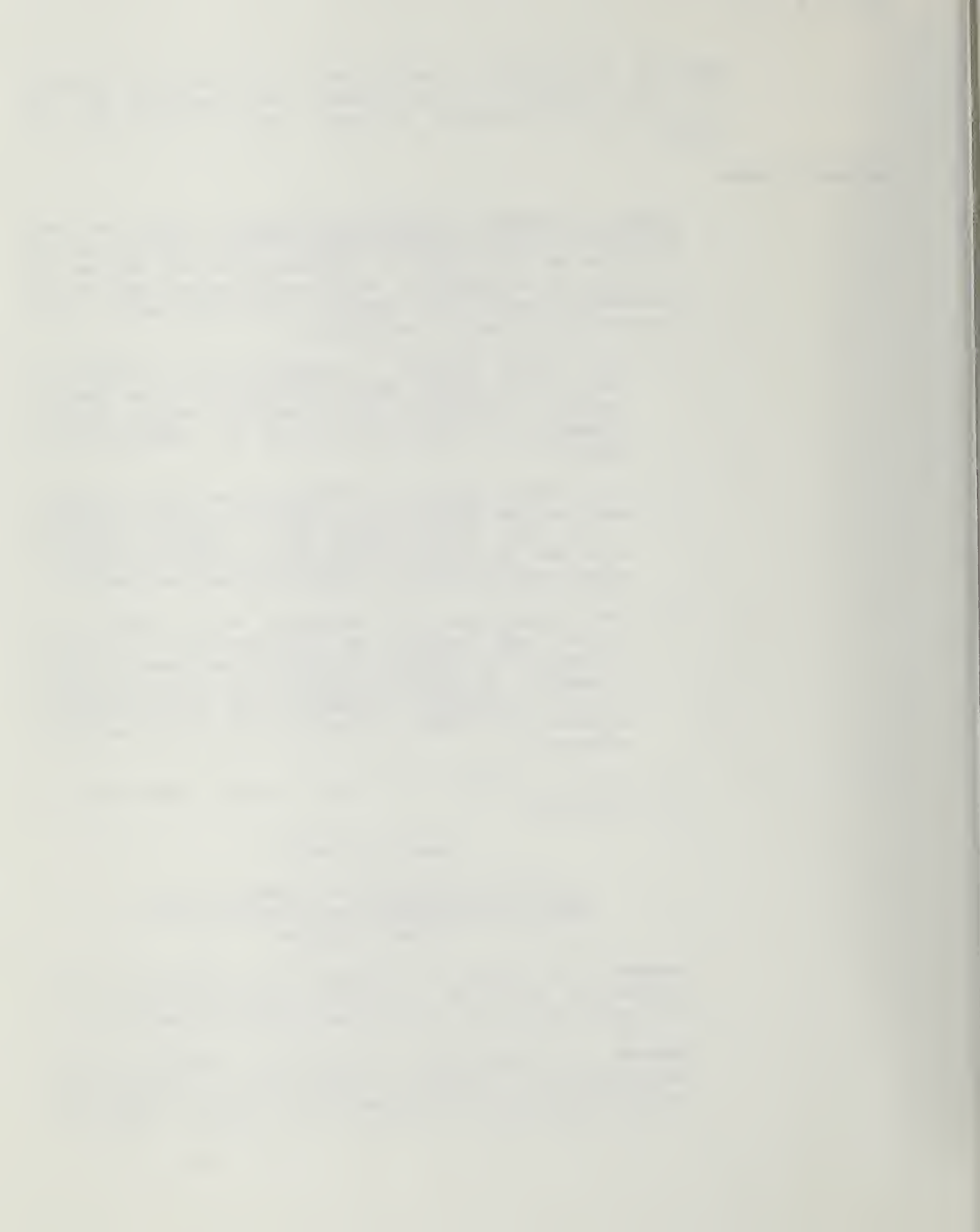
The following Resolution was then approved unanimously by the Commission:

Resolution C89-003

**Resolution Confirming and Continuing the
Asian Art Commission's Administration of the
Asian Art Museum**

WHEREAS, The Asian Art Commission was created in 1969 pursuant to the Second Supplemental Agreement between the City and County of San Francisco and Avery Brundage; and

WHEREAS, The Asian Art Museum of San Francisco has been administered by the Asian Art Commission in accordance with the terms of the City's agreements with Avery Brundage and in the implementing legislation and agreement, that is,



CHAIRMAN'S REPORT: (Continued)

San Francisco Administrative Code 28.10 et seq. and the Management Agreement, dated July 2, 1969, between the Commission (then known as the Committee of Asian Art and Culture) and the Board of Trustees of The Fine Arts Museums of San Francisco (then the Board of the M. H. deYoung Memorial Museum); and

WHEREAS, The provisions of the Brundage Agreements, the Administrative Code and the Management Agreement have now been expanded upon and codified in Charter Section 3.630 approved by the voters as Proposition N on the November 8, 1988 ballot; and

WHEREAS, The Asian Art Commission is now a Charter Commission and the Asian Art Museum of San Francisco is a department of the City and County of San Francisco under the jurisdiction of the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby confirms and continues its administration of the Asian Art Museum of San Francisco pursuant to the City's agreements with Avery Brundage and other donors and Sections 3.630 et seq. of the Charter of the City and County of San Francisco.

- b. Resolution C89-004 - The following resolution was approved unanimously by the Commission:

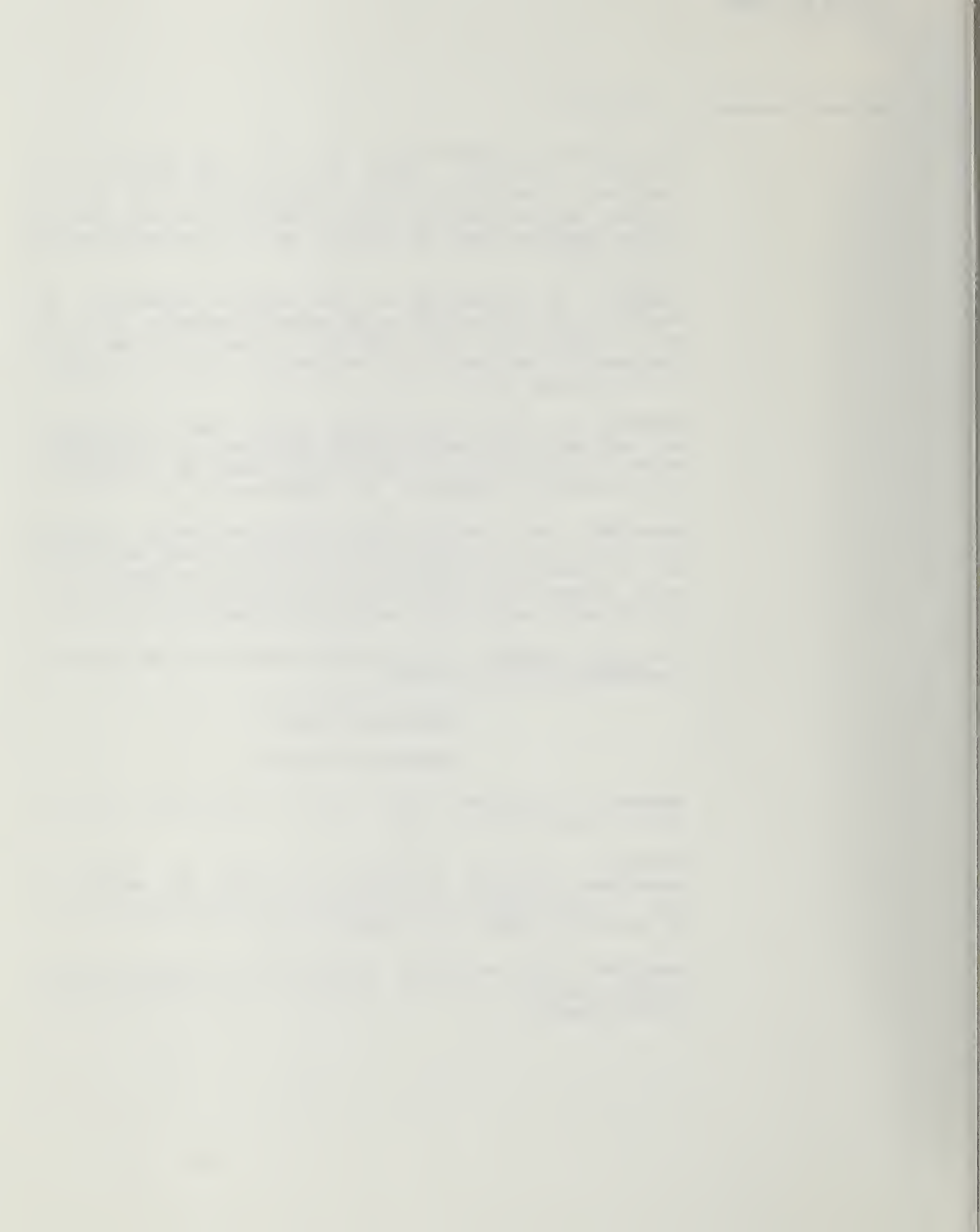
Resolution C89-004

Amendment of Bylaws

WHEREAS, The Bylaws of the Asian Art Commission have not been amended since 1977; and

WHEREAS, The first meeting of the Asian Art Commission established pursuant to Section 3.630 of the Charter of the City and County of San Francisco is an appropriate time to update the Bylaws; now, therefore, be it

RESOLVED, That the Bylaws of the Asian Art Commission are hereby amended to read as provided in the Amended Bylaws attached hereto.



CHAIRMAN'S REPORT: (Continued)

- c. Odyssey through the Orient - Mrs. Lowe reported on the status of the preparations for the Museum's annual fund-raiser scheduled for the evening of February 9, reminding all present of the Nien Cheng lecture and reception planned for February 8.
- d. Presentation to James M. Gerstley - Mrs. Lowe spoke of the Commission's luncheon in honor of Mr. Gerstley's many years of service to the Asian Art Museum, advising that the **James M. Gerstley Endowment Fund for Staff Development** has been established in Mr. Gerstley's honor.

DIRECTOR'S REPORT:

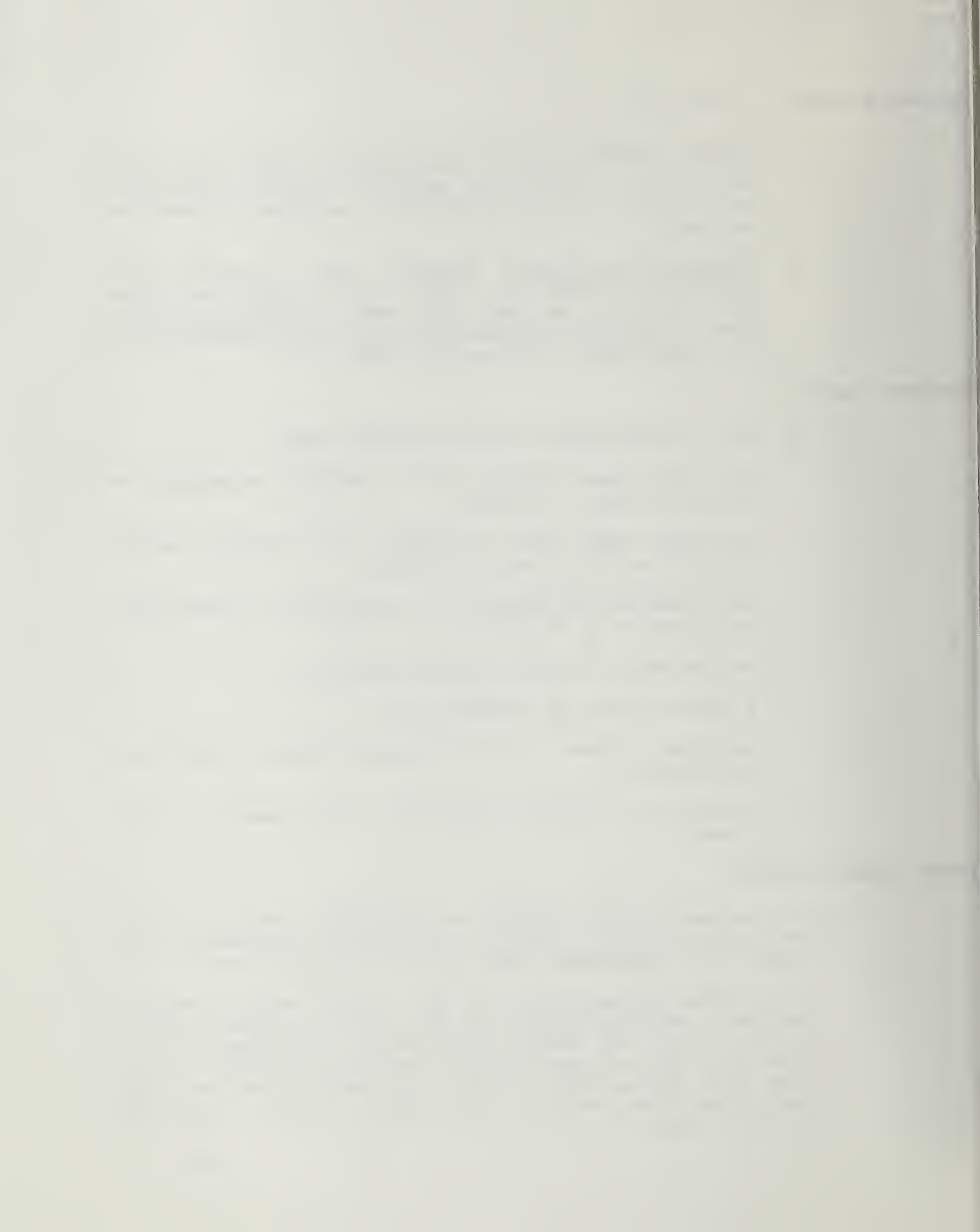
Mr. Castile touched briefly on the following topics:

- . The Golden Eagle Award, for the Museum's documentary on Japanese Lacquers, was shown
- . The Primo Angeli book of designs, which includes several pages devoted to the Asian Art Museum
- . The ringing of the Temple Bell on December 31 in Gruhn Court in celebration of the New Year
- . The opening of the Suzuki Lacquer Exhibition
- . A summary of year-end contributions
- . Anticipated support from the Northern California Association of Advertisers
- . Status of the Museum's campaign to place posters in area schools

DEPUTY DIRECTOR'S REPORT:

Ms. Teichman called attention to her written Personnel Update and report on the City Budget, both included in the agenda packet mailed to all Commissioners and on file with these minutes.

Ms. Teichman expressed thanks to Mrs. Delores Malone, Executive Secretary, Board of Trustees of The Fine Arts Museums, for her assistance with the various procedures and requirements of the Brown Act and to Marge Lindsay, Executive Secretary of the Commission, for her work in getting the meeting notice and agenda into a new format and the bylaws updated, all in a very short period of time.



CHIEF CURATOR'S REPORT:

Mr. Shangraw presented brief updates on the following topics:

- . Upcoming Exhibitions
 - 1989 - Views from the Jade Terrace, Myths, Asian Metals, Patronage in Asian Art
 - 1990 - Xian Exhibition
 - 1991 - Festival of Indonesia
 - 1992 - Vietnamese Exhibition
- . Recap of Acquisitions in 1988 - A total of 143 gifts were received, representing a substantial increase over previous year, and 24 objects were purchased, for a decrease of 25%.
- . Anticipated Publications
 - Japanese Catalog, (Yoshiko Kakudo and Yoko Woodson)
 - Blue and White Chinese Porcelains, (Clarence Shangraw)
 - Patronage Show Catalog
 - Tibetan Catalog
- . Recruitment of Korean Curator - A Korean Curator is being sought for the management of the Korean department.
- . Chinatown Dig - A community service exhibition is being planned to show the examples of mid-19th century industrial arts found in Chinatown recently. This site is considered to be the second most important archeological site in the United States.

COMMITTEE REPORTS:

Search Committee - Brook Byers, Chairman of the committee charged with a formalized Development Officer search, reported that the search firms of Boyden International, Heidrick and Struggles, and Ast/Bryant, have submitted formal proposals for that task. These firms are considered to be experts in worldwide class searches for Directors of Development for nonprofit institutions and will be interviewed on January 12. After discussion, Resolution C89-005 was unanimously approved as follows:

Resolution C89-005

**Authorization to
Enter into an Agreement with Search Firm**

WHEREAS, The Asian Art Commission has recommended that the Asian Art Museum Foundation fund an agreement with a search firm to conduct the search for a new Development Officer for the Museum; now, therefore, be it

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COMMITTEE REPORTS: (Continued)

RESOLVED, That if the Foundation approves the funding of the search, the Director and the Chairman of the Foundation, in consultation with the Chairman of the Commission, are authorized to enter into an appropriate agreement with a search firm for the purpose of conducting a nationwide search for a Development Officer for the Museum.

Marketing Committee - Mrs. Dirickson advised that Secretary of State, March Fong Eu, will be the speaker at the March 7 Commission luncheon.

Connoisseurs Council - Mrs. Bunker commented that the year-end membership of the Council numbered 90. She was happy to report that the December trip to New York was very successful and included eighteen members led by the Director and Chief Curator.

Corporate Fund-Raising Committee - Mr. Fleischmann urged everyone to attend a reception for Japanese business leaders on January 11, planned as an introduction to the Asian Art Museum.

REPORTS FROM ASSOCIATED GROUPS:

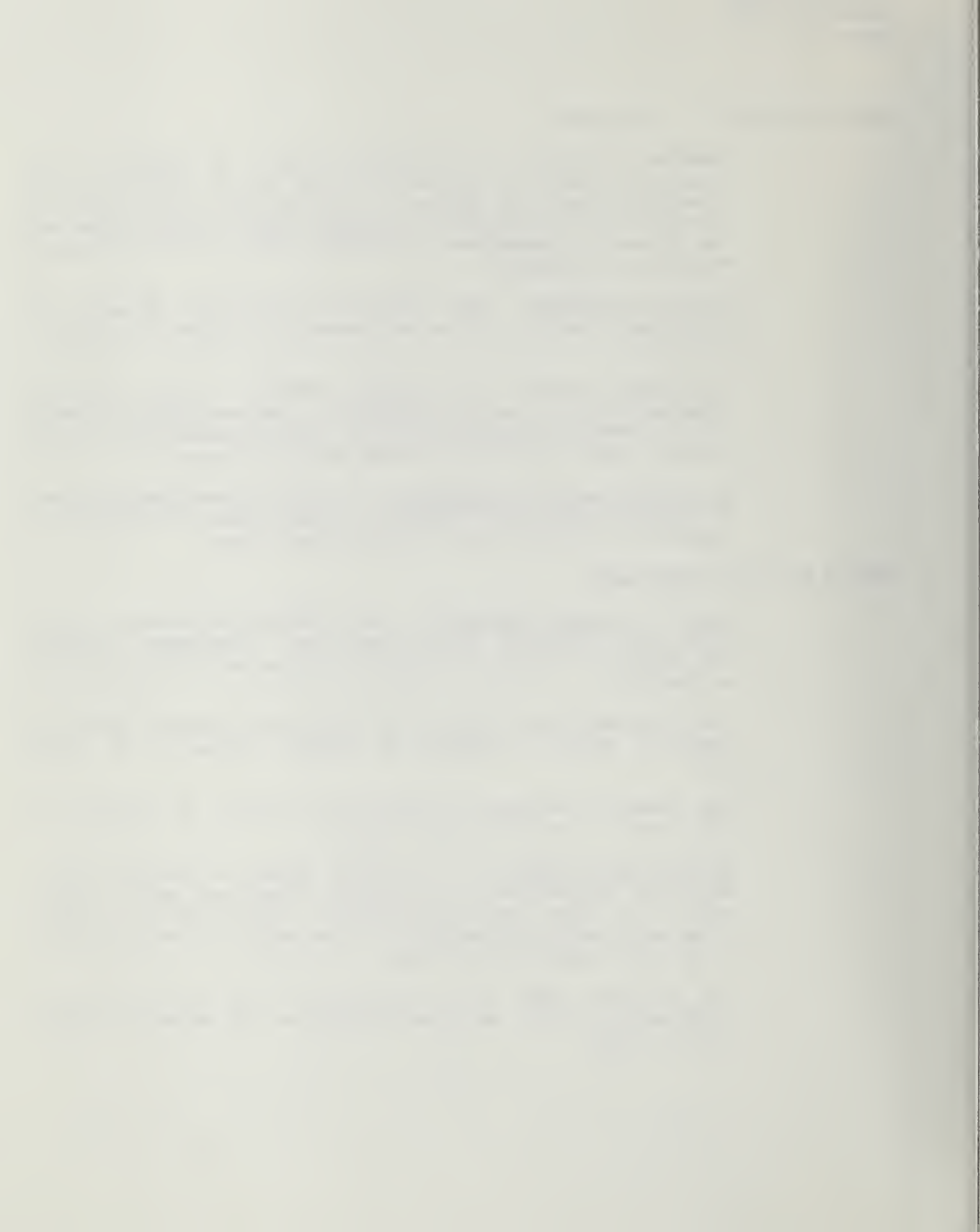
Asian Art Museum Foundation - Mrs. Wilbur distributed a form which will facilitate the formation of a Development database and requested everyone to complete and return to her as soon as possible.

Future Foundation meetings will be held at noon following Executive Committee meetings, beginning on Tuesday, February 7 at 12:00 P.M.

She requested everyone to reserve the evening of February 28 for a dinner in honor of Phyllis Wattis.

The Fine Arts Museums - Mrs. Phillips offered her thanks to Mrs. Wilbur for her efforts as Commission Chairman and welcomed Mrs. Lowe to the Fine Arts board meetings. She invited all present to an extravaganza on February 13 celebrating the reorganization of the deYoung and Legion of Honor.

She announced that Gus Teller, former Deputy Director for Operations, has left to become director of the Museum in Corpus Christi, Texas.



REPORTS FROM ASSOCIATED GROUPS: (Continued)

The Museum Society - Mrs. Spiegel advised that Nat DeSouza has resigned as General Manager and that Jerry Noble will be in charge of the search for a new Executive Director. They will look for someone with marketing expertise and the interviews will begin in February.

She commented that members of the Society will receive ballots in January to vote on two amendments to the bylaws and one to the articles of incorporation. Society membership as of January 1, 1989 is 50,016.

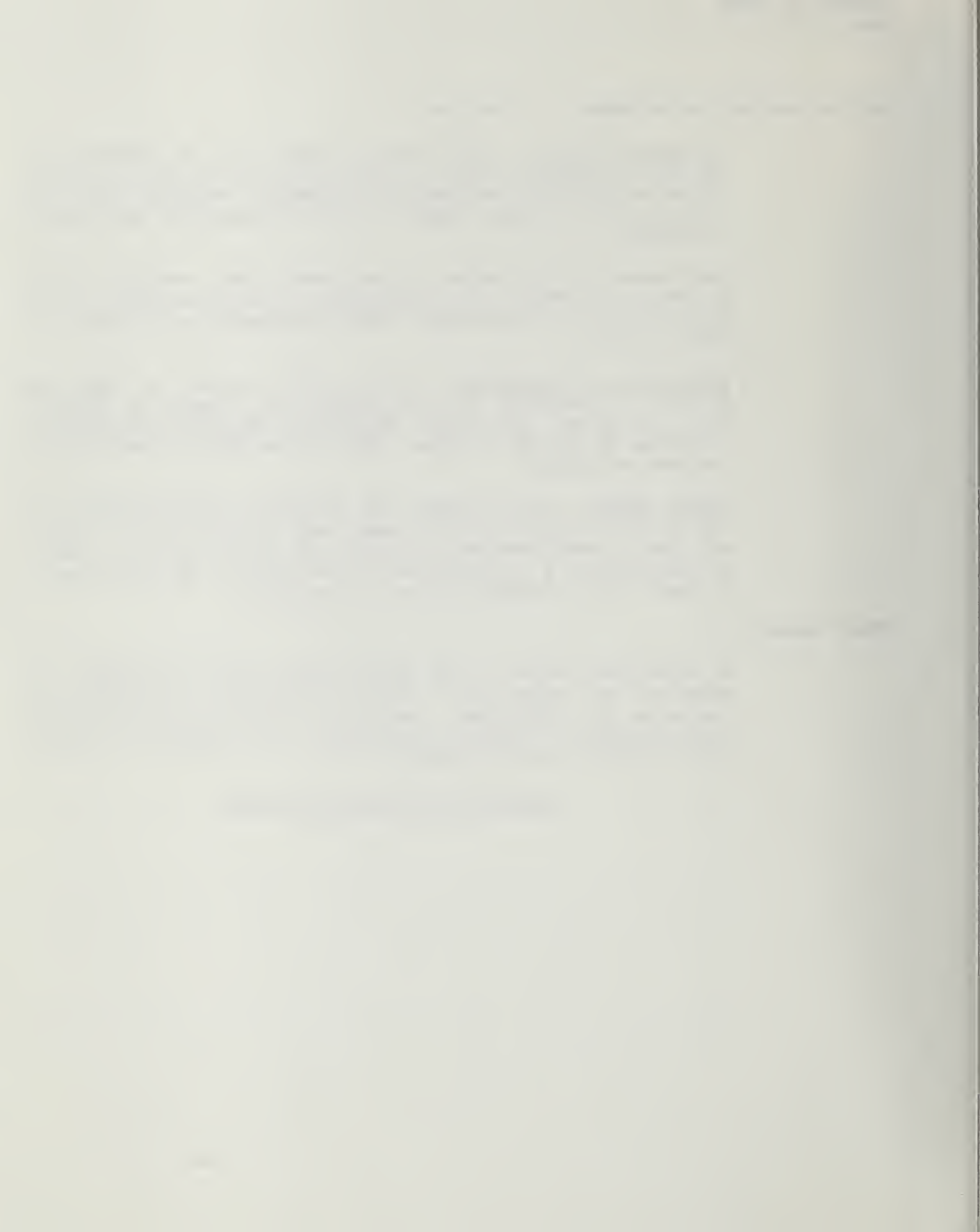
The Society for Asian Art - Mrs. Chaitin pointed out that the Society is beginning the next semester of classes on January 20. The series will be on traditional Chinese literature as it relates to the arts of China. She also reported on the December luncheon for members.

Docent Council - Mrs. Connell, in presenting the statistics for the first six months of the fiscal year, advised that 107 Asian Art docents have averaged 11 tours a day to 112 persons. Plans are underway for a new tandem tour on the contrast of the portrayal of women in the Southeast Asia and AOA galleries.

PUBLIC COMMENT:

At this time members of the public were invited to address the Commission on items within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

No public testimony was received.



APPROVAL OF MEETING SCHEDULE:

Resolution C89-006 was approved unanimously as follows:

Resolution C89-006

Approval of Meeting Schedule

RESOLVED, That the Asian Art Commission Executive Committee meetings will be held at 10:30 A.M. in the Conference Room on the second floor of the Asian Art Museum on:

February 7, 1989
April 4, 1989
June 6, 1989
August 1, 1989

FURTHER RESOLVED, That full Commission meetings will be held at 2:00 P.M. in the Conference Room on the second floor of the Asian Art Museum on:

March 7, 1989
May 2, 1989
July 11, 1989
September 12, 1989 - Annual Meeting

EXECUTIVE SESSION:

At 3:03 P.M. the Commission convened in Executive Session to discuss a personnel matter and approved the Director's contract as discussed. The regular meeting was reconvened at 3:30 P.M.

ADJOURNMENT:

There being no further business to discuss, the meeting was adjourned at 3:32 P.M.

Mrs. Hart H. Spiegel
Secretary

Approved:

Alice Lowe, Chairman

Vol. 101, No. 1, January 1958

Original Articles

Chronic Bronchitis

1. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population
2. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population

3. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population

4. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population

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11. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population

12. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population

13. The Effect of Smoking on the Incidence of Chronic Bronchitis in a General Population

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DOCUMENTS DEPT.

AGENDA

MAR 1 1989

ASIAN ART COMMISSION

SAN FRANCISCO
PUBLIC LIBRARY

Tuesday, March 7, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

There will be an opportunity for public comment before action is taken on any agenda item.

1. Call to Order
2. Approval of Minutes of January 10, 1989 Meeting
3. Chairman's Report
 - a. Odyssey through the Orient
 - b. Meeting with City Attorney to clarify legal status of transfer of library building to Asian Art Commission
 - c. James M. Gerstley chosen as the recipient of the San Francisco Chamber of Commerce 1989 Individual Business Leader Award
 - d. Dinner honoring Phyllis Wattis upon the establishment of a Chair of Southeast Asian Art
 - e. Minority Press Conference
 - f. Other informational items
4. Director's Report - Informational Items
5. Deputy Director's Report
 - a. Approval of Resolution C89-013, Authorization to City Controller to Partially Reimburse the Asian Art Museum Foundation for the Purchase of a Rare Sculptural Representation in Terracotta of the Abduction of Sita
 - b. Approval of Resolution C89-014, Approval of Museum's Budget Submission to the City
 - c. Update on Museum General Budget
 - d. Personnel Update
6. Chief Curator's Report
 - a. Approval of Resolution C89-015, Partitioning the Estate of Robert Dickenman in Life Trust to Travis Hall with the Remainder of the Interest to the Asian Art Museum
 - b. Update - Exhibitions

7. Committee Chairmen Reports

- a. Committee Assignments to Date
- b. Search Committee
- c. Marketing Committee
- d. Connoisseurs Council
- e. Public Programs Committee
- f. Other Committee Reports as needed.

8. Reports from Associated Groups

- a. Asian Art Museum Foundation - Mrs. Brayton Wilbur, Jr.
- b. The Fine Arts Museums - Mrs. W. Robert Phillips
- c. The Museum Society - Mrs. Hart H. Spiegel
- d. The Society for Asian Art - Mrs. Neil D. Chaitin
- e. Docent Council - Mrs. James Connell

9. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

10. Executive Session to Discuss a Personnel Matter

11. Future Events

March 22 6:00 P.M. Reception for Japanese Businesspersons
April 6 6:00 P.M. Jonas Salk Reception
April 25 6:00 P.M. Pupul Jayakar Lecture and Reception

12. Adjournment



ASIAN ART COMMISSION

RESOLUTION C89-013

Authorization to City Controller to Partially Reimburse the
Asian Art Museum Foundation for the Purchase of a Rare
Sculptural Representation in Terracotta of the
Abduction of Sita

RESOLVED, That the Asian Art Commission does hereby authorize the Controller of the City and County of San Francisco to pay the Asian Art Museum \$51,000 from the Expendable Trust Fund, Group 21, The Gift Fund, 463, Index Code 402156, as partial reimbursement for the purchase of a rare sculptural representation in terra cotta of the abduction of sita by Ravano in his chariot with Jatayu, the Vulture King, attempting to rescue her.

March 7, 1989

ASIAN ART COMMISSION

RESOLUTION C89-014

Approval of the Asian Art Museum's Budget Submission

WHEREAS, The Asian Art Museum was required to submit a departmental budget to the City by March 1; and

WHEREAS, The Chairmen of the Asian Art Museum Foundation, the Asian Art Commission, and the Finance Committee of each, have carefully reviewed and approved the draft submission prepared by the staff; now, therefore, be it

RESOLVED, That the Asian Art Commission does hereby confirm approval of the Museum's budget submission as described above.

March 7, 1989

THE
JOURNAL

OF THE

ROYAL SOCIETY OF LONDON

FOR THE YEAR 1880

AND THE PROCEEDINGS OF THE SOCIETY

IN THE MONTHS OF JANUARY, FEBRUARY, MARCH, APRIL, MAY, JUNE, JULY, AUGUST, SEPTEMBER, OCTOBER, NOVEMBER, AND DECEMBER.

PRINTED BY THE SOCIETY'S PRINTERS, J. S. PHILLIPS, 10, ABINGDON STREET, LONDON, W.

1881

THE

ROYAL SOCIETY OF LONDON

FOR THE YEAR 1881

AND THE PROCEEDINGS OF THE SOCIETY

IN THE MONTHS OF JANUARY, FEBRUARY, MARCH, APRIL, MAY, JUNE, JULY, AUGUST, SEPTEMBER, OCTOBER, NOVEMBER, AND DECEMBER.

ASIAN ART COMMISSION

RESOLUTION C89-015

Partitioning of the Estate of Dr. Robert Dickenman

WHEREAS, Dr. Robert Dickenman bequeathed a life estate in his collection of 107 cataloged items, consisting primarily of Japanese and Chinese porcelains, to Travis Hall and the remainder interest to the Asian Art Museum; and

WHEREAS, The life tenant wishes to receive an undivided interest in a portion of the collection in exchange for giving up his life estate in the rest of the collection; and

WHEREAS, The Curators have examined the objects and have determined that none should be retained for display at the Asian Art Museum; and

WHEREAS, The Director and the Chief Curator have recommended that the Museum enter into an agreement with the life tenant pursuant to which the life tenant will receive an undivided interest in the objects listed on Attachment A and the Museum will receive an undivided interest in the objects listed on Attachment B; now, therefore, be it

RESOLVED, That the Asian Art Commission does hereby approve the agreement with the life tenant in the estate of Robert Dickenman described aboved.

(Attachments A and B will be provided at the Commission meeting)

March 7, 1989

SF
A80
12
3/7/89

SF - ASIAN ART COMMISSION Minutes

Tuesday, March 7, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

PRESENT: Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James M. Gerstley
Secretary: Mrs. Hart H. Spiegel

Hatsuro Aizawa
Mrs. Daniel E. Chu
Willard G. Clark
Mrs. Richard Dirickson, Jr.
Warren W. Faus
Roger J. Fleischmann
Carl D. Gustavson
Thomas J. Klitgaard
Jong H. Lee
Donald R. Meyer
James E. O'Brien
Charles Hall Page
Mrs. Robert Seller

DOCUMENTS DEPT.

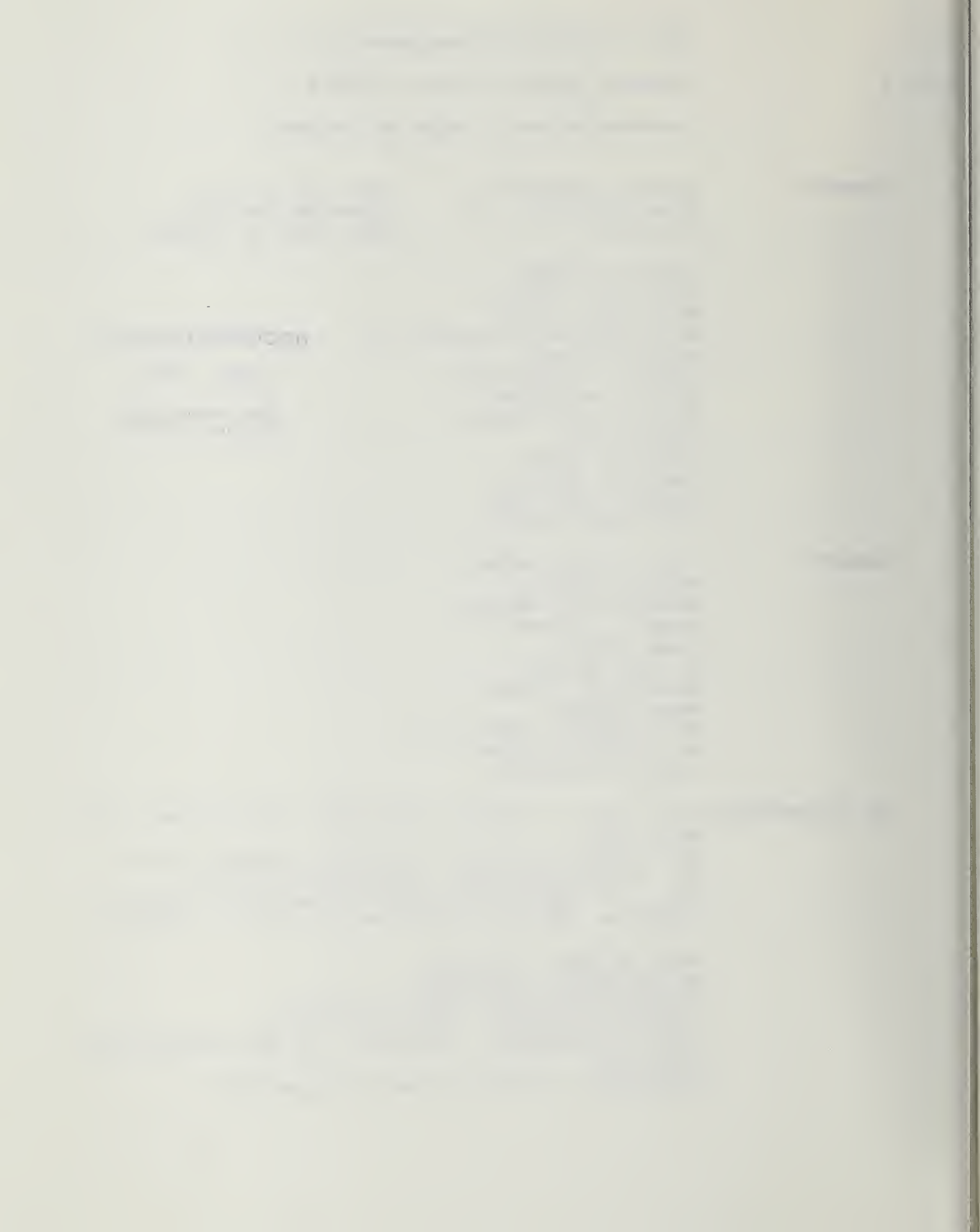
APR 4 1989

SAN FRANCISCO
PUBLIC LIBRARY

ABSENT: Mrs. John B. Bunker
Brook H. Byers
Alexander D. Calhoun
Peter F. Drucker
Laura Enos
R. Gwin Follis
Richard F. Shelton
Deepa Thomas
Mrs. Brayton Wilbur, Jr.
Dr. Haydn Williams
John F. Williams

IN ATTENDANCE: Mrs. Neil D. Chaitin, President, The Society for Asian Art
Mrs. James J. Connell, Chairman, Docent Council
Dr. Forrest Mortimer, Connoisseurs Council
Mrs. W. Robert Phillips, President, Board of Trustees, The Fine Arts Museums of San Francisco

Rand Castile, Director
Renona Brown, Controller
Clarence Shangraw, Chief Curator
Judith L. Teichman, Deputy Director
Lilia Villaneuva, Director of Marketing/Public Relations
Margaret S. Lindsay, Executive Secretary



Asian Art Commission
March 7, 1989

CALL TO ORDER:

The meeting of the Asian Art Commission was called to order at 2:05 P.M. by Chairman Alice G. Lowe, a quorum being present.

APPROVAL OF MINUTES:

The minutes of the January 10, 1989 meeting, having been mailed to all present, were approved unanimously.

CHAIRMAN'S REPORT:

- a. Odyssey through the Orient - Mrs. Lowe commented on the success of the Odyssey, pointing out that the total gross income to date from this event amounted to \$252,494 and the expenses to date are \$71,272. The anticipated final expense figure should amount to about 32% of the receipts. Estimated net income is expected to be approximately \$170,000. She advised of plans for a wrap-up meeting in the near future.
- b. Meeting with City Attorney - The Chairman reported about the recent meeting with the City Attorney, held to clarify the legal status of the transfer of the library building to the Asian Art Commission.
- c. James M. Gerstley Award - Mrs. Lowe then announced that Mr. Gerstley has been chosen as the San Francisco Chamber of Commerce Business Leader in the Arts of 1989 and will be honored at a luncheon on March 21.
- d. Phyllis Wattis Dinner - Mrs. Lowe congratulated Mrs. Wilbur for the great success of the February 28th dinner planned by her in honor of Phyllis Wattis, commenting that a real sense of warmth and affection for Mrs. Wattis was evident on that evening.
- e. Minority Press Conference - She advised of a February 22 minority press conference which included representation from the Chinese, Japanese, Korean, Spanish and Black press.

Asian Art Commission
March 7, 1989

DIRECTOR'S REPORT:

- a. Mr. Castile congratulated Mrs. Lowe and everyone who worked on the Odyssey for its spectacular success, commenting that it was one of the most successful benefit affairs in the United States and, accordingly, has set a high standard for future events.
- b. The festival of outreach in Japanese contemporary music has just concluded with three of the finest concerts ever staged; this is considered to be the most significant event of its kind in the country.
- c. Mr. Castile commented on the progress of negotiations for the Xian exhibition now scheduled for 1990.
- d. He reminded those present of three important upcoming events:
 - March 22 Japanese Business Persons Reception
 - April 6 Dr. Jonas Salk Reception
 - April 25 Pupul Jayakar Reception
- e. Mr. Castile spoke of the visit of Secretary of State, March Fong Eu, to today's Commission luncheon and thanked Mrs. Dirickson for her diligent work on the speakers program. Mrs. Dirickson advised that the speaker scheduled for the May Commission Luncheon is John Scully.

DEPUTY DIRECTOR'S REPORT:

- a. Approval of Resolution C89-013 - The following resolution was approved unanimously:

1. Introduction

The purpose of this study is to investigate the effects of various factors on the performance of a system. The study is organized as follows: Section 2 describes the methodology used in the study. Section 3 presents the results of the study. Section 4 discusses the implications of the findings. Section 5 concludes the study.

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RESOLUTION C89-013

**Authorization to City Controller to Partially Reimburse the
Asian Art Museum Foundation for the Purchase of a Rare
Sculptural Representation in Terracotta of the
Abduction of Sita**

RESOLVED, That the Asian Art Commission does hereby authorize the Controller of the City and County of San Francisco to pay the Asian Art Museum \$51,000 from the Expendable Trust Fund, Group 21, The Gift Fund, 463, Index Code 402156, as partial reimbursement for the purchase of a rare sculptural representation in terra cotta of the abduction of Sita by Ravana in his chariot with Jatayu, the Vulture King, attempting to rescue her.

- b. Approval of Resolution C89-014 - After considerable discussion, the following resolution was approved unanimously:

RESOLUTION C89-014

Approval of the Asian Art Museum's Budget Submission

WHEREAS, The Asian Art Museum was required to submit a departmental budget to the City by March 1; and

WHEREAS, The Chairmen of the Asian Art Museum Foundation, the Asian Art Commission, and the Finance Committee of each, have carefully reviewed and approved the draft submission prepared by the staff; now, therefore, be it

RESOLVED, That the Asian Art Commission does hereby confirm approval of the Museum's budget submission as described above.

The Museum's budget submission approved above will remain on file with these minutes.

- c. Personnel Update - Ms. Teichman called attention to her written Personnel Update Report, elaborating on the requirements of the Senior Registrar position.

ORIGINAL ARTICLES

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
VOLUME 100, PART 1, 2000

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
VOLUME 100, PART 1, 2000

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
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VOLUME 100, PART 1, 2000

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VOLUME 100, PART 1, 2000

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND
VOLUME 100, PART 1, 2000

Asian Art Commission
March 7, 1989

- d. She advised in conjunction with the Visitors and Convention Bureau, travel agents from 17 East Coast markets will come to the museum on April 28 to kick off a weekend familiarization tour of San Francisco. Since the agents' time will be limited, docents will ride out on the buses to the Museum with them. Mr. Jong suggested getting in touch with the various foreign travel industry writers to solicit their help in marketing San Francisco, with special emphasis on the Asian Art Museum, as a cultural destination.
- e. Ms. Teichman advised of the occurrence on February 27 of the second major power failure this year, caused by the burning out of the second of three main PGE terminals. An insurance claim has been submitted in connection with the expenses incurred by the forced closing of the Museum. She also advised that Tom Seligman has been newly appointed as Deputy Director for Operations of the Fine Arts Museums.

CHIEF CURATOR'S REPORT:

- a. Approval of Resolution C89-015 Partitioning of the Estate of Dr. Robert Dickenman - Action on this resolution was postponed until the next meeting because of a lack of a written appraisal on the objects in question.
- b. Update - Exhibitions - Mr. Shangraw referred briefly to Mr. Castile's review of upcoming exhibitions and to the updated exhibition schedule distributed at the meeting.
- c. Future Events - On April 5 and again in May, a flutist from Vietnam will perform at the Museum.
- d. Korean Curator - Applications for the position of Curator of Korean art are being received and the competition will close on March 15. An evaluation team will evaluate the top candidates and, hopefully, an appointment will be made on April 1.

COMMITTEE CHAIRMEN REPORTS;

- a. Committee Assignments to Date - Mrs. Lowe announced that Laura Enos will chair the Community Outreach Council, working with Warren Faus, Chairman of the Public Programs Committee. Mrs.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for ensuring the integrity of the financial system and for providing a clear audit trail. The document also highlights the need for transparency and accountability in all financial dealings.

The second part of the document outlines the specific procedures for recording transactions. It details the steps involved in the accounting process, from the initial entry of data into the system to the final review and approval of the records. The document also provides guidance on how to handle any discrepancies or errors that may arise during the process.

Conclusion

In conclusion, the document stresses the importance of maintaining accurate and up-to-date records of all financial transactions. It provides a clear and concise overview of the accounting process and offers practical advice on how to ensure the integrity and transparency of the financial system. The document also highlights the need for ongoing monitoring and review of the records to ensure that they remain accurate and reliable.

The document concludes by reiterating the importance of transparency and accountability in all financial dealings. It encourages all stakeholders to adhere to the highest standards of ethical conduct and to ensure that all transactions are properly recorded and reported.

Appendix A

Appendix A provides a detailed list of the documents and records that should be maintained as part of the financial system. It includes a checklist of the required documents and provides guidance on how to organize and store them. The appendix also includes a sample record-keeping schedule and a list of the key personnel responsible for maintaining the records.

Asian Art Commission
March 7, 1989

Spiegel has agreed to chair the Exhibitions Committee and Mrs. Dirickson will act as historian covering the move of the Asian Art Museum to the library building.

- b. Connoisseurs Council - Dr. Mortimer reported that the Council has planned an evening at Butterfield's to preview its Oriental art auction. The Council's highlight of the month will be the upcoming trip to the Clark ranch on April 1.
- c. Public Programs Committee - The Public Programs Committee is being formed and organized. A new group, the Community Outreach Council, will be part of the Committee and will be charged with two major responsibilities: 1) To review current programs for balance, and 2) To help formulate direction for future programs to reach the ethnic community.
- d. Acquisitions and Loans Committee - Mrs. Seller reported that the Museum has advanced to 29th in the rankings of United States museums as far as acquisitions are concerned.

REPORTS FROM ASSOCIATED GROUPS:

- a. The Fine Arts Museums - Mrs. Phillips commented on the recent reorganization of The Fine Arts Museums. She indicated it would be very helpful to receive a schedule of Asian Art Museum exhibitions and related events.
- b. The Museum Society - Mrs. Spiegel reported that 9,000 ballots have been received from members on the proposal confirming the two-thirds/one-third split in Society income between The Fine Arts Museums and the Asian Art Museum and that they are overwhelmingly in the affirmative. It appears that all of the Society's ballot measures will pass. She also brought those present up to date on the search for an Executive Director, indicating that interviews of the top 12 candidates would begin next week, after which both Directors of the Asian Art Museum and The Fine Arts Museums would be invited to meet the top candidates.
- c. The Society for Asian Art - Mrs. Chaitin announced that the Society has voted to donate \$10,000 toward the Patronage catalog and the accompanying exhibition. In addition, there

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for ensuring the integrity of the financial data and for facilitating the audit process. The document also highlights the need for transparency and accountability in all financial dealings.

The second part of the document provides a detailed overview of the accounting system used by the organization. It describes the various components of the system, including the general ledger, subsidiary ledgers, and the trial balance. The document also explains how the system is used to record and process transactions, and how it generates financial statements.

The third part of the document discusses the internal controls that are in place to ensure the accuracy and reliability of the financial data. It describes the various checks and balances that are implemented, such as the separation of duties, the use of standardized procedures, and the regular review of transactions.

Appendix A: Sample Financial Statements

| Income Statement | |
|---------------------|----------|
| Account | Amount |
| Revenue | 100,000 |
| Cost of Goods Sold | (60,000) |
| Gross Profit | 40,000 |
| Operating Expenses | (20,000) |
| Operating Income | 20,000 |
| Interest Expense | (5,000) |
| Income Before Taxes | 15,000 |
| Income Tax Expense | (3,000) |
| Net Income | 12,000 |

| Balance Sheet | |
|------------------------------|---------|
| Account | Amount |
| Assets | |
| Current Assets | 80,000 |
| Fixed Assets | 20,000 |
| Total Assets | 100,000 |
| Liabilities | |
| Current Liabilities | 40,000 |
| Long-Term Liabilities | 20,000 |
| Total Liabilities | 60,000 |
| Equity | |
| Common Stock | 40,000 |
| Retained Earnings | 12,000 |
| Total Equity | 52,000 |
| Total Liabilities and Equity | 100,000 |

The following table provides a summary of the financial data for the period ending 12/31/2023. The data is presented in a clear and concise format, making it easy to understand and interpret.

Asian Art Commission
March 7, 1989

will be a fund-raiser on June 25 at Butterfield's including demonstrations on how to buy at auctions and what to look for.

- d. Docent Council - Mrs. Connell advised that the Asian Docents have added an 11:30 A.M. tour of Korea, for a total of seven tours each day, five days a week. The Council has created its own publicity committee and Mrs. Connell indicated that Ms. Villanueva has been very helpful in this regard.

OTHER MATTERS:

Mr. Lee highly commended the staff and its Community Outreach Program for the work being done to acquaint the various ethnic communities with the activities and programs of the Asian Art Museum. Mr. Lee will chair a committee concerned with the development of a Korean Department and will seek the participation of the Korean Community.

PUBLIC COMMENT:

At this time, members of the public were invited to address the Commission on items within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total Testimony to thirty minutes.

There was no public comment at this time.

EXECUTIVE SESSION:

At 3:00 P.M., the meeting convened into Executive Session to discuss a personnel matter. The following resolution was approved unanimously:

RESOLUTION C89-016

Approving Salary Supplement for Chief Curator

RESOLVED, That the Asian Art Commission hereby approves payment to Clarence Shangraw of a salary supplement of \$5,000 during the period January 1 through June 30, 1989 in recognition of his added responsibilities as Chief Curator of the Asian Art Museum; and, be it

Asian Art Commission
March 7, 1989

FURTHER RESOLVED, That the Asian Art Commission further agrees to review the compensation of the Chief Curator at its September meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:25 P.M.



APR 26 1989

SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

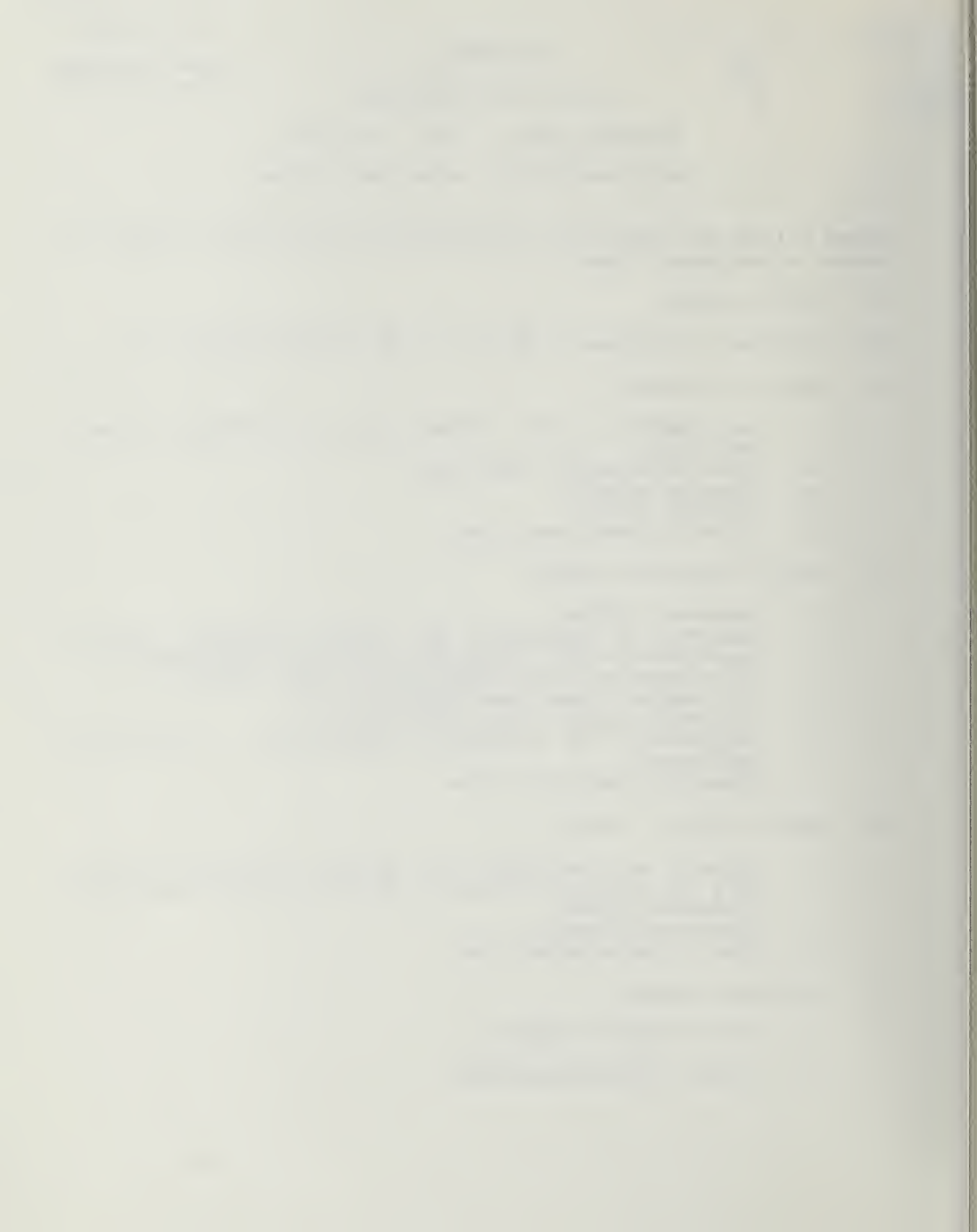
ASIAN ART COMMISSION

Tuesday, May 2, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order
2. Approval of Minutes of March 7, 1989 Commission Meeting
3. Chairman's Report
 - a. Introduction of Mrs. Nelson Barry, The Museum Society Auxiliary
 - b. Arts Organization Task Force
 - c. Director's Trip
 - d. Upcoming Events
 - e. Other Informational Items
4. Deputy Director's Report
 - a. Personnel Update
 - b. Approval of Resolution No. C89-019, Approval of the Appointment of Dr. Kumja Kim to Curator of Korean Art
 - c. Third Quarter Budget Report Fiscal Year 1988-89
 - d. City Budget Fiscal Year 1989-90
 - e. Foundation Budget Fiscal Year 1989-90
 - f. Availability of Alternate Health Plan - Foundation Employees
 - e. Other Informational Items
6. Chief Curator's Report
 - a. Approval of Resolution No. C89-033, Authorization for City Purchaser of Supplies Regarding the Partitioned Dickenman Estate
 - b. Exhibitions Update
 - c. Other Informational Items
7. Committee Reports
 - a. Ad Hoc Search Committee
 - b. Ad Hoc Planning Committee



Agenda
Asian Art Commission
May 2, 1989

c. Acquisitions and Loans Committee

- (1) Approval of Resolution C89-020, Objects Recommended by the Acquisitions and Loans Committee for Acquisition, Subject to the Availability of Funding
- (2) Approval of Resolution C89-021, Objects Recommended by the Acquisitions and Loans Committee to be Acquired from Specific Funds under the Control of the Commission or Foundation (Both Restricted and Unrestricted)
- (3) Approval of Resolution C89-022, Gifts Recommended by the Acquisitions and Loans Committee for Acquisition
- (4) Approval of Resolution C89-023, Outgoing Loan No. 88.06 - The Fine Arts Museums of San Francisco
- (5) Approval of Resolution C89-024, Addition of Bronze Sculpture, 62B23 to Dayton Art Institute Loan No. 88.01
- (6) Approval of Resolution C89-025, Loan to the National Gallery of Art
- (7) Approval of Resolution C89-026, Loan to Kimbell Art Museum
- (8) Approval of Resolution C89-027, Views from the Jade Terrace Extension
- (9) Approval of Resolution C89-028, Ransom Cook Snuff Bottle Sale

d. Connoisseurs Council

e. Exhibitions Committee

- (1) Approval of Resolution C89-029, Approval to Add "The Ataka Collection" Exhibition to the Asian Art Museum Exhibition Schedule for Further Development by Staff

THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

IN THE YEAR 1649

BY JOHN BURNET

OF THE UNIVERSITY OF OXFORD

IN TWO VOLUMES

LONDON

Printed by J. Streater, at the Sign of the Gun, in St. Dunstons Church-yard

1704

By Authority

Printed by J. Streater, at the Sign of the Gun, in St. Dunstons Church-yard

Agenda
Asian Art Commission
May 2, 1989

- (2) Approval of Resolution C89-030, Approval to add "Urban Archaeology Chinatown" Exhibition to the Asian Art Museum Exhibition Schedule for Further Development by Staff
- (3) Approval of Resolution C89-031, Approval to Add "18th Century Chosun" Exhibition to the Asian Art Museum Exhibition Schedule for Further Development by Staff, Provisional upon the Formal Offering of the Exhibition to the Museum
- (4) Approval of Resolution C89-032, Approval to Add the "Ehrenfeld Collection of Indian Decorative Arts, Arms and Armor" Exhibition to the Asian Art Museum Exhibition Schedule for Further Development by Staff

- f. Marketing Committee
- g. Public Programs Committee
- h. Other Committee Reports as needed

7. Reports from Affiliated Groups

- a. Asian Art Museum Foundation Report - Mrs. Brayton Wilbur, Jr.
- b. The Fine Arts Museums of San Francisco - Mrs. W. Robert Phillips
- c. The Museum Society - Mrs. Hart H. Spiegel
- d. The Museum Society Auxiliary - Mrs. Nelson Barry
- e. The Society for Asian Art - Mrs. Neil D. Chaitin
- f. Docent Council - Mrs. James J. Connell

8. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

The first part of the document discusses the importance of maintaining accurate records of all transactions.

It is essential to ensure that all data is entered correctly and that the system is updated regularly.

The second part of the document outlines the procedures for handling customer inquiries and complaints.

Customers should be treated with respect and their concerns should be addressed promptly.

The third part of the document describes the methods for analyzing sales data and identifying trends.

Regular analysis of sales data can help the company make informed decisions about future marketing strategies.

The final part of the document provides a summary of the key findings and recommendations.

Overall, the document emphasizes the need for a systematic approach to data management and customer service.

Agenda
Asian Art Commission
May 2, 1989

9. Future Events

May 4 7:30 P.M.

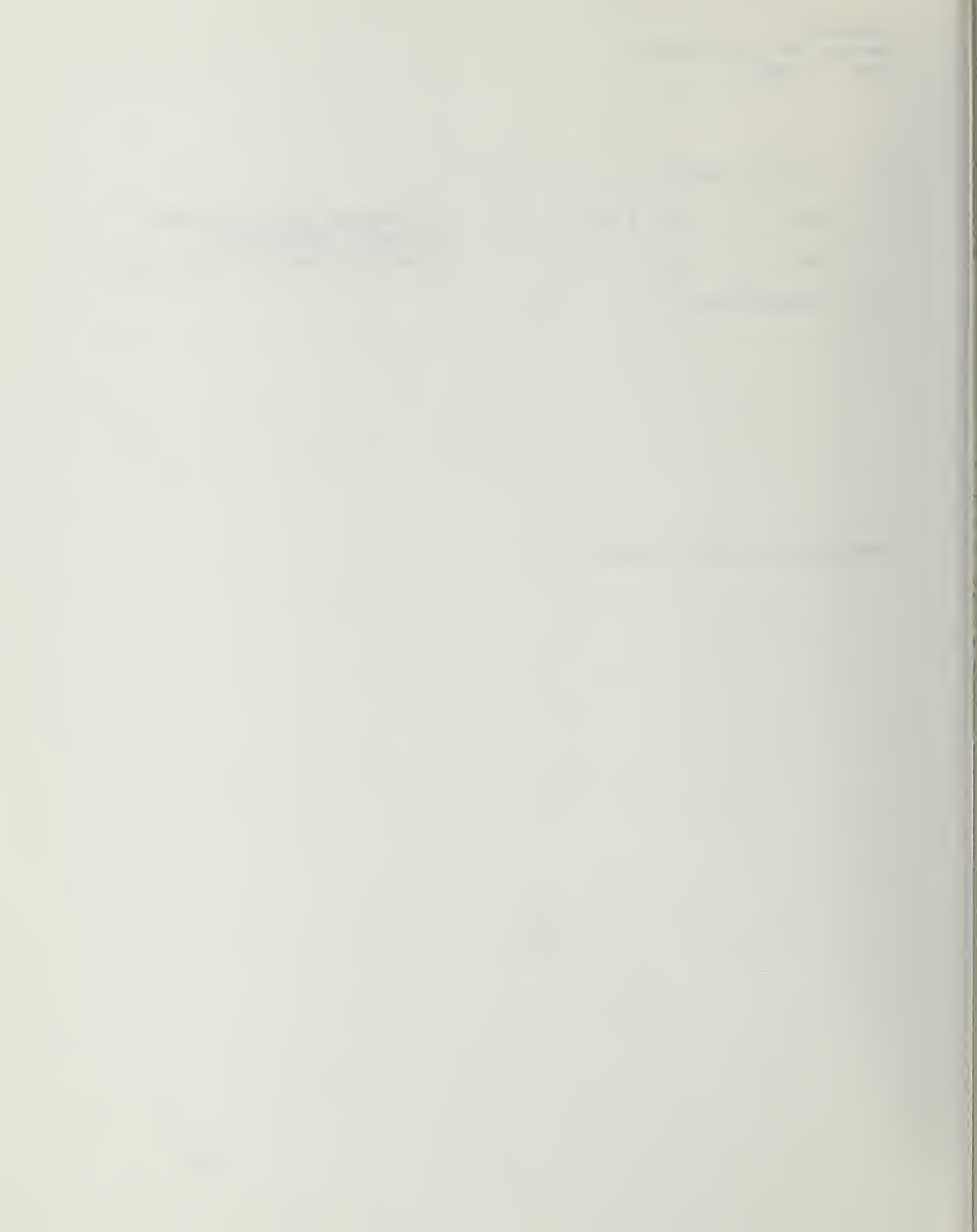
Vietnamese Flute Players
Trustees Auditorium

May 23 5:00

Reception for Dr. Kumja Kim

10. Adjournment

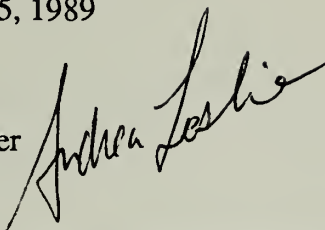
Attachments (Resolutions)



MEMORANDUM

April 25, 1989

To: Judy Teichman, Deputy Director
From: Andrea Leslie, Acting Personnel Officer
Re: PERSONNEL UPDATE



Korean Curator

A special evaluation team of both Commissioners and staff have recommended to the Commission the appointment of Dr. Kumja Kim to the position of Curator of Korean Art. This is the first such position at the Museum and, indeed, in the country. Pending approval by the Commission and confirmation by the Director, she will start on July 1. A small celebration of this position and the successful candidate will take place on May 23.

Kumja has a PhD in Asian Art History from Stanford. She is not unfamiliar with the Museum, having acted as guest curator in 1979 for the "5000 Years of Korean Art" exhibition and more recently in 1985-86 working on our bilingual label project. A copy of her curriculum vitae is included with the resolution being presented to the Commission.

Operations

Sherin Cole, our new Operations Coordinator, started work on April 17. She spent her first week learning the ropes, meeting with the many people on this staff, and the Fine Arts Museum staff with whom she will work closely. This week, she is already well into her duties coordinating day-to-day maintenance of the building through our security staff, engineers and custodians as well as the coordination of our office equipment, particularly computers. She has been introduced to the building's Health and Safety Committee as the new Asian Art Museum representative to that committee. She shares an office with Laurie Wagner on the first floor.

Development Director

The selection committee reviewed a large and varied panel of applicants for the Development Director position from which three candidates were selected and interviewed in depth. The committee hopes to be in the position to make an offer in the very near future.

Outreach Assistant

We are currently advertising for an Outreach /Public Programs Assistant to assist with the Museum's public programs and Outreach projects. The position reports to Aislinn Scofield, Outreach Coordinator. This is a one-year assignment and part-time (60% time) position. Monies to fund the position for the remainder of this fiscal year are available from a grant from Laura Enos and the interest income on a grant for endowment from the Star Foundation. The Society for Asian Art has authorized use of the interest income on its contribution to our endowment for this position which will be included in the budget to be submitted to the Commission for approval at its June meeting. A copy of the job announcement is attached.



MEMORANDUM

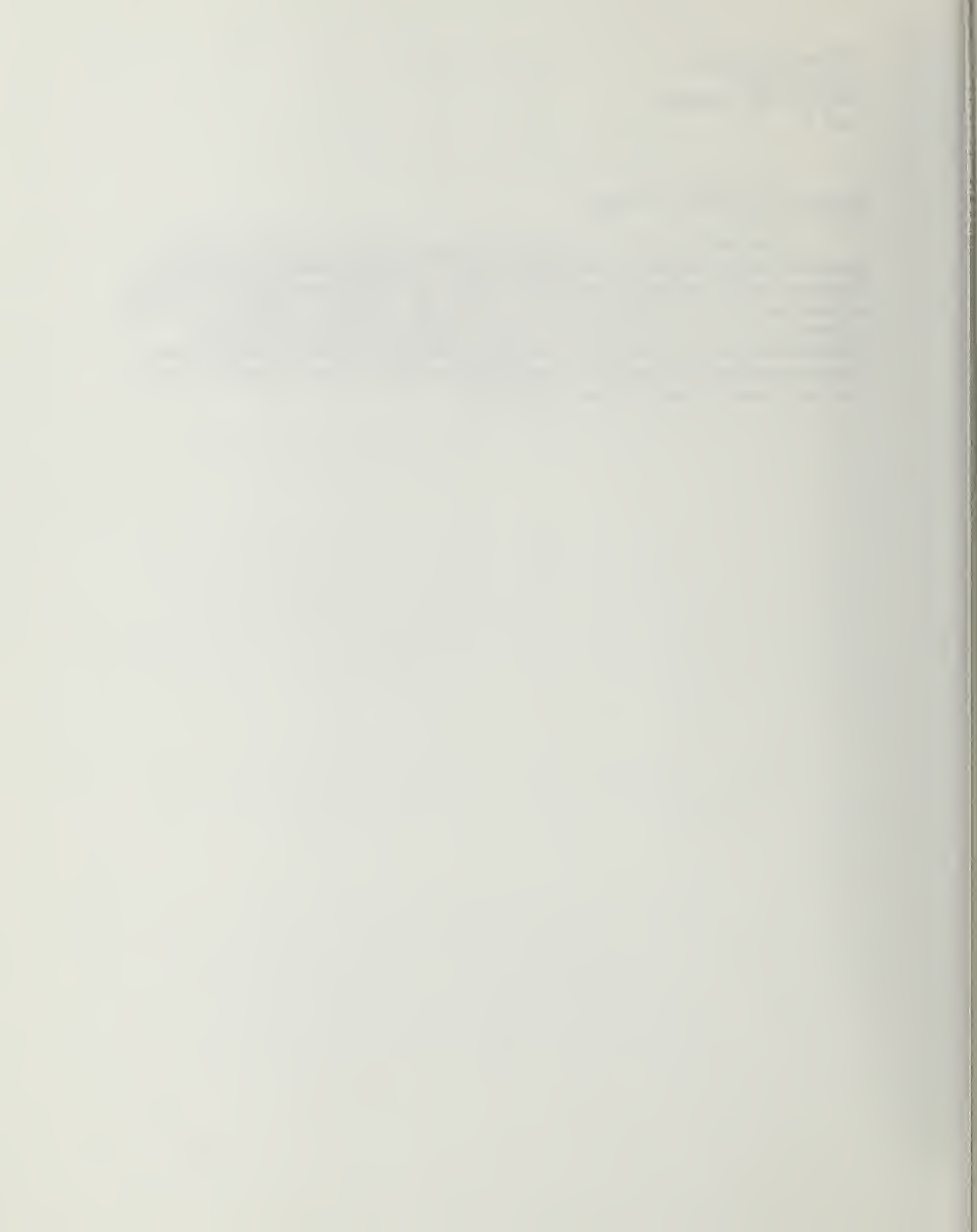
April 25, 1989

PERSONNEL UPDATE

Page 2

Employee Handbook Project

I have started to compile an Asian Art Museum employee handbook outlining personnel policies and procedures which will apply to both City-funded and Foundation-funded employees. At weekly meetings this month, the staff is gathering to provide input on how they would like policies to read. I will present a draft of this collection of policies to Rand upon his return. From there, I hope to have the handbook reviewed at the Commission level, by a labor lawyer and by Civil Service in order to assure an accurate, complete handbook that should serve the employees of the Museum for years to come. I have established this project as my top priority.





ASIAN ART MUSEUM
OF SAN FRANCISCO

Job Description for Outreach/Public Programs Assistant:

Report to: Outreach/Public Programs Coordinator

Summary of Responsibilities:

Motivated individual to assist the Outreach/Public Programs Coordinator with public programs and Outreach projects of the Asian Art Museum. Knowledge of Asian performing arts, cultures, and languages preferred with strong organizational and communication skills. Museum and concert production experience desirable. Assist with research, planning and implementing public programs that promote greater involvement with the Asian communities.

Primary Duties:

1. Coordinating Outreach Intern program of one or more interns each semester.
2. Writing summary reports, supervising updating of the mailing list and log of Outreach activities.
3. Researching and writing program notes for the various concerts and events as needed.
4. Developing and maintaining contacts with Asian organizations for co-sponsored performing arts and film events.
5. Some field work.

Minimum Requirements:

1. A Bachelor's degree or equivalent in an area relevant to the position.
2. One year experience in museum, concert and/or film production or related work.
3. Good communication skills including public speaking.
4. Knowledge of an Asian language
5. Must be willing to work flexible hours.

24 hours a week, for a one year appointment beginning July 1, 1989.

Salary: \$14,200 including benefits

Send resume and three letters of recommendation to: Personnel, Asian Art Museum, Golden Gate Park, San Francisco, CA 94118. Applications will be accepted until May 19, 1989.

The Asian Art Museum of San Francisco is an Equal Opportunity Employer.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921



ASIAN ART COMMISSION

RESOLUTION NO. C89-019

**Approval of the Appointment of Dr. Kumja Kim to
Curator of Korean Art**

WHEREAS, Applicants for the position of Curator of Korean Art have been interviewed by an evaluation team consisting of Asian Art Commissioners and Museum staff; and

WHEREAS, The evaluation team has recommended the appointment of Dr. Kumja Kim as Curator of Korean Art; now, therefore, be it

RESOLVED, That the Asian Art Commission does hereby approve the appointment of Dr. Kumja Kim as Curator of Korean Art, effective July 1, 1989, and authorizes Director Castile to confirm the appointment.

May 2, 1989

| | |
|---|---------------------------------|
| 1 | THE JOURNAL OF THE |
| 1 | ROYAL ANTHROPOLOGICAL INSTITUTE |
| 1 | VOLUME 100, PART 1, 1970 |
| 1 | CONTENTS |
| 1 | THE JOURNAL OF THE |
| 1 | ROYAL ANTHROPOLOGICAL INSTITUTE |
| 1 | VOLUME 100, PART 1, 1970 |
| 1 | CONTENTS |

CURRICULUM VITAE

Name. Kumja Paik Kim

Address. 2257 Fairvalley Court
San Jose, California 95125
Telephone. 408-266-0208 (home)

Place of Birth. Taegu, Korea

Sex. Female

Nationality A Naturalized U. S. Citizen

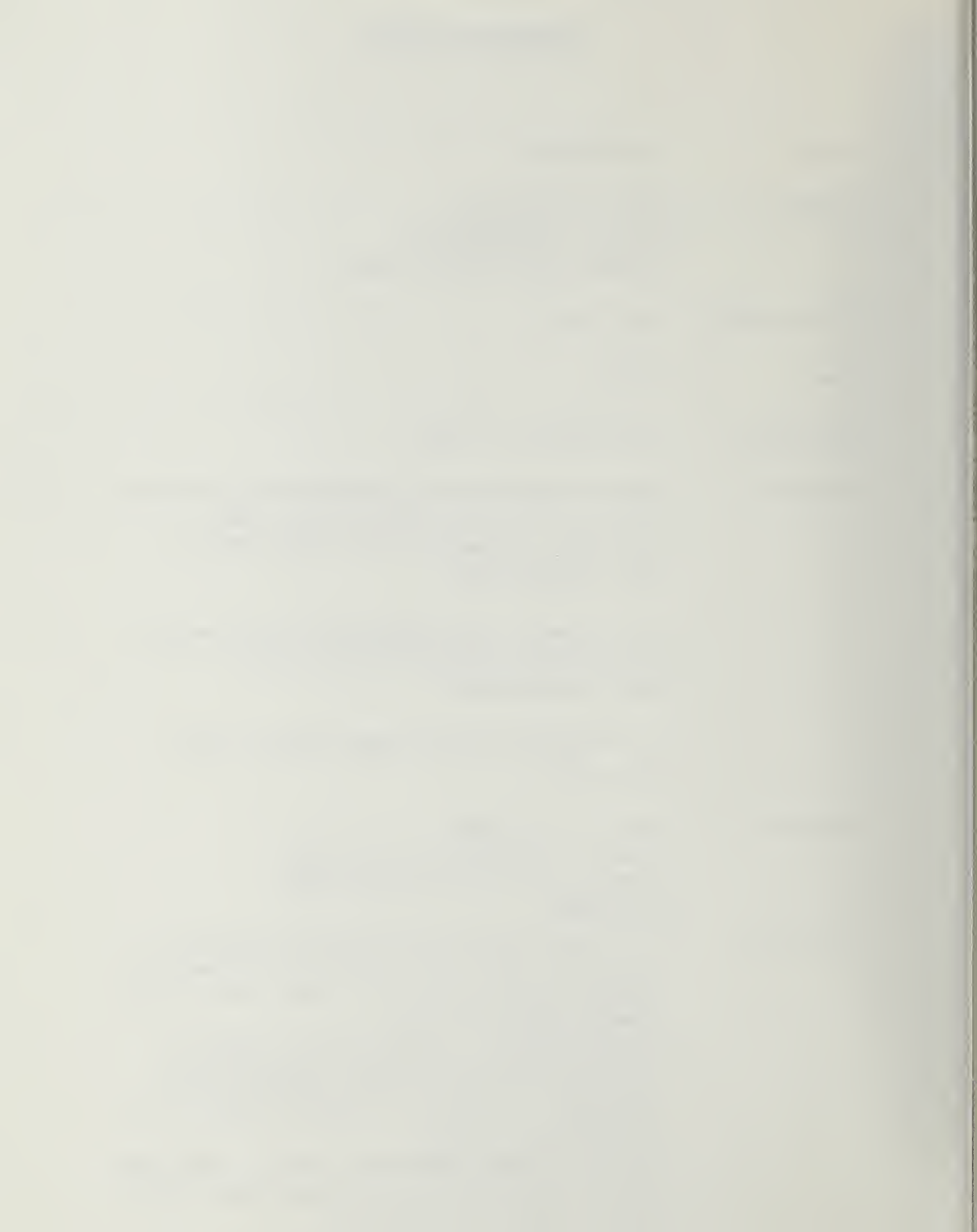
Education. Ph.D. in Asian Art History, Department of Art, Stanford University, Stanford, California, June 13, 1982.
Dissertation: "Kim Hong-do (1745 - before 1818), A Late Yi Dynasty Painter."

M.A. in Asian Art History, Department of Art, San Jose State University, San Jose, California, 1974.
Thesis: "Nanban Byobu"

B.S. in Psychology, Lewis & Clark College, Portland, Oregon, 1959.

Languages. Korean - first language
Japanese - excellent working knowledge
Chinese - excellent working knowledge
English

References. Prof. Michael Sullivan, Fellow by Special Election of St Catherine's College, Oxford University. Home Address. 16B Northmoor Road, Oxford OX2 - 6UP, Oxford, England
Telephone. 0865-511-304)
Mrs. Evelyn McCune, 2014 Delaware Street, Berkeley, California 94709 and 1605 West Tennessee, Midland, Texas 79701. Telephone. 415-548-2177 (Berkeley) or 915-683-5735 (Midland)
Prof. William Gaugler, Department of Art, San Jose State University, One Washington Square, San Jose, California 95192. Telephone. 408-924-4393



Teaching Experience.

August 1988 - July 1989: on leave from teaching on a research grant from the Joint Committee on Korean Studies of the American Council of Learned Societies and the Social Science Research Council. Project: "Native Mountains and Streams: Landscapes of Actual Places in 18th Century Korea"

Fall, 1979 - present. Lecturer C1 in Asian Art History, Department of Art, San Jose State University, San Jose, California.

April, 1980 - June, 1980 (Spring Quarter). Lecturer in Art of China and Japan (History of Art 31), University of California, Berkeley.

Spring Quarter, 1977. Instructor in Chinese Art, De Anza College, Cupertino, California.

PROFESSIONAL ACTIVITIES.

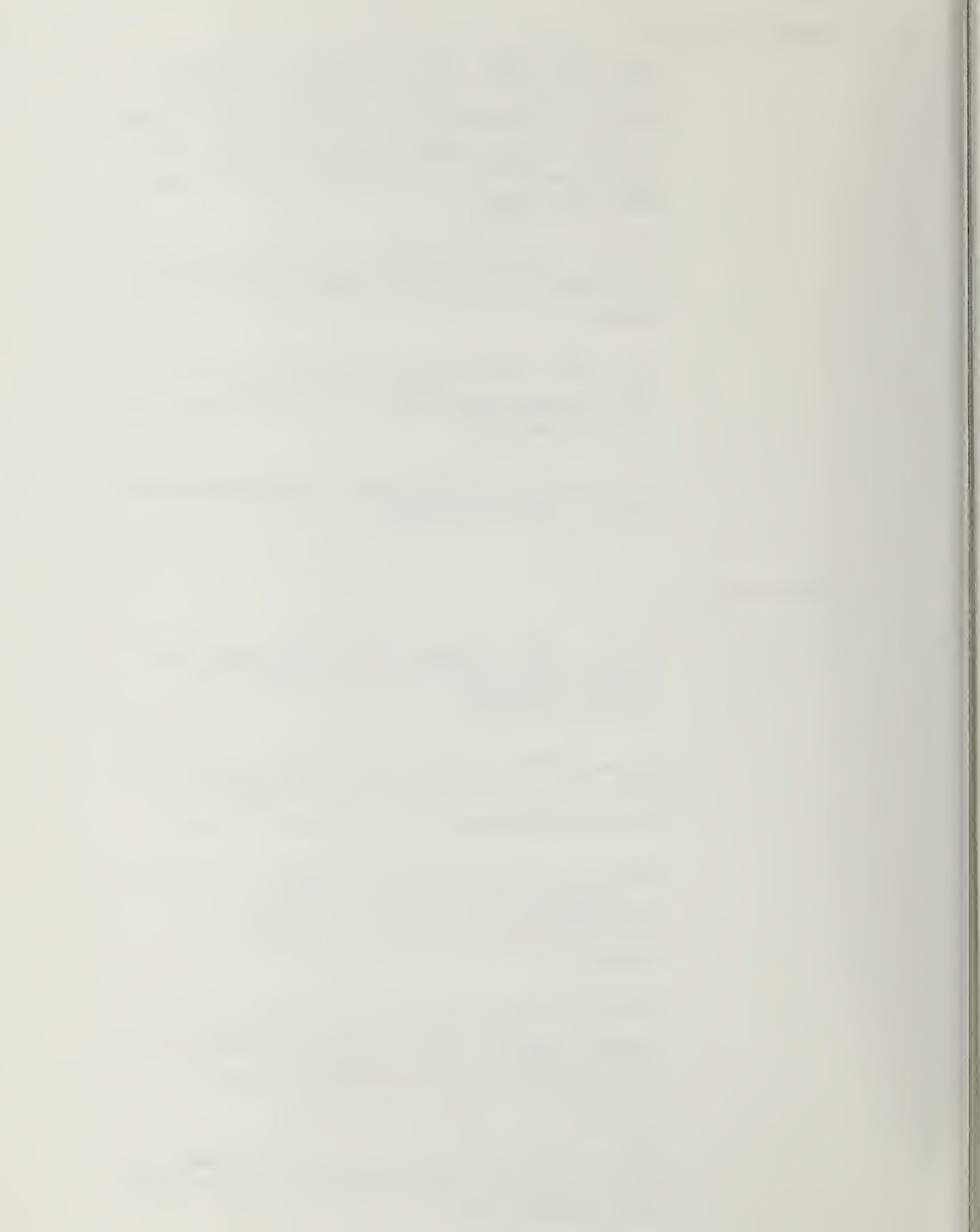
Experience. December, 1985 - January, 1986. Participated in the Bilingual Label Project at Asian Art Museum, San Francisco, California.

Summer, 1979. Spent three months doing research in the National Museum of Korea, Seoul on Christensen Fellowship, Department of Art, Stanford University

January, 1979 - May, 1979: Guest Curator in Korean Art, in preparation for the "5000 Years of Korean Art" Exhibition, Asian Art Museum, San Francisco, California

Summer, 1977: Spent three months doing research in museums, in Korea, Taiwan, and Japan on grants from the Center for Research in International Studies and Department of Art, Stanford University.

Summer, 1975. Catalogued Chinese Buddhist Bronzes in the collection of Stanford University Art Museum under Prof. Michael Sullivan.



Publications The Introduction of the Southern School Painting Tradition to Korea, sent to Oriental Art on January 18, 1989 for consideration for publication.

15 Biographies of Korean Artists, commissioned by Macmillan Publishers Limited to be included in the Dictionary of Art. Completed and sent to the publisher on January 18, 1988. Forthcoming in 1991.

"Southern Barbarians. Japan's Earliest Encounter with the West (1543 - 1638)", Sambul Kim Won-yong Kyosu Chong'nyon T'oeim Kinyom Nonch'ong [Collection of Papers in Honor of Professor Kim Won-yong's Retirement], vol. II, Seoul: Iljisa, August 20, 1987, pp 559-572. (Prof. Kim Won-yong of Seoul National University is the most eminent scholar in Korean Art History and Archaeology)

"A Yi Dynasty Court Painter, Kim Hongdo (1745 - before 1818): Seen Through the *Tanwon Yumuk* and His Landscape Paintings," Oriental Art, vol. XXXII, no. 1 (Spring, 1986), pp. 34-47.

Reprinted in Korea Journal, "A Choson Dynasty Court Painter, Kim Hong-do: Seen Through the *Tanwon Yumuk* and his Landscape Paintings," Korea Journal, vol. 28, no. 2, (February 1988), pp. 15-30.

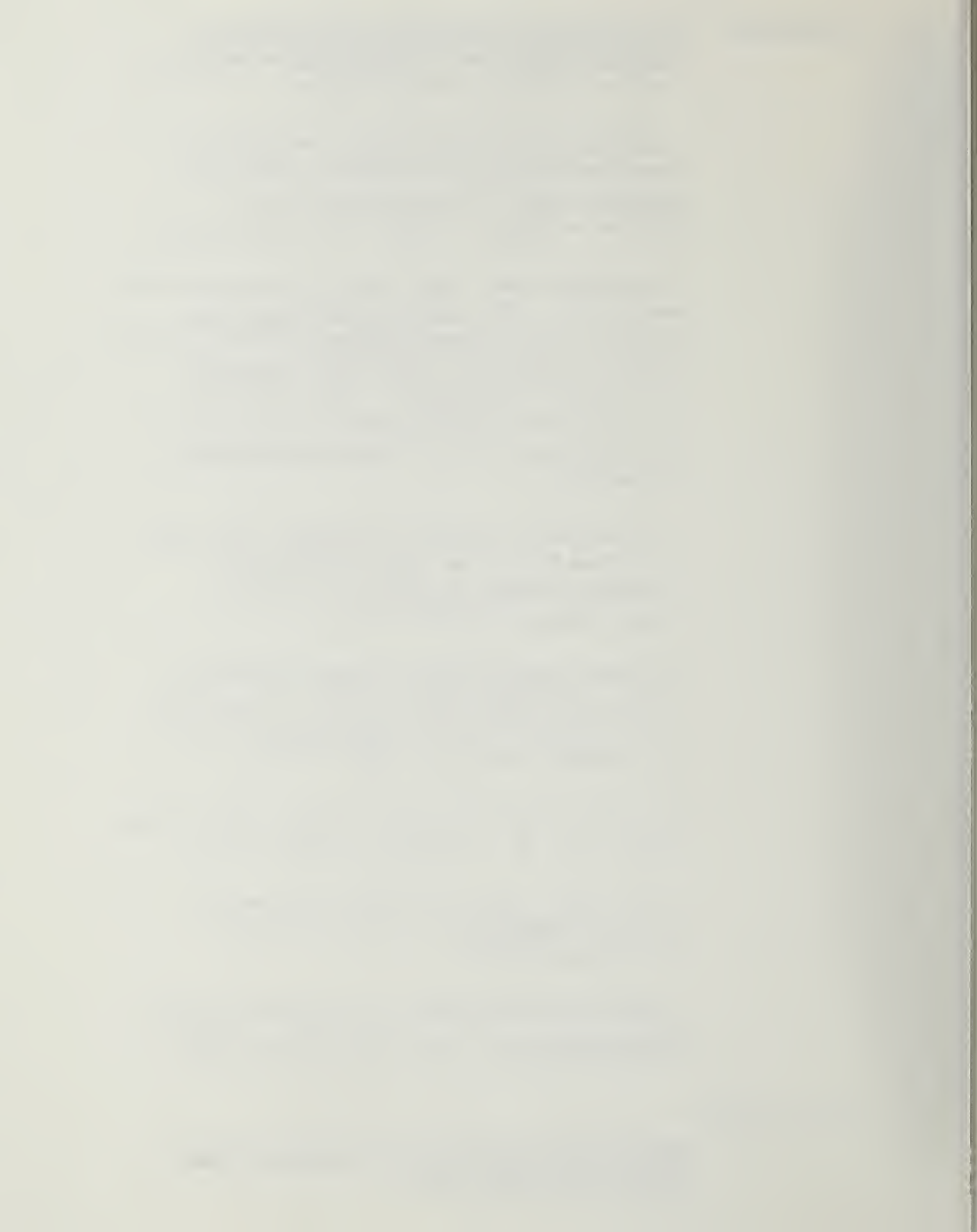
"Paintings from Korea's Longest Dynasty," review, Korean Culture, vol. 5, no. 3 (September, 1984), pp 37-45

"Two Stylistic Trends in Mid-15th Century Korean Painting," Oriental Art, vol. XXIX, no. 4 (winter, 1983-84), pp. 368-376

"Tanwon and the Development of Korean Genre Painting," Korean Culture, vol. 4, no.2 (June, 1983), pp. 32-45.

Work in Progress.

Native Mountains and Streams. Landscapes of Actual Places in 18th Century Korea



Papers and Lectures

Participated in an international symposium on Korean Art in the Eighteenth Century organized by the Asia Society, New York, February 10 - 12, 1989.

Paper: "Kim Hong-do and His *Sokhwa* (Genre Painting)"

August 20 - 30, 1987, XVI Pacific Science Congress, sponsored by National Academy of Sciences, Republic of Korea, Hotel Lotte, Seoul, Korea.

Paper: "Native Mountains and Streams"

June 24, 1987, Min-sok Festival, The Multi-Service Center For Koreans, 1362 Post Street, San Francisco, California.

Topic: "Chin'gyong Sansu - An aspect of 18th Century Korean Painting"

July 15, 1986, "Southern Barbarians: Japan's Earliest Encounter with the West (1543 - 1638)," a module for Professor Kathy Cohen's Paths to the Present program of General Education.

October 8, 1985, The Humble Artist Lecture Series, Department of Art, San Jose State University.

Topic: "Southern Barbarians Come to Japan"

August 18, 1985, "Japanese Garden," a module for Professor Kathy Cohen's Paths to the Present program of General Education.

March 22, 1985, Association for Asian Studies Annual Meeting, Franklin Plaza Hotel, Philadelphia, Pennsylvania.

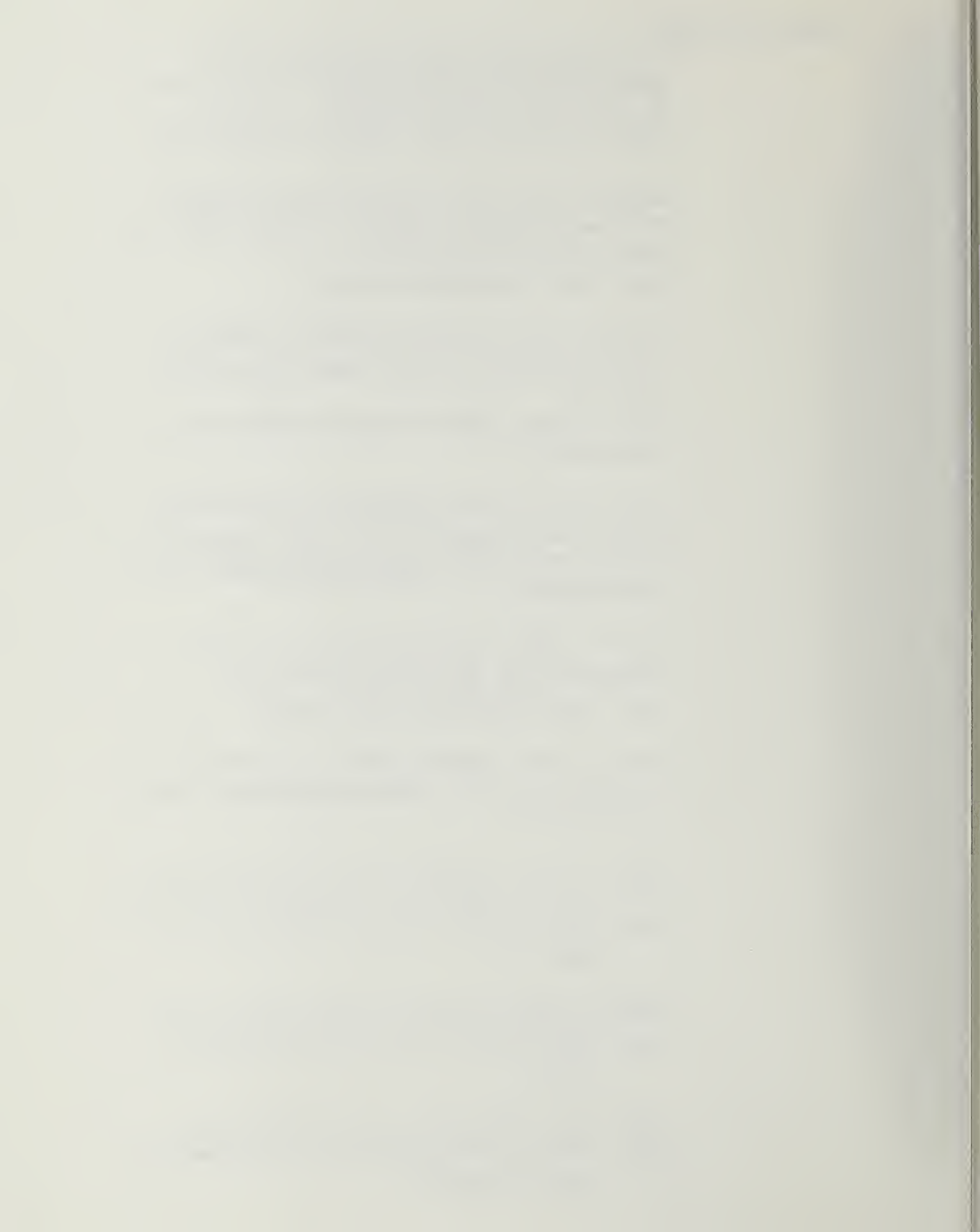
Paper: "The Introduction of Southern School Painting to Korea"

August 12, 1984, Los Angeles County Museum of Art

Topic: "The Discovery of the Korean Countryside in Painting"

July 8, 1984, Asian Art Museum of San Francisco.

Topic: "Trends of Korean Painting: The Literati, Courtly and Folk Traditions"



April 13 -15, 1984, Symposium - Light of Asia. Buddha Sakyamuni in Asian Art, organized by Los Angeles County Museum of Art.

Paper: "Buddha Sakyamuni in Korean Art During the Three Kingdoms and the Unified Silla Periods"

April 24, 1983, Los Angeles County Museum of Art.

Topic: "New Trends in 18th Century Korean Painting"

March 1, 1983, San Jose Museum of Art.

Topic: "A Nation Transformed. Buddhist Art in Early Japanese History"

February 22, 1983, San Jose Museum of Art.

Topic: "The Introduction of a Foreign Religion. Buddhist Art in China"

February 15, 1983, San Jose Museum of Art.

Topic: "Buddhism Through Indian Art"

April 24, 1982, Stanford-Berkeley Graduate Forum in the Visual Arts.

Paper: "Landscape Paintings of Kim Hong-do"

January 24, 1981, Conference on "Civilizations of Asia. Medieval Korea" organized by U.C.L.A. Extension.

Paper: "Art of the Late Silla and Koryo Dynasties"

August 30 - 31, 1980, Convention of American Born Koreans, Ambassador Hotel, Los Angeles.

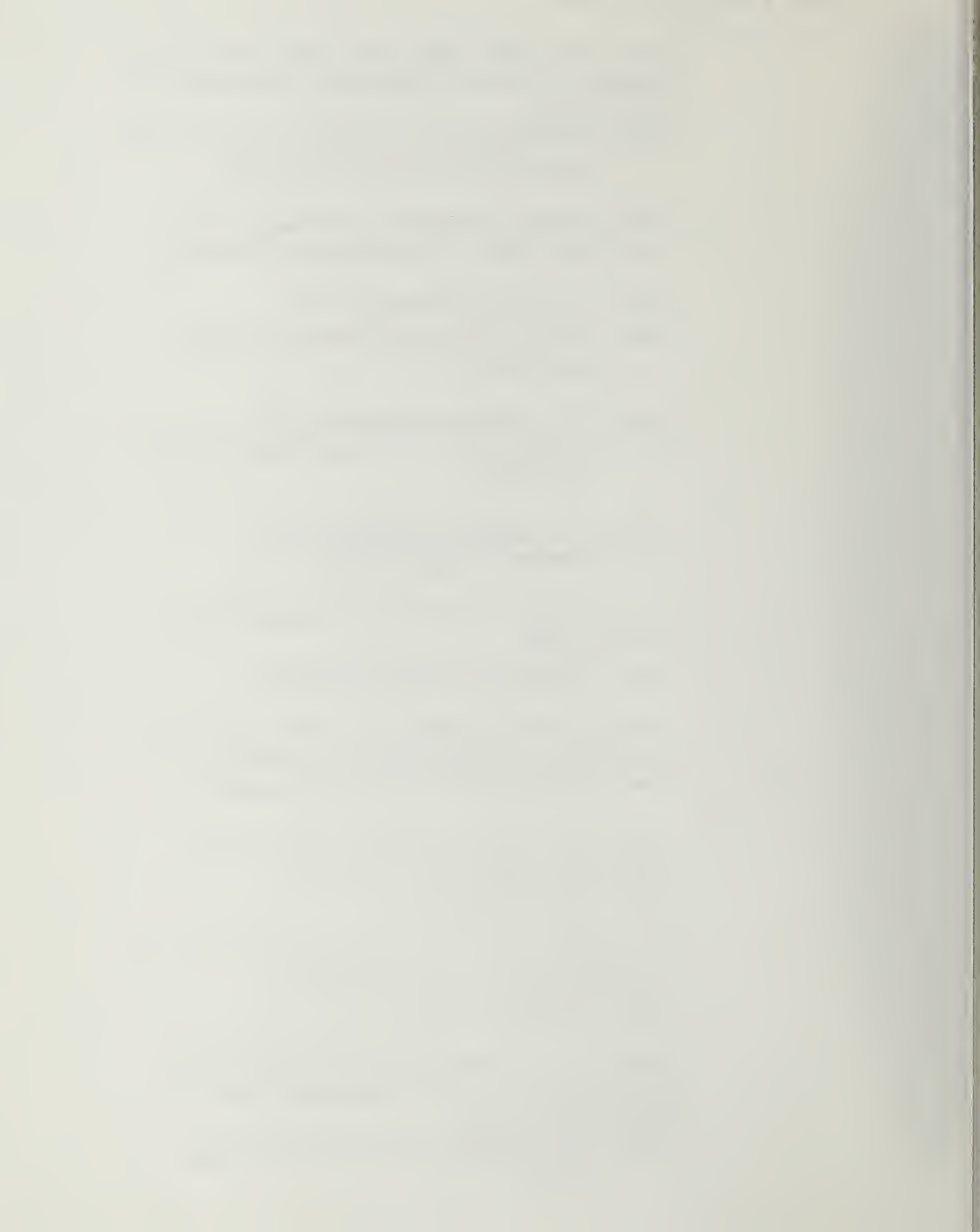
Topic: "Korean Art and Culture"

May 19 - 20, 1979, Conference on "5000 Years of Korean Art" organized by U.C. Berkeley Extension.

Topic: "Koryo and Yi Ceramics"

April 2 - 3, 1976, "Weekend Study Program on China" organized by the Society for Asian Art, Asian Art Museum, San Francisco.

Topic: "Sung Landscape Painting in the Scholarly Tradition"





M E M O R A N D U M

April 25, 1989

TO: All Commissioners and Trustees

FROM: Judith L. Teichman
Deputy Director

SUBJECT: Alternate Health Plans for Foundation Employees

Marlena Peña-Díaz and I met with Tom Ferdinandi, an employee benefit plan coordinator for Central Valley Insurance, to discuss alternate health plans for Foundation employees.

Mr. Ferdinandi advised that we cannot find a better plan for the money than our current Kaiser Plan. We are limited, in large part, by the small size of our eligible group - from 15 to 20.

There are a few Foundation employees who, at their own expense, continue to use physicians other than Kaiser. Our sense is that these employees might prefer a plan which permits the employee to choose his or her own provider even though the employee is required to make a very substantial contribution to the premium. Even a substantial contribution to the premium would be less expensive than paying the full cost of care as they are now doing.

Mr. Ferdinandi agreed to try to obtain quotations for an alternate health plan which would permit the Foundation employees to select their own provider. We will review his proposal with the Foundation employees and hope to report back to the Commission and Foundation at the June meetings.

Mathematics

Chapter 1: Introduction to Mathematics

Section 1.1: The Language of Mathematics

Mathematics is a language that describes the patterns and relationships in the world around us. It is a tool that helps us understand the universe and solve problems.

The language of mathematics consists of numbers, symbols, and rules. These elements are used to create mathematical statements and arguments.

Numbers are the building blocks of mathematics. They represent quantities and are used to perform calculations. Symbols are used to represent numbers and mathematical operations. Rules are the guidelines that govern how we use numbers and symbols.

Mathematics is a logical and systematic discipline. It requires us to think carefully and follow a set of rules. By using the language of mathematics, we can communicate our ideas and findings to others.

ASIAN ART COMMISSION

RESOLUTION NO. C89-033

**Authorization for the City Purchaser of Supplies
Regarding Partitioned Dickenman Estate**

RESOLVED, That the Asian Art Commission hereby authorizes the Purchaser of Supplies of the City and County of San Francisco to approve the sale at public auction of the partitioned estate of Dr. Robert Dickenman, consisting of the six objects listed on Attachment A, as per the Administrative Code of the City and County of San Francisco, Chapter 28, Article I, Sections 28.1, 28.3, and 28.4; and, be it further

RESOLVED, That the funds derived from the sale of these objects shall be used for the purchase of additional objects of art suitable to the collection of the Asian Art Museum, as per Article I, Sections 28.4, 28.5, and Article II, Section 28.13.

Attachment

May 2, 1989

Report of the Committee on the Medical Profession to the American Medical Association

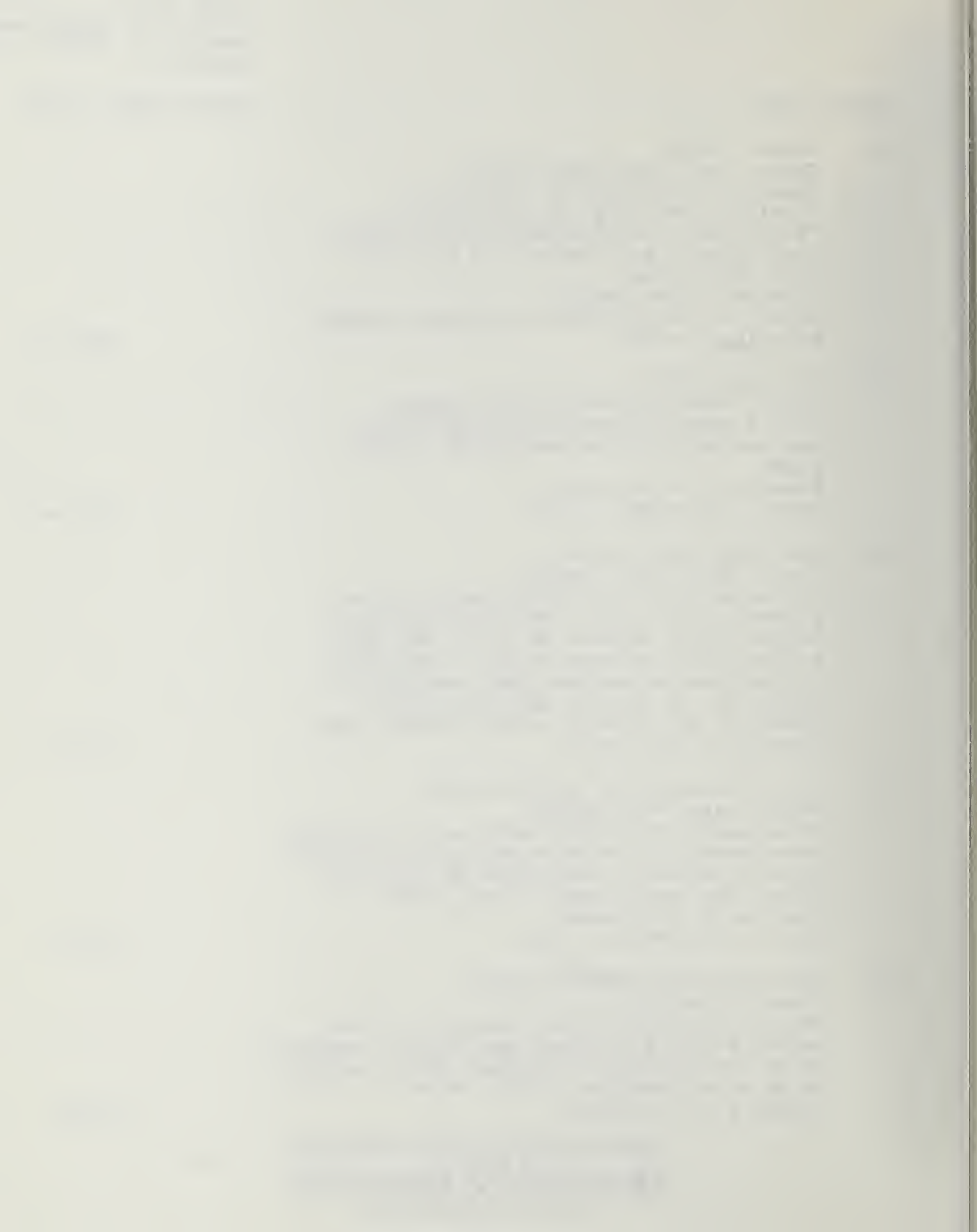
| I. Introduction | II. The Medical Profession | III. The Medical Profession | IV. The Medical Profession | V. The Medical Profession |
|----------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|
| A. The Medical Profession | B. The Medical Profession | C. The Medical Profession | D. The Medical Profession | E. The Medical Profession |
| F. The Medical Profession | G. The Medical Profession | H. The Medical Profession | I. The Medical Profession | J. The Medical Profession |
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| AJ. The Medical Profession | AK. The Medical Profession | AL. The Medical Profession | AM. The Medical Profession | AN. The Medical Profession |
| AO. The Medical Profession | AP. The Medical Profession | AQ. The Medical Profession | AR. The Medical Profession | AS. The Medical Profession |
| AT. The Medical Profession | AU. The Medical Profession | AV. The Medical Profession | AW. The Medical Profession | AX. The Medical Profession |
| AY. The Medical Profession | AZ. The Medical Profession | BA. The Medical Profession | BB. The Medical Profession | BC. The Medical Profession |

Continued on page 2

DESCRIPTION

FAIR MARKET VALUE

62. EXPORT PLATE,
China, Late 18th/19th Century
decorated with central armorial of
"Caufield impaling" with caption
"Fortitudine" surrounded by a scalloped
edge cavetto and ribbon tied gilt and
dark blue border
Diameter 9 3/4 inches
Note: See David Howard, Chinese Armorial
Porcelain, p.738 400.00
63. ARMORIAL PLATE,
China, Late 18th/early 19th Century
with a central armorial surrounded by
two egg and dart patterns below diaper
bands
Diameter 9 7/16 inches
Note: See Gordon, p.137 400.00
64. ARMORIAL EXPORT PLATE,
China, Early 19th Century
decorated with a central armorial of a
gilded lion at right and five horizontal
copper enamel stripes at left, set into
a ribbon tied curtain below a beast head,
all enclosed by an egg, dart and diaper
border at the cavetto with "precious
symbols", all below a similar border band
Diameter 9 3/4 inches 400.00
65. GOOD "FAMILLE ROSE" EXPORT PLATE,
China, Late 18th Century
of octagonal form, decorated with a central
peony medallion below an armorial of "Archer
impaling Meares", surrounded by fantastic
floral and leafy vines at the border
Diameter 8 1/4 inches
Note: See Howard, p. 362 800.00
66. BLUE AND WHITE ARMORIAL PLATE,
China, Circa 1761
decorated with a central armorial of the
Lauder family with lions and foliage surround-
ed by four modified "Fitzhugh" floral sprays
below an egg and dart border band
Diameter 8 7/8 inches 500.00



DESCRIPTION

FAIR MARKET VALUE

67. "FAMILLE ROSE" ARMORIAL PLATE,
China, Late 18th/early 19th Century
painted with a central armorial of two
lions holding a winged lion crest below
a small castle, the motto reading "Turris
Prudentia Custos Ut Migraturus Habita",
enclosed by an egg and dart cavetto
below four floral sprays at border
Diameter 15 1/8 inches

600.00



ASIAN ART COMMISSION

RESOLUTION NO. C89-020

Objects Recommended by the Director and Curators for
Acquisition, Subject to the Availability of Funding

WHEREAS, The following objects were fully researched by the
Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that these
objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended at its
meeting of April 11, 1989 that the Asian Art Commission accept
these objects for acquisition, subject to the availability of
funding:

Southeast Asia

R1989.5.2
Buddha Head
Stucco
Thailand
Funding obtained.

Dealer:
Dofflemyer

R1989.7.1
Coffin Covering
Cotton
C. 1900, Burma
Costs required for conservation also approved, pending
funding.

Dealer:
Ginsburg, H.

R1989.11
Painted Cotton Textile
C. 1800
India for Thai Market
Funding obtained.

Dealer:
Hentell, Ltd.

China

R1988.76
Album by Li Yao
Pending funding.

Dealer:
P. Moss

R1988.78.3
Altar Canopy
Pending funding.

Dealer:
Spink & Sons

Resolution No. C89-020

Page: 2

Now, therefore, be it

RESOLVED, That the Asian Art Commission approves the acquisition of the above listed objects, subject to the availability of funding.

May 2, 1989



ASIAN ART COMMISSION

RESOLUTION C89-021

**Objects Recommended by the Director and Curators to be
Acquired from Specific Funds under the Control of the
Commission or Foundation (Both Restricted and Unrestricted)**

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 that the Asian Art Commission authorize the use of specific funds, at the discretion of the Director and the Chief Curator, to pay for the following objects:

R1989.3.4
Gold Nose Clip
12th-13th C.
Burma

Dealer:
H. Hasson
\$400

Fund:
V. Lee-Taylor

R1989.3.5
Scorpion Seal
8th-9th C.
Burma

Dealer:
H. Hasson
\$100

Fund:
V. Lee-Taylor

R1989.7.3
Bowl with Brown Glaze
15th-16th C.
Vietnam

Dealer:
H. Ginsburg
\$450

Fund:
Discretionary
Fund

Now, therefore, be it

RESOLVED, That the Asian Art Commission authorizes the use of specific funds at the discretion of the Director and Chief Curator for the above mentioned objects.

May 2, 1989

Vol. 100, Part 1, 1970

Edited by Sir Kenneth Robinson, F.R.S.

Published by the Royal Anthropological Institute, 21, BEDFORD SQUARE, LONDON, W.C.1

Subscription prices (which include postage) for institutions are £12.00 per volume (two parts) for the United Kingdom and £14.00 for other countries. Single parts are £6.00 (UK) and £7.00 (other countries). The subscription price for individuals ordering direct from the publishers and certifying that the journal is for their personal use is £7.00 (UK) and £8.00 (other countries). Four parts form a volume.

| | | |
|--------------------|------|--|
| Volume 100, Part 1 | 1970 | £12.00 (UK) / £14.00 (other countries) |
| Volume 100, Part 2 | 1970 | £12.00 (UK) / £14.00 (other countries) |
| Volume 100, Part 3 | 1970 | £12.00 (UK) / £14.00 (other countries) |
| Volume 100, Part 4 | 1970 | £12.00 (UK) / £14.00 (other countries) |
| Volume 101, Part 1 | 1971 | £12.00 (UK) / £14.00 (other countries) |
| Volume 101, Part 2 | 1971 | £12.00 (UK) / £14.00 (other countries) |
| Volume 101, Part 3 | 1971 | £12.00 (UK) / £14.00 (other countries) |
| Volume 101, Part 4 | 1971 | £12.00 (UK) / £14.00 (other countries) |

Orders, which must be accompanied by payment, may be sent to a bookseller or to the publishers. Orders for back volumes may be sent to the publishers.

Printed by the Royal Anthropological Institute, 21, BEDFORD SQUARE, LONDON, W.C.1

ASIAN ART COMMISSION

RESOLUTION C89-022

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 that the Asian Art Commission approve the following objects for accession:

Donors - Sondra and Rand Castile:

| | |
|-----------|--|
| R1989.3.2 | Small Carnelian Intaglio, 8th-9th C., Burma |
| R1989.3.3 | Large Carnelian Intaglio, 8th-9th C., Burma |
| R1989.3.6 | Pyu Votive Plaque, 12th C., Burma |
| R1989.3.7 | Gold Bead, 12th-13th C., Burma |

Donors - Mr. and Mrs. James J. Connell:

| | |
|----------|------------------------------------|
| R1989.18 | Bodhisattva Head, Stucco, Thailand |
|----------|------------------------------------|

Donor - F. Koehler: (Objects R1989.8.1 through 8.15 below are 3rd C. AD, Ban Chieng, Thailand)

| | |
|------------|---------------------|
| R1989.8.1 | Adze |
| R1989.8.2 | Adze |
| R1989.8.3 | Adze |
| R1989.8.4 | Bracelet, Bronze |
| R1989.8.5 | Bracelet, Bronze |
| R1989.8.6 | Bracelet, Bronze |
| R1989.8.7 | Bracelet, Bronze |
| R1989.8.8 | Bracelet, Bronze |
| R1989.8.9 | Bracelet, Bronze |
| R1989.8.10 | Bracelet, Bronze |
| R1989.8.11 | Bracelet, Bronze |
| R1989.8.12 | Bracelet, Bronze |
| R1989.8.13 | Bracelet, Alabaster |

R1989.8.14 Bell, Bronze
R1989.8.15 Choker, Bronze

Donor - H. Hasson:

R1989.10 Intaglio Seal with Bird, Burma

Donor - M. Harrison:

R1989.2.2 Large Punch Bowl, 18th C., China

Donor - E. Johnson:

R1989.16.1 Thangka of Amitayus, Tibet
R1989.16.2 Thangka of Heruka, Tibet

and,

WHEREAS, The Acquisitions and Loans Committee also approved the following object which was accepted by the Chief Curator for the study collection:

Donor - I. Rockey:

R1989-12 Horse Hair Hat, Korea

Now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above gifts for accession.

May 2, 1989

THE

AMERICAN
REPUBLICAN PARTY

OF THE

UNITED STATES

OF AMERICA

OF THE

1876

ASIAN ART COMMISSION

RESOLUTION C89-023

Loan No. 88.06 - The Fine Arts Museums of San Francisco

WHEREAS, The Acquisitions and Loans Committee approved a renewable loan to The Fine Arts Museums of San Francisco of Neareastern ceramics and bronzes at its meeting of April 5, 1988; and

WHEREAS, The first year of the loan will expire on April 13, 1989; and

WHEREAS, The Acquisitions and Loans Committee at its April 11, 1989 meeting approved the renewal of this loan to the Fine Arts Museums of San Francisco for a period of one (1) year, now, therefore, be it

RESOLVED, That the Asian Art Commimssion approves the renewal of the above described loan.

May 2, 1989

Vol. 100, Part 1, 1970

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

Vol. 100, Part 1, 1970

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

Vol. 100, Part 1, 1970

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

ASIAN ART COMMISSION

RESOLUTION C89-024

**Loan No. 88.01 - Addition of Bronze Sculpture, 62B23
to Dayton Art Institute's Loan**

WHEREAS, The Acquisitions and Loans Committee approved a loan, "Leaves from the Bodhi Tree," to the Dayton Art Institute at its meeting of February 3, 1988; and

WHEREAS, Dayton now requests a bronze sculpture, 62B23, to be added to the exhibition which will take place November 11, 1989 to March 1, 1991; and

WHEREAS, The Curator in charge and the Head Conservator have determined that this object can safely travel; and

WHEREAS, The Director and the Chief Curator recommend the loan of this object; and

WHEREAS, The Acquisitions and Loans Committee recommended at its April 11, 1989 meeting the addition of the bronze sculpture to the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the addition of the above described object to Loan No. 88-01.

May 2, 1989

Vol. 100, Part 1, 1970

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ASIAN ART COMMISSION

RESOLUTION C89-025

Loan to the National Gallery of Art

WHEREAS, The National Gallery of Art has requested to borrow from the Asian Art Museum a Silver Avalokitesvara and Vasudhara, Registration No. 86B1, for the "Sculpture of Indonesia" exhibition (fall of 1990 through 1991, with four venues ending at the Asian Art Museum); and

WHEREAS, The Curator in charge and the Head Conservator have determined that the object can safely travel; and

WHEREAS, The Director and the Chief Curator recommend the loan of this object; and

WHEREAS, The Acquisitions and Loans Committee recommended at its April 11, 1989 meeting approval of the loan to National Gallery of Art for the "Sculpture of Indonesia" exhibition; and

WHEREAS, The Acquisitions and Loans Committee also recommended that there should be a stipulation in the loan contract indicating that this since this piece will be part of a foyer exhibition at the Asian Art Museum from February, 1990 past the opening of the National Gallery of Art show, the piece will be hand-carried at the last minute to Washington; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the loan of the above object to the National Gallery of Art with the stipulation described above.

May 2, 1989

ASIAN ART COMMISSION

RESOLUTION NO. C89-026

Loan to Kimbell Art Museum

WHEREAS, The Kimbell Art Museum, Fort Worth, Texas, has requested to borrow four Chinese bronze vessels, 60B1022, 60B1001, 60B1012, and 60B1056, from the Asian Art Museum; exhibition dates: April 20 - June 25, 1989; and

WHEREAS, The Curator in charge and the Conservator have determined these objects can safely travel; and

WHEREAS, The Kimbell Art Museum has agreed to all conditions of the loan; and

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 approval of this loan to the Kimbell Art Museum; now, therefore, be it it

RESOLVED, That the Asian Art Commission approves of the above described loan to the Kimbell Art Museum.

May 2, 1989

ASIAN ART COMMISSION

RESOLUTION NO. C89-027

Views from the Jade Terrace Extension

WHEREAS, The Indianapolis Museum of Art, the organizers of the "Views from the Jade Terrace" exhibition, has requested an extension for the exhibition to include one more venue, China House Gallery, closing December 2, 1989; and

WHEREAS, The exhibition includes two objects, 66D22 and 65D49, from the Asian Art Museum; and

WHEREAS, The Curator in charge and Head Conservator have determined that this extension would not be harmful to the condition of these objects; and

WHEREAS, The Director and Chief Curator recommend the extension of this loan to the exhibition; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 approval of the extension of this loan to the organizers of "Views from the Jade Terrace"; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the extension of the "Views from the Jade Terrace" exhibition as described above.

May 2, 1989

ASIAN ART COMMISSION

RESOLUTION NO. C89-028

Ransom Cook Snuff Bottle Sale

WHEREAS, A collection of snuff bottles was bequeathed by Ransom Cook to the Asian Art Museum Foundation and accepted for future sale; and

WHEREAS, The Curators have selected from that collection 21 bottles that are of museum quality for accession; and

WHEREAS, The Acquisitions and Loans Committee recommended at its April 11 meeting that the Asian Art Commission approve the accession of the 21 snuff bottles into the permanent collection; and,

WHEREAS, The Acquisitions and Loans Committee also recommended that the remaining 165 snuff bottles be sold at auction with the proceeds utilized for the acquisition of objects of art for the Asian Art Museum, now, therefore, be it

RESOLVED, That the Asian Art Commission recommends that the Foundation approve the accession of the 21 snuff bottles described above into the permanent collection; and, be it further

RESOLVED, That the Asian Art Commission also recommends to the Foundation that the remaining 165 snuff bottles be sold as described above and the proceeds utilized for the acquisition of objects of art for the Museum.*

***Note:** Ransom M. Cook's letter of December 30, 1985 indicates that the above snuff bottle collection was donated to the Asian Art Museum Foundation with no restrictions.

May 2, 1989

THE
HISTORY OF
THE UNITED STATES

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ASIAN ART COMMISSION

RESOLUTION C89-029

**Approval to Add "The Ataka Collection" Exhibition to the
Asian Art Museum Exhibition Schedule for
Further Development by Staff**

WHEREAS, This exhibition is being organized in conjunction with the Chicago Art Institute with plans to tour the country at several venues; and

WHEREAS, This exhibition of one hundred masterpieces has been chosen from the Ataka Collection in Osaka, Japan, representing one of the finest collections of Korean ceramics in the world; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of "The Ataka Collection" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for further development by staff pending adequate funding.

May 2, 1989

OF GREAT BRITAIN AND IRELAND
FOUNDED IN 1871
PUBLISHED BY THE INSTITUTE
LONDON: H. K. LEY, 15, BEDFORD SQUARE, W.C.1

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ASIAN ART COMMISSION

RESOLUTION C89-030

**Approval to add "Urban Archaeology Chinatown" Exhibition to the
Asian Art Museum Exhibition Schedule for
Further Development by Staff**

WHEREAS, This exhibition is being organized jointly by the Chinese Cultural Center, the Chinese Historical Society and Archaeotech, as a communitywide effort; and

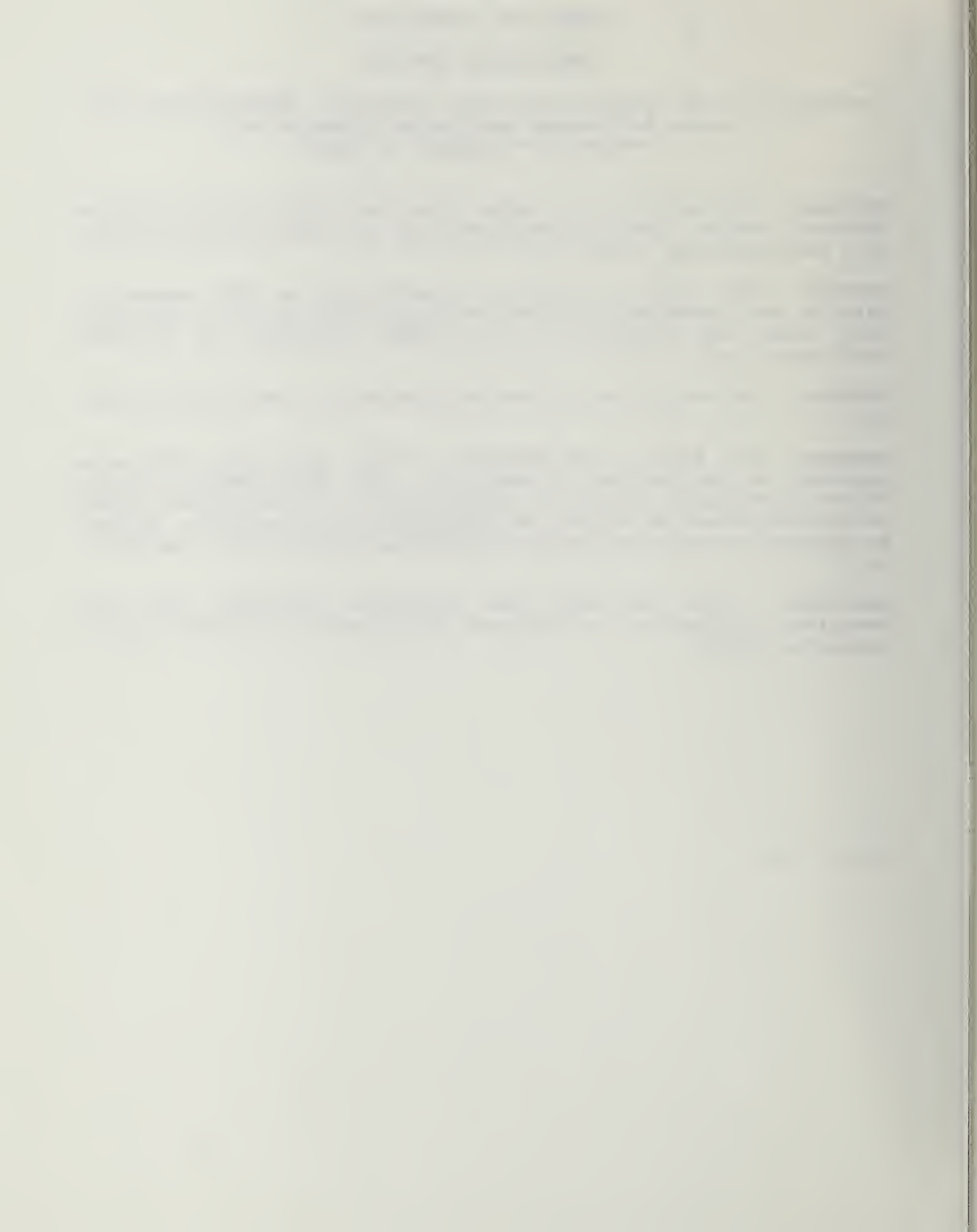
WHEREAS, This exhibition of 75 objects from an 1851 Mercantile Site in San Francisco's Chinatown represents the most important Gold Rush era deposition of Chinese artifacts in Northern California; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of the "Urban Archaeology Chinatown" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for further development by staff pending adequate funding.

May 2, 1989



ASIAN ART COMMISSION

RESOLUTION C89-031

**Approval to add "18th Century Chosun" Exhibition to the
Asian Art Museum Exhibition Schedule for
Further Development by Staff, Provisional upon
the Formal Offering of the Exhibition to the Museum**

WHEREAS, This exhibition is being organized by Hongnam Kim of the Asian House Gallery in conjunction with the National Museum of Korea in Seoul; and

WHEREAS, This exhibition will be an important addition to the Museum's developing Korean art program; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of the "18th Century Chosun" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, provisional upon the formal offering of the exhibition to the Museum and subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for further development by staff pending formal offering of the exhibition to the Museum and adequate funding.

May 2, 1989

ASIAN ART COMMISSION

RESOLUTION C89-032

**Approval to Add the "Ehrenfeld Collection of Indian
Decorative Arts, Arms and Armor" Exhibition to the
Asian Art Museum Exhibition Schedule
for Further Development by Staff**

WHEREAS, Local private collector, Dr. William Ehrenfeld, has proposed to the Museum the idea of exhibiting his collection; and

WHEREAS, This collection of Indian decorative arts, arms and armor is of unprecedented high quality and will be further highlighted in an accompanying catalogue to be published by Thames and Hudson at no exhibition expense to the Museum; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, the Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of the "Ehrenfeld Collection of Indian Decorative Arts, Arms and Armor" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for further development by staff pending adequate funding.

May 2, 1989

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12/89

- SF = Minutes
= ASIAN ART COMMISSION

Tuesday, May 2, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

PRESENT:

| | |
|---------------------|--------------------|
| Chairman Presiding: | Mrs. Lewis Lowe |
| Vice Chairmen: | James M. Gerstley |
| | John F. Williams |
| Treasurer: | Richard F. Shelton |

Hatsuro Aizawa
Mrs. John B. Bunker
Alexander D. Calhoun
Mrs. Daniel E. Chu
Willard G. Clark
Mrs. Richard Dirickson, Jr.
Laura Enos
Warren W. Faus
Roger J. Fleischmann
Carl D. Gustavson
Jong H. Lee
Donald R. Meyer
James E. O'Brien
Charles Hall Page
Mrs. Robert Seller
Mrs. Brayton Wilbur, Jr.

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JUN 5 1989

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ABSENT:

Brook H. Byers
Peter F. Drucker
R. Gwin Follis
Thomas J. Klitgaard
Mrs. Hart H. Spiegel
Deepa Thomas
Dr. Haydn Williams

IN ATTENDANCE:

Mrs. Nelson Barry, President Elect, The Museum Society Auxiliary
Mrs. Neil D. Chaitin, President, The Society for Asian Art
Mrs. Richard Covert, President Elect, Docent Council
George H. Fitch, Past Commissioner
Mrs. G. Christian Meyer, First Vice Chairman, The Museum Society
Mrs. W. Robert Phillips, President, Board of Trustees, The Fine Arts Museums of San Francisco

1. *Introduction*

2. *Methodology*

3. *Results and Discussion*

4. *Conclusion*

5. *Acknowledgements*

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Asian Art Commission
May 2, 1989

Clarence Shangraw, Chief Curator
Judith L. Teichman, Deputy Director
Marlena Pena-Diaz, Payroll Supervisor
Richard Mellott, Curator of Education
Margaret S. Lindsay, Executive Secretary

CALL TO ORDER:

The meeting of the Asian Art Commission was called to order at 2:02 P.M. by Chairman Alice G. Lowe, a quorum being present.

APPROVAL OF MINUTES:

The minutes of the March 7, 1989 meeting, having been mailed to all present, were approved unanimously.

CHAIRMAN'S REPORT:

- a. Introduction of Mrs. Nelson Barry - Mrs. Lowe introduced and welcomed to the meeting Mrs. Nelson Barry, incoming Museum Society Auxiliary President; she also extended a welcome to Past Commissioner, George H. Fitch.
- b. Jeff Jones Report - Among the material distributed at the meeting was a copy of Jeff Jones' report entitled, "Institutionalized Discrimination in San Francisco's Arts Funding Patterns." Mrs. Lowe pointed out that his previous report had criticized seven institutions (not including the Asian Art Museum) for a lack of adequate ethnic representation on their boards and staff as well as for program schedules directed mainly towards white elitist audiences. His latest report does include the Asian Art Museum and acknowledges that the Museum is the only large institution which has substantial multi-cultural representation on its board and staff and that the Museum's commitment to programs provides a model for other San Francisco institutions. Mrs. Lowe advised that she is a member of an arts organization taskforce appointed by the Mayor last August to address some of these objections, and will report on these proceedings.

THE HISTORY OF THE CITY OF BOSTON

FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME
BY
JOSEPH NEALE
OF THE BOSTON BAR
IN TWO VOLUMES
VOL. I.

BOSTON:
PUBLISHED BY
JOSEPH NEALE
AT THE SIGN OF THE
"CROWN,"
IN THE
NORTH-WEST CORNER
OF THE
MERCANTILE BUILDING,
NASSAU ST.
1845.

Asian Art Commission
May 2, 1989

- c. Mrs. Lowe discussed briefly the Director's current trip to the Orient.
- d. She commented that future agendas would include a listing of upcoming events and briefly outlined those for the month of May. At this point, Mrs. Wilbur advised of a proposed luncheon in honor of Agnes Albert on September 26 in Hearst Court. This event would be sponsored jointly by the Asian Art Museum, The Fine Arts Museums, the Symphony, and the Conservatory and was heartily endorsed by the Commission.
- e. Mrs. Lowe provided an update on the net income of the Odyssey event, which as of May 1 amounted to \$177,591. A recent thank-you luncheon was held for the candidates and key volunteers.

DEPUTY DIRECTOR'S REPORT:

- a. Approval of Resolution C89-019 - The following resolution was approved unanimously:

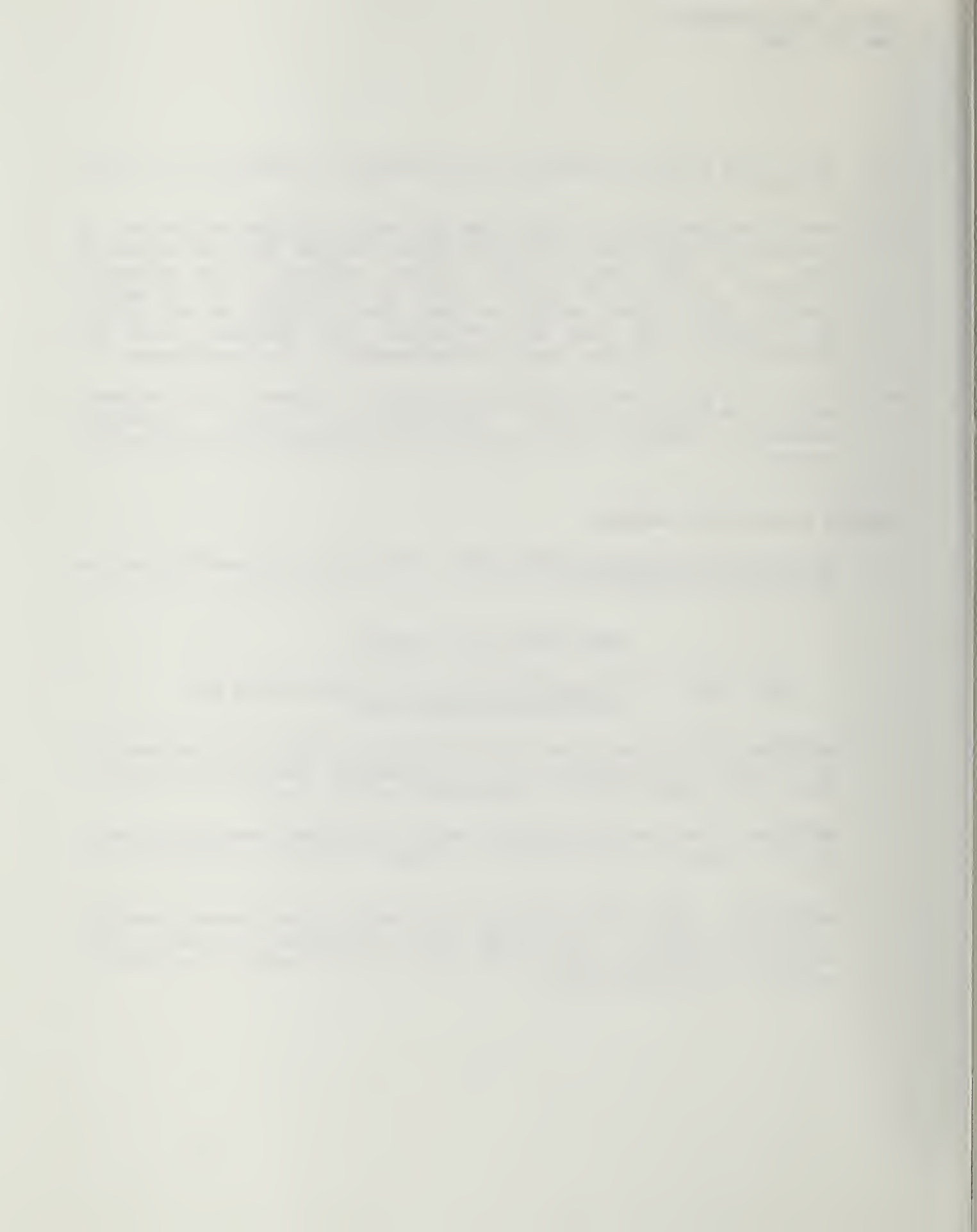
RESOLUTION NO. C89-019

Approval of the Appointment of Dr. Kumja Kim to
Curator of Korean Art

WHEREAS, Applicants for the position of Curator of Korean Art have been interviewed by an evaluation team consisting of Asian Art Commissioners and Museum staff; and

WHEREAS, The evaluation team has recommended the appointment of Dr. Kumja Kim as Curator of Korean Art; now, therefore, be it

RESOLVED, That the Asian Art Commission does hereby approve the appointment of Dr. Kumja Kim as Curator of Korean Art, effective July 1, 1989, and authorizes Director Castile to confirm the appointment.



Asian Art Commission
May 2, 1989

- b. Personnel Update - Ms. Teichman called attention to her written Personnel Update Report which had been mailed with the agenda to the Commissioners.
- c. Third Quarter Budget Report - This report was also mailed to the Commissioners with the Agenda. Ms. Teichman provided a brief update on the status of the City budget.
- d. Alternate Health Plans for Foundation Employees - The investigation of alternate health plans for Foundation employees is continuing.

CHIEF CURATOR'S REPORT:

- a. Approval of Resolution C89-033, Authorization for the City Purchaser of Supplies Regarding Partitioned Dickenman Estate

Resolution C89-033 was approved unanimously as follows:

RESOLUTION NO. C89-033

**Authorization for the City Purchaser of Supplies
Regarding Partitioned Dickenman Estate**

RESOLVED, That the Asian Art Commission hereby authorizes the Purchaser of Supplies of the City and County of San Francisco to approve the sale at public auction of the partitioned estate of Dr. Robert Dickenman, consisting of the objects listed on Attachment A, as per the Administrative Code of the City and County of San Francisco, Chapter 28, Article I, Sections 28.1, 28.3, and 28.4; and, be it further

RESOLVED, That the funds derived from the sale of these objects shall be used for the purchase of additional objects of art suitable to the collection of the Asian Art Museum, as per Article I, Sections 28.4, 28.5, and Article II, Section 28.13.

Asian Art Commission
May 2, 1989

- b. Update - Exhibitions - Mr. Shangraw reviewed briefly the exhibitions for the remainder of the year. "Myths and Rebuses" will be replaced by the "Metalworks from Asia" exhibition, drawn from the permanent collection and underwritten by a \$5,000 Cal Arts grant covering the installation only. The reinstallation of the arts of the Himalayan region is presently in progress and funded by a portion of an NEA utilization of resources grant and supporting grant from the Skaggs Foundation.
- c. The Baltimore Museum of Art has cancelled the Xian exhibition because it was no longer fiscally feasible. In addition, the pending Southeast Asian exhibition may have run into difficulties.
- d. Other informational Items

The Asian Art Museum's 16th Century Japanese Screens are presently on display at the prestigious Tokyo National Museum.

Preparations are underway for the loan to the Dayton Art Institute of 21 sculptures from the Pala period for a nationwide exhibition. The Asian Art Museum, having the largest single collection of Pala stone sculptures, is the largest single lender to the exhibition.

The Asian Art Museum will be represented in the 1991 festival of Indonesia and the National Gallery selection committee has chosen the Museum's well-known 9-10th century silver Bodhisattvas.

Mr. Shangraw is presently working on a catalog of 15th century blue and white porcelains to be published by UC Press, as well as an article on art patronage for the Hong Kong Journal.

He spoke briefly about the recent Smithsonian Institute Research Report concerning the verification of the location of the landing of Sir Francis Drake on the West Coast. The basis for the report was accomplished in the Bay Area by Mr. Shangraw and Edward Von der Porten, director of the Treasure Island Museum.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

In the second part, the document outlines the specific procedures for recording transactions. It details the steps involved in the accounting cycle, from identifying the transaction to posting it to the appropriate ledger account.

The third part of the document focuses on the reconciliation process. It explains how to compare the company's records with external statements, such as bank statements, to ensure that the numbers match and to identify any discrepancies.

Finally, the document discusses the importance of regular audits. It states that audits are necessary to verify the accuracy of the financial statements and to ensure that the company is complying with all applicable laws and regulations.

COMMITTEE CHAIRMEN REPORTS;

- a. Ad Hoc Search Committee - In Chairman Brook Byers absence, Mrs. Lowe provided an update on the Development Officer search, adding that a decision is anticipated when the Director returns from his trip.
- b. Ad Hoc Planning Committee - Chairman John Williams remarked that the basic function of the committee is to formulate the framework for the long-range planning for the move to the Civic Center, and it will concentrate on the three key issues involved--building, public awareness, and fund-raising. The next meeting will be on May 30 at which time a basic outline of committee structure will be confirmed.
- b. Acquisitions and Loans Committee - The following resolutions were unanimously approved by the Commission:

RESOLUTION NO. C89-020

Objects Recommended by the Director and Curators
for Acquisition Subject to the Availability of Funding

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

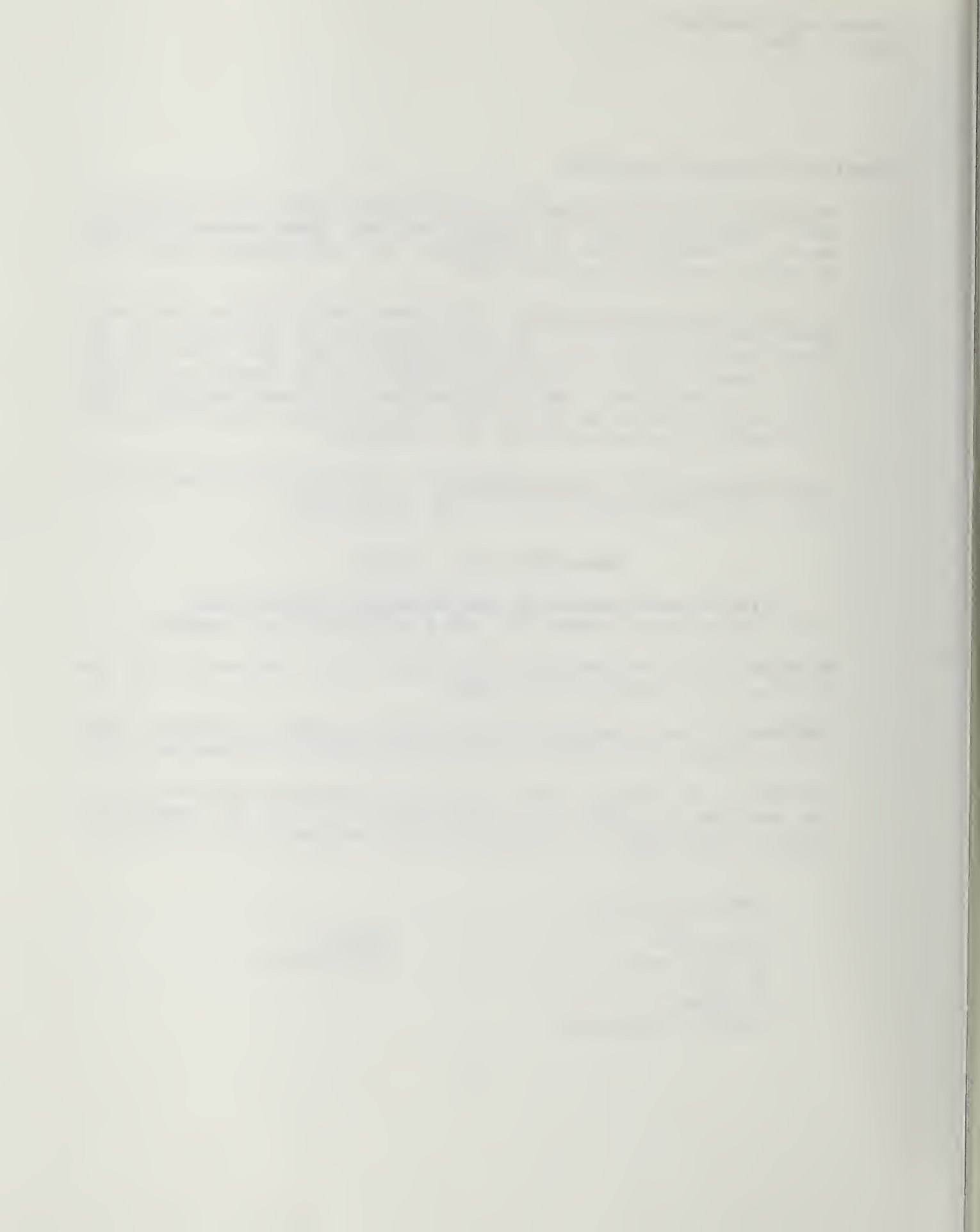
WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 that the Asian Art Commission accept these objects for acquisition, subject to the availability of funding:

Southeast Asia

R1989.5.2
Buddha Head
Stucco
Thailand
Funding obtained.

Dealer:
Dofflemyer



May 2, 1989

Dealer:
Ginsburg, H.

Dealer:
Hentell, Ltd.

China

Dealer:
P. Moss

Dealer:
Spink & Sons

Now, therefore, be it

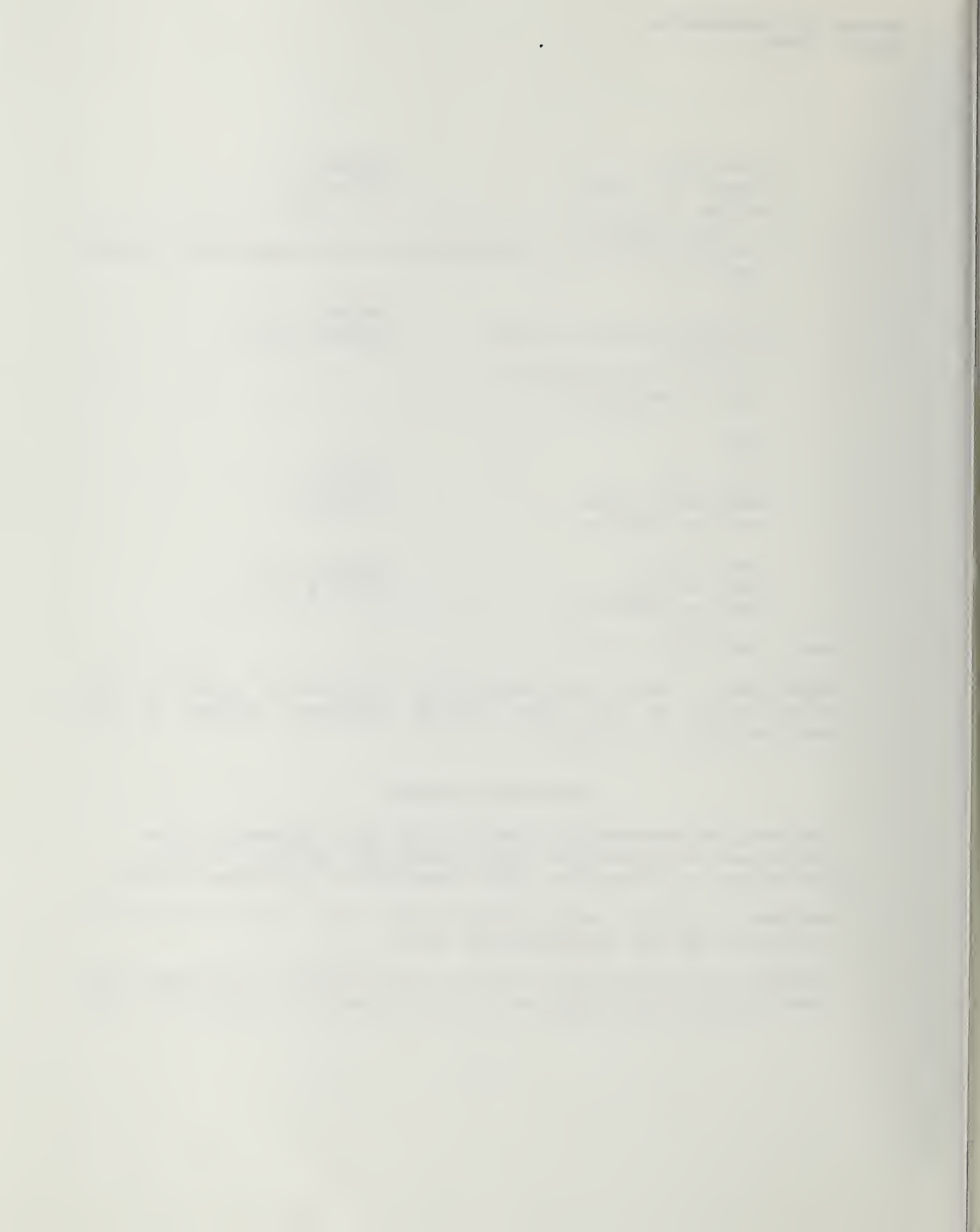
RESOLVED, That the Asian Art Commission approves the acquisition of the above listed objects, subject to the availability of funding.

RESOLUTION C89-021

Objects Recommended by the Director and Curators to be
Acquired from Specific Funds under the Control of the
Commission or Foundation (Both Restricted and Unrestricted)

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; and



Asian Art Commission

May 2, 1989

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 that the Asian Art Commission authorize the use of specific funds, at the discretion of the Director and the Chief Curator, to pay for the following objects:

R1989.3.4
Gold Nose Clip
12th-13th C.
Burma

Dealer:
H. Hasson
\$400

Fund:
V. Lee-Taylor

R1989.3.5
Scorpion Seal
8th-9th C.
Burma

Dealer:
H. Hasson
\$100

Fund:
V. Lee-Taylor

R1989.7.3
Bowl with Brown Glaze
15th-16th C.
Vietnam

Dealer:
H. Ginsburg
\$450

Fund:
Discretionary
Fund

Now, therefore, be it

RESOLVED, That the Asian Art Commission authorizes the use of specific funds at the discretion of the Director and Chief Curator for the above mentioned objects.

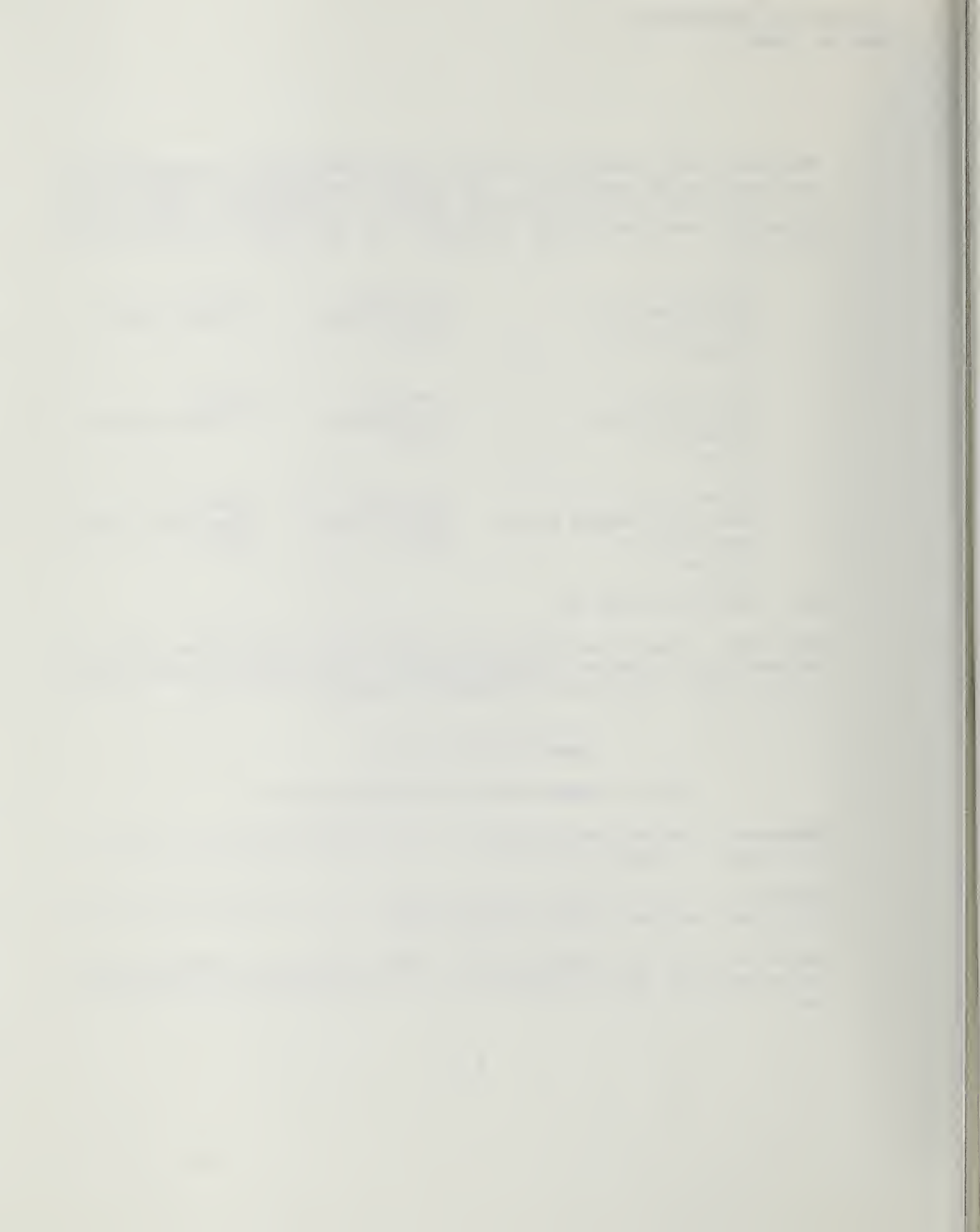
RESOLUTION C89-022

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and



Asian Art Commission
May 2, 1989

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 that the Asian Art Commission approve the following objects for accession:

Donors - Sondra and Rand Castile:

| | |
|-----------|--|
| R1989.3.2 | Small Carnelian Intaglio, 8th-9th C., Burma |
| R1989.3.3 | Large Carnelian Intaglio, 8th-9th C., Burma |
| R1989.3.6 | Pyu Votive Plaque, 12th C., Burma |
| R1989.3.7 | Gold Bead, 12th-13th C., Burma |

Donors - Mr. and Mrs. James J. Connell:

| | |
|----------|------------------------------------|
| R1989.18 | Bodhisattva Head, Stucco, Thailand |
|----------|------------------------------------|

Donor - F. Koehler: (Objects R1989.8.1 through 8.15 below are 3rd C. AD, Ban Chieng, Thailand)

| | |
|------------|---------------------|
| R1989.8.1 | Adze |
| R1989.8.2 | Adze |
| R1989.8.3 | Adze |
| R1989.8.4 | Bracelet, Bronze |
| R1989.8.5 | Bracelet, Bronze |
| R1989.8.6 | Bracelet, Bronze |
| R1989.8.7 | Bracelet, Bronze |
| R1989.8.8 | Bracelet, Bronze |
| R1989.8.9 | Bracelet, Bronze |
| R1989.8.10 | Bracelet, Bronze |
| R1989.8.11 | Bracelet, Bronze |
| R1989.8.12 | Bracelet, Bronze |
| R1989.8.13 | Bracelet, Alabaster |
| R1989.8.14 | Bell, Bronze |
| R1989.8.15 | Choker, Bronze |

Donor - H. Hasson:

| | |
|----------|--------------------------------|
| R1989.10 | Intaglio Seal with Bird, Burma |
|----------|--------------------------------|

Donor - M. Harrison:

| | |
|-----------|----------------------------------|
| R1989.2.2 | Large Punch Bowl, 18th C., China |
|-----------|----------------------------------|

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Asian Art Commission
May 2, 1989

Donor - E. Johnson:

R1989.16.1 Thangka of Amitayus, Tibet
R1989.16.2 Thangka of Heruka, Tibet

and,

WHEREAS, The Acquisitions and Loans Committee also approved the following object which was accepted by the Chief Curator for the study collection:

Donor - I. Rockey:

R1989-12 Horse Hair Hat, Korea

Now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above gifts for accession.

RESOLUTION C89-024

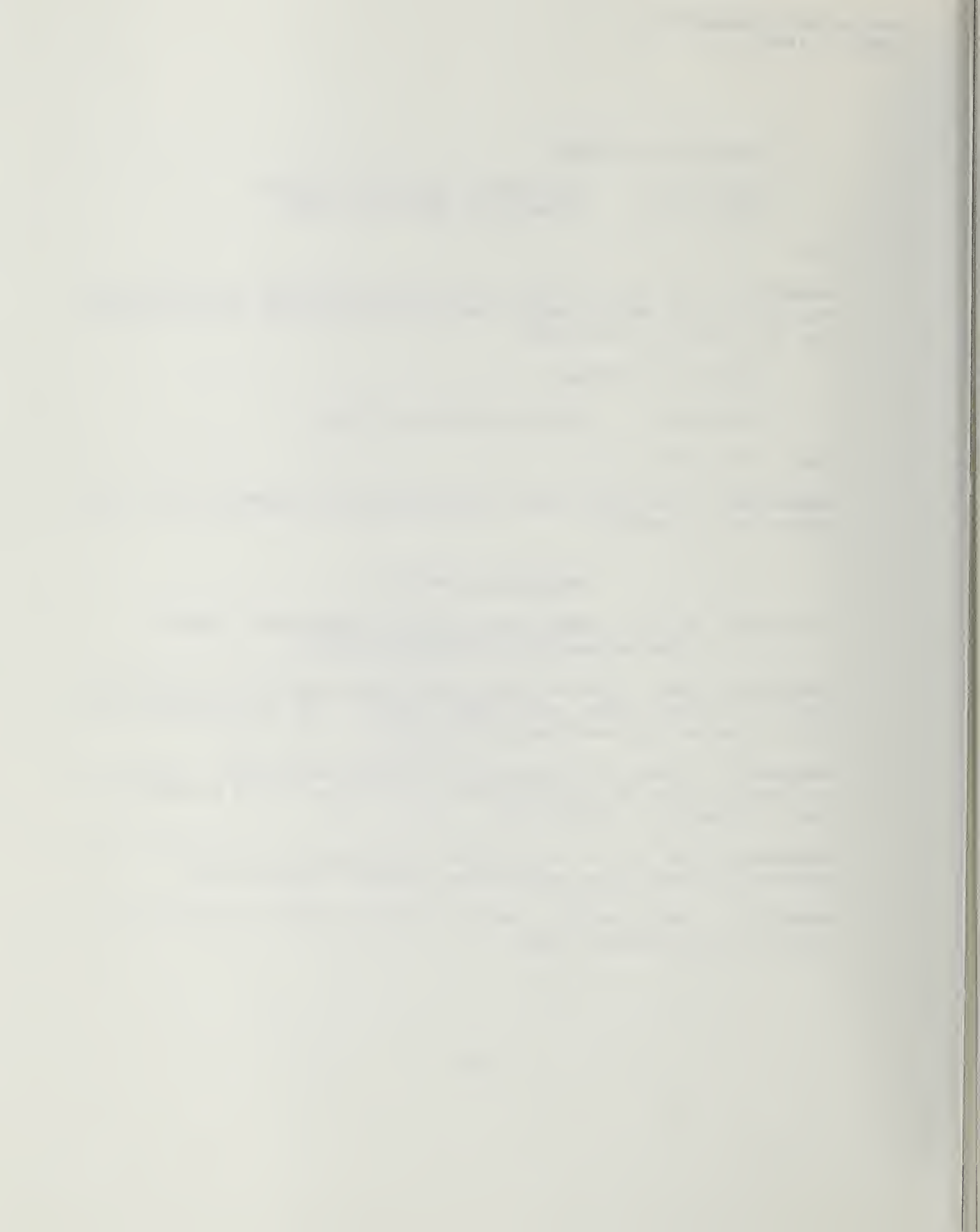
**Loan No. 88.01 - Addition of Bronze Sculpture, 62B23
to Dayton Art Institute's Loan**

WHEREAS, The Acquisitions and Loans Committee approved a loan, "Leaves from the Bodhi Tree," to the Dayton Art Institute at its meeting of February 3, 1988; and

WHEREAS, Dayton now requests a bronze sculpture, 62B23, to be added to the exhibition which will take place November 11, 1989 to March 1, 1991; and

WHEREAS, The Curator in charge and the Head Conservator have determined that this object can safely travel; and

WHEREAS, The Director and the Chief Curator recommend the loan of this object; and



WHEREAS, The Acquisitions and Loans Committee recommended at its April 11, 1989 meeting the addition of the bronze sculpture to the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the addition of the above described object to Loan No. 88-01.

RESOLUTION C89-025

Loan to the National Gallery of Art

WHEREAS, The National Gallery of Art has requested to borrow from the Asian Art Museum a Silver Avalokitesvara and Vasudhara, Registration No. 86B1, for the "Sculpture of Indonesia" exhibition (fall of 1990 through 1991, with four venues ending at the Asian Art Museum); and

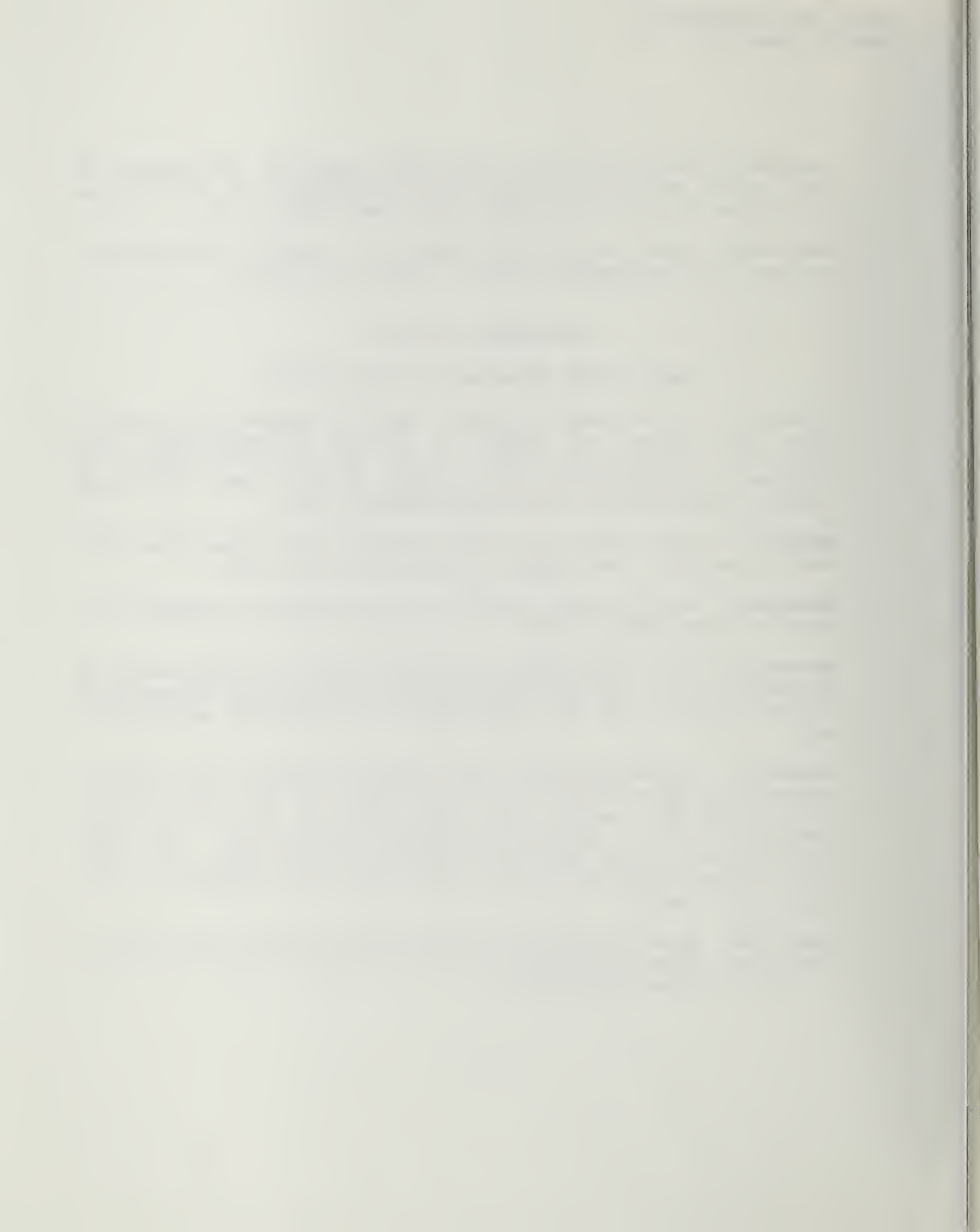
WHEREAS, The Curator in charge and the Head Conservator have determined that the object can safely travel; and

WHEREAS, The Director and the Chief Curator recommend the loan of this object; and

WHEREAS, The Acquisitions and Loans Committee recommended at its April 11, 1989 meeting approval of the loan to National Gallery of Art for the "Sculpture of Indonesia" exhibition; and

WHEREAS, The Acquisitions and Loans Committee also recommended that there should be a stipulation in the loan contract indicating that since this piece will be part of a foyer exhibition at the Asian Art Museum from February, 1990 past the opening of the National Gallery of Art show, the piece will be hand-carried at the last minute to Washington; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the loan of the above object to the National Gallery of Art with the stipulation described above.



RESOLUTION NO. C89-027

Views from the Jade Terrace Extension

WHEREAS, The Indianapolis Museum of Art, the organizers of the "Views from the Jade Terrace" exhibition, has requested an extension for the exhibition to include one more venue, China House Gallery, closing December 2, 1989; and

WHEREAS, The exhibition includes two objects, 66D22 and 65D49, from the Asian Art Museum; and

WHEREAS, The Curator in charge and Head Conservator have determined that this extension would not be harmful to the condition of these objects; and

WHEREAS, The Director and Chief Curator recommend the extension of this loan to the exhibition; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of April 11, 1989 approval of the extension of this loan to the organizers of "Views from the Jade Terrace"; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the extension of the "Views from the Jade Terrace" exhibition as described above.

RESOLUTION NO. C89-028

Ransom Cook Snuff Bottle Sale

WHEREAS, A collection of snuff bottles was bequeathed by Ransom Cook to the Asian Art Museum Foundation and accepted for future sale; and

WHEREAS, The Curators have selected from that collection 21 bottles that are of museum quality for accession; and

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It is a science which seeks to explain the processes which have shaped the earth and its various parts.

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It is a science which seeks to explain the processes which have shaped the earth and its various parts.

Asian Art Commission
May 2, 1989

WHEREAS, The Acquisitions and Loans Committee recommended at its April 11 meeting that the Asian Art Commission approve the accession of the 21 snuff bottles into the permanent collection; and,

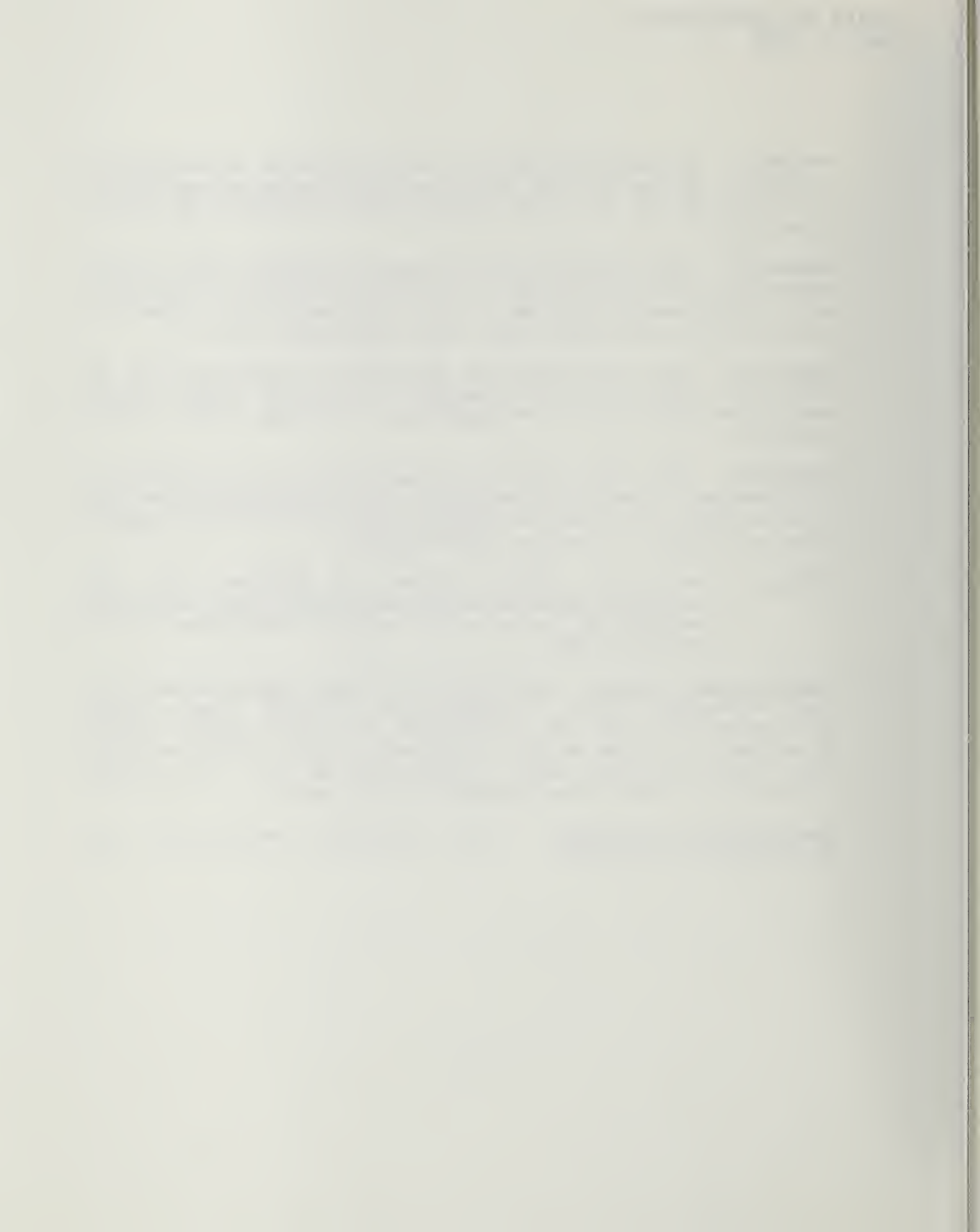
WHEREAS, The Acquisitions and Loans Committee also recommended that the remaining 165 snuff bottles be sold at auction with the proceeds utilized for the acquisition of objects of art for the Asian Art Museum, now, therefore, be it

RESOLVED, That the Asian Art Commission recommends that the Foundation approve the accession of the 21 snuff bottles described above into the permanent collection; and, be it further

RESOLVED, That the Asian Art Commission also recommends to the Foundation that the remaining 165 snuff bottles be sold as described above and the proceeds utilized for the acquisition of objects of art for the Museum.*

*Note: Ransom M. Cook's letter of December 30, 1985 indicates that the above snuff bottle collection was donated to the Asian Art Museum Foundation with no restrictions.

- d. Connoisseurs Council - Chairman Emma Bunker reported about the very successful trip to Commissioner Willard Clark's home. A program for May 25 is planned at which Chief Curator Shangraw will speak about his recent trip to London and Hong Kong and the market and availability of art. The annual luncheon is planned for sometime in the fall.
- e. Exhibitions Committee - The following resolutions were unanimously approved:



Asian Art Commission
May 2, 1989

RESOLUTION C89-029

Approval to Add "The Ataka Collection" Exhibition to the
Asian Art Museum Exhibition Schedule for
Further Development by Staff

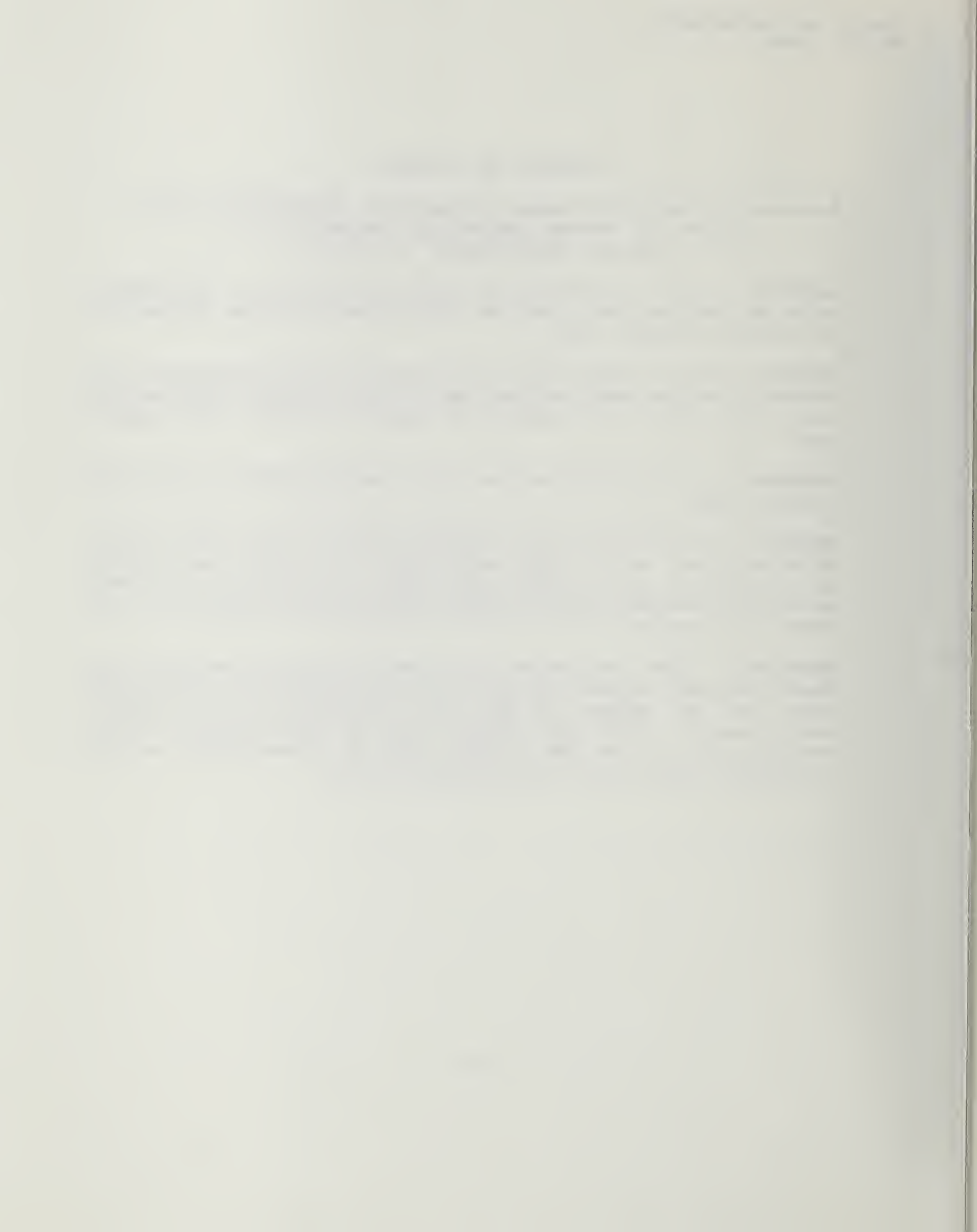
WHEREAS, This exhibition is being organized in conjunction with the Chicago Art Institute with plans to tour the country at several venues; and

WHEREAS, This exhibition of one hundred masterpieces has been chosen from the Ataka Collection in Osaka, Japan, representing one of the finest collections of Korean ceramics in the world; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of "The Ataka Collection" exhibition to the Asian Art Museum exhibition schedule for further development by the staff; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for development by staff at a development cost not to exceed \$5,000; the exhibition is, however, contingent on confirmed funding through the Foundation by a cut-off date to be determined, and the Commission and the Foundation approving the contract for it.



Asian Art Commission
May 2, 1989

RESOLUTION C89-030

Approval to add "Urban Archaeology Chinatown"
Exhibition to the
Asian Art Museum Exhibition Schedule for
Further Development by Staff

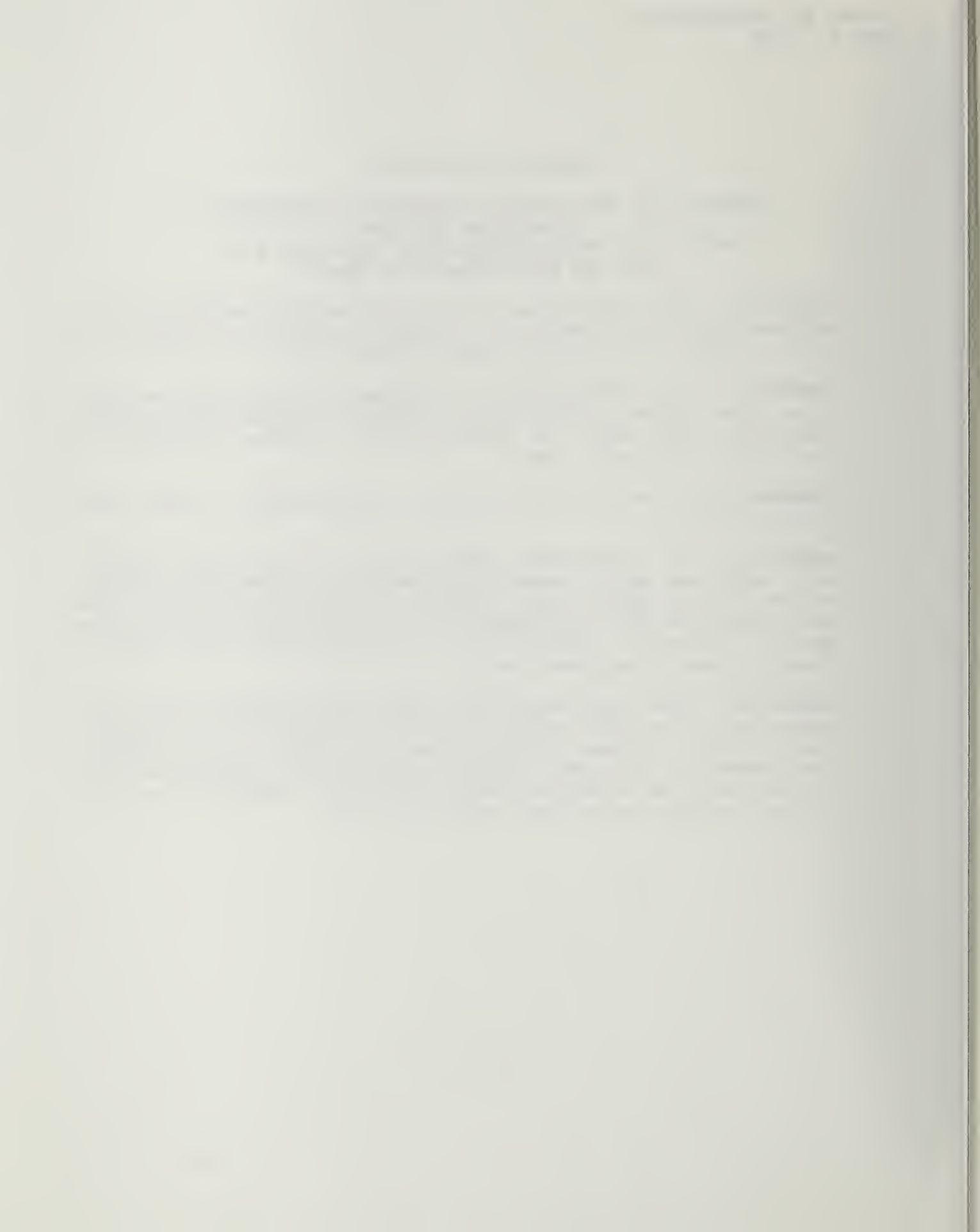
WHEREAS, This exhibition is being organized jointly by the Chinese Cultural Center, the Chinese Historical Society and Archaeotech, as a communitywide effort; and

WHEREAS, This exhibition of 75 objects from an 1851 Mercantile Site in San Francisco's Chinatown represents the most important Gold Rush era deposition of Chinese artifacts in Northern California; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of the "Urban Archaeology Chinatown" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for development by staff at a development cost not to exceed \$5,000; the exhibition is, however, contingent on confirmed funding through the Foundation by a cut-off date to be determined, and on the Commission and the Foundation approving the contract for it.



RESOLUTION C89-031

Approval to add "18th Century Chosun" Exhibition to the
Asian Art Museum Exhibition Schedule for
Further Development by Staff, Provisional upon
the Formal Offering of the Exhibition to the Museum

WHEREAS, This exhibition is being organized by Hongnam Kim of the Asian House Gallery in conjunction with the National Museum of Korea in Seoul; and

WHEREAS, This exhibition will be an important addition to the Museum's developing Korean art program; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of the "18th Century Chosun" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, provisional upon the formal offering of the exhibition to the Museum and subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for development by staff at a development cost not to exceed \$5,000; the exhibition is, however, contingent on confirmed funding through the Foundation by a cut-off date to be determined, and the Commission and the Foundation approving the contract for it.

RESOLUTION C89-032

Approval to Add the "Ehrenfeld Collection of Indian
Decorative Arts, Arms and Armor" Exhibition to the
Asian Art Museum Exhibition Schedule
for Further Development by Staff

WHEREAS, Local private collector, Dr. William Ehrenfeld, has proposed to the Museum the idea of exhibiting his collection; and

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Asian Art Commission
May 2, 1989

WHEREAS, This collection of Indian decorative arts, arms and armor is of unprecedented high quality and will be further highlighted in an accompanying catalogue to be published by Thames and Hudson at no exhibition expense to the Museum; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, the Exhibitions Committee of the Asian Art Commission approved at its meeting of April 11, 1989 the addition of the "Ehrenfeld Collection of Indian Decorative Arts, Arms and Armor" exhibition to the Asian Art Museum exhibition schedule for further development by the staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the above described exhibition for further development by staff at a development cost not to exceed \$5,000; the exhibition, however, is contingent upon confirmed funding through the Foundation by a cut-off date to be determined, and the Commission and the Foundation approving the contract for it.

- e. Marketing Committee - Chairman John Williams advised that the first meeting of the committee will take place on May 23.
- f. Public Programs Committee - Chairman Warren Faus reported that the Society for Asian Art has authorized the use of its endowment interest income to fund the position of part-time Outreach Assistant for the upcoming year, while Commissioner Laura Enos has provided funding for this position for the balance of this fiscal year. The Public Programs Committee has met once and will meet again in June.

Ms. Enos, Chairman of the newly formed Community Outreach Council, advised that the Council is composed primarily of non-Commission members, its purpose being to broaden the base of friends in all ethnic communities of San Francisco.

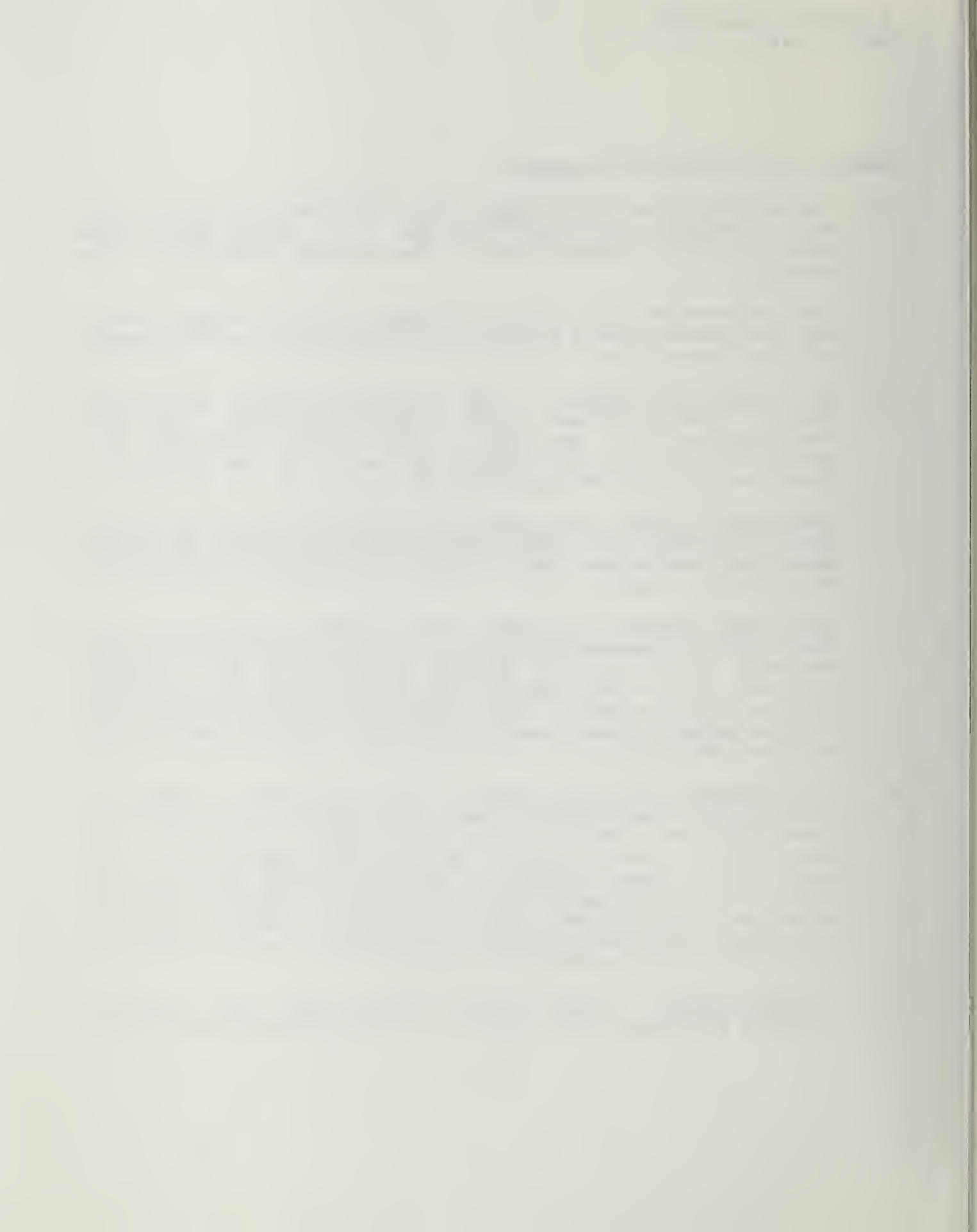


REPORTS FROM ASSOCIATED GROUPS:

- a. Asian Art Museum Foundation - Mrs. Wilbur advised of a recent major Endowment Fund gift from Mrs. T. A. Soong through the efforts of Mr. Gerstley and of the planned reception in her honor.

She recommended that the activities of the Business Council and the Annual Giving Council be deferred until a Development Officer is employed.

- b. The Fine Arts Museums - Mrs. Phillips advised of Whitney Warren's bequest of art to The Fine Arts Museums. Mrs. Lowe congratulated Mrs. Phillips as one of the panelists at a recent arts management seminar sponsored by the Chamber of Commerce and Citicorp Corporation.
- c. The Museum Society - Mrs. Meyer invited everyone to attend the Annual Meeting of the membership and announced that the search committee has chosen Donna Fletcher as Executive Director of The Museum Society.
- d. The Museum Society Auxiliary - Mrs. Barry remarked that the Auxiliary is composed of 100 persons dedicated to furthering the ends of the museums through fund-raising and volunteer service. Its latest venture, "Bouquets to Art," netted over \$100,000 in three days. Mrs. Lowe again thanked the Auxiliary for its generous contribution toward the "Views from the Jade Terrace" exhibition.
- e. The Society for Asian Art - Mrs. Chaitin extended an invitation to the Society's next fund-raising event which will take place on June 25, from 12:00 Noon to 5:00 P.M., at Butterfield & Butterfield. Some of the highlights of the event will include lectures on various aspects of buying and selling art, demonstrations by selected Chinese artists, selections from Mikado, and refreshments. The Society hopes to attract a broader base and to introduce a wider variety of people to the Society and the Museum.
- f. Docent Council - Mrs. Covert advised that the Council's training program on the Arts of Africa and Oceania will begin



Asian Art Commission

May 2, 1989

in the fall. Currently, the AOA docents and the Asian Art Museum docents are conducting cross-cultural tours. As of March 31, 6,574 tours have been conducted to an audience of 92,108 people, approximately one-quarter of that in the Asian Art Museum. Mrs. Lowe congratulated Mrs. Covert on her election as Chairman of the Docent Council.

PUBLIC COMMENT:

At this time, members of the public were invited to address the Commission on items within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total Testimony to thirty minutes.

There was no public comment at this time.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:55 P.M.



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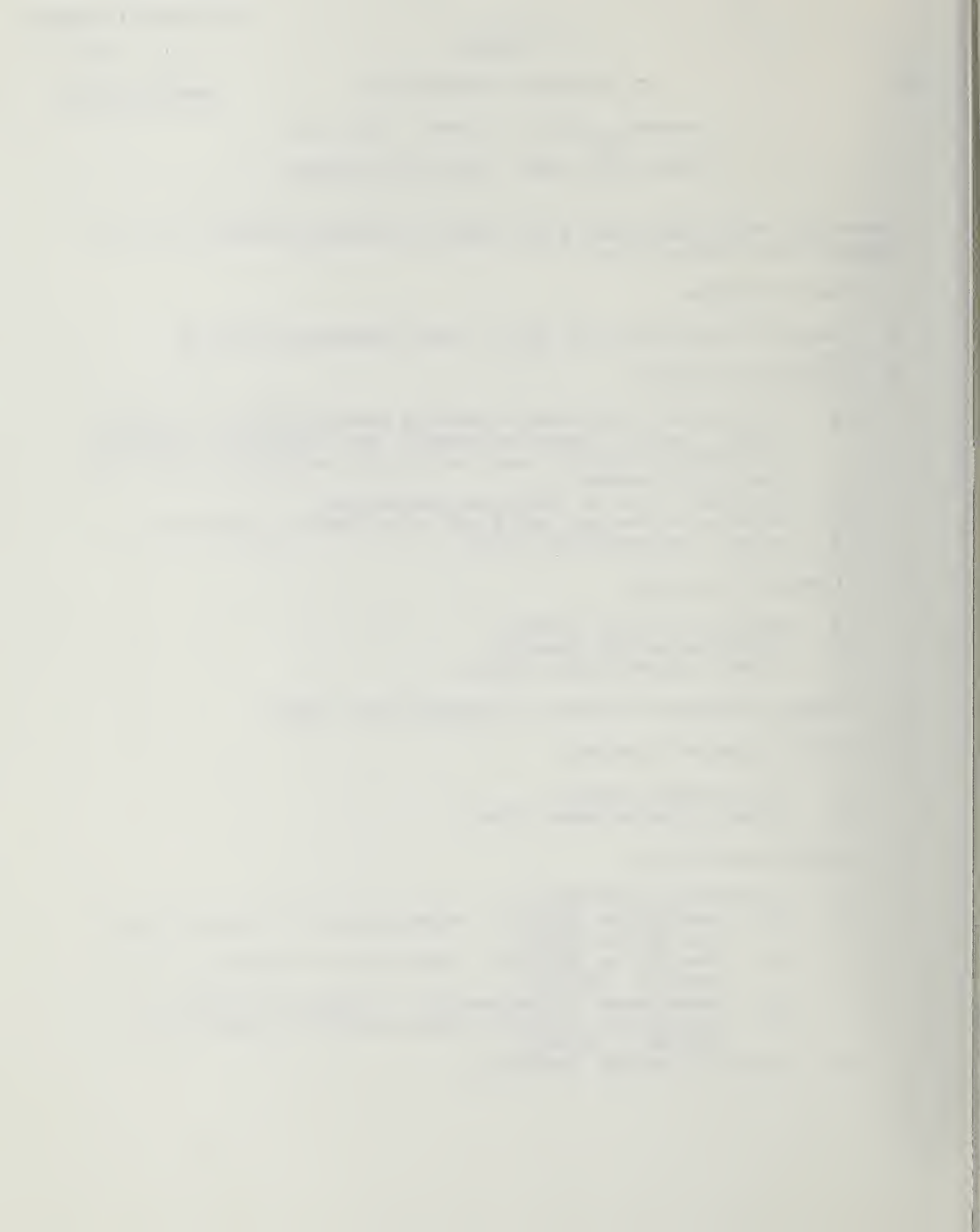
≡ ASIAN ART COMMISSION

Tuesday, July 11, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order
2. Approval of Minutes of May 2, 1989 Commission Meeting
3. Chairman's Report
 - a. September 12 Luncheon Preceding Annual Meeting - To Honor Chief Curator Clarence Shangraw and Curator of Japanese Art Yoshiko Kakudo upon their 25th Anniversary with the Asian Art Museum
 - b. Show and Tell of Patronage Exhibition
 - c. Visits to Storage Vault and Conservation Department
 - d. Other Informational Items
4. Director's Report
 - a. Report of Trip to Asia
 - b. California Arts Council
 - c. Other Informational Items
5. Deputy Director's Report - Informational Items
6. Chief Curator's Report
 - a. Exhibitions Update
 - b. Other Informational Items
7. Committee Reports
 - a. Nominating Committee:
 - (1) Resolution C89-044, Renomination of Commissioners for Second Terms
 - (2) Resolution C89-045, Resolution of Appreciation - Peter F. Drucker
 - (3) Acceptance of Resignation - Judith F. Wilbur
 - (4) Resolution C90-046, Resolution of Appreciation - Judith F. Wilbur
 - b. Ad Hoc Planning Committee



Agenda
Asian Art Commission
June 7, 1989

- c. Acquisitions and Loans Committee -
Resolution C89-043, Consensus with Foundation's
Determination Concerning the Utilization of Proceeds from
the Sale of the Surplus Ransom Cook Chinese Snuff Bottles
- d. Connoisseurs Council
- e. Exhibitions Committee
- f. Public Programs Committee
- g. Marketing Committee
- h. Other Committee Reports as Needed

8. Reports from Affiliated Groups

- a. Asian Art Museum Foundation - Mrs. Brayton Wilbur, Jr.
- b. The Fine Arts Museums - Mrs. W. Robert Phillips
- c. The Museum Society - Mrs. John V. Erickson
- d. The Museum Society Auxiliary - Mrs. Nelson Barry
- e. The Society for Asian Art - Mrs. Neil D. Chaitin
- f. Docent Council - Mrs. Richard Covert

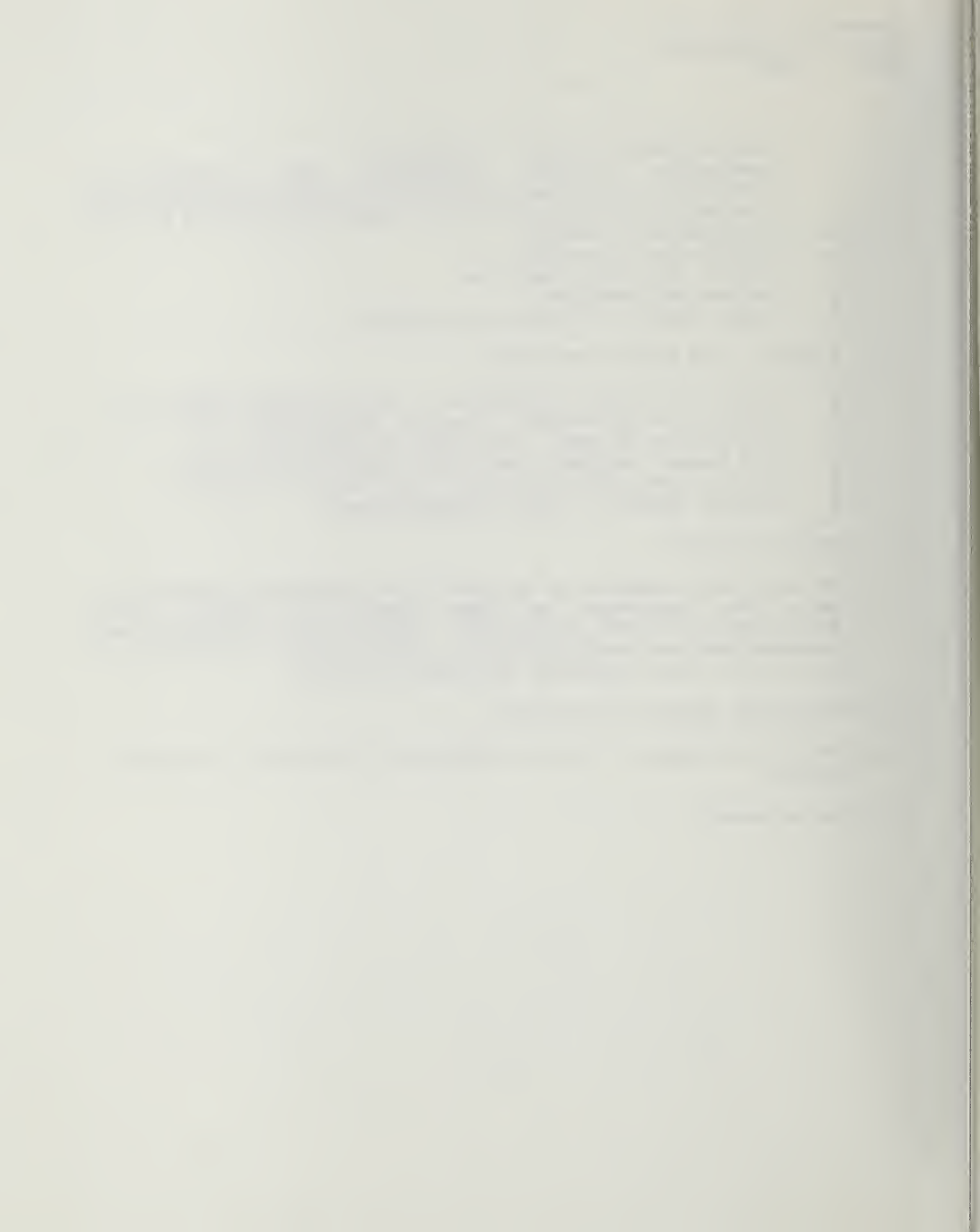
9. Public Comment

At this time, members of the public are invited to address the Asian Art Commission on items within the subject matter jurisdiction of the Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

10. Patronage Exhibition Preview

11. Executive Session - For the Purpose of Discussing a Personnel Matter

12. Adjournment



ASIAN ART COMMISSION

RESOLUTION C89-044

Renomination of Commissioners for Second Terms

WHEREAS, The following Commissioners will have each completed one three-year term as of July 31, 1989:

Violet Chu
Willard G. Clark
Dana Dirickson
Roger J. Fleischmann
Genevieve Spiegel
Haydn Williams

and,

WHEREAS, The Nominating Committee of the Asian Art Commission met on June 20, 1989 and have recommended that these Commissioners be renominated for a second term; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby enthusiastically endorses the Nominating Committee's recommendation and does nominate each of the above Commissioners to serve a second three-year term beginning August 1, 1989 and ending July 31, 1992.

July 11, 1989

ASIAN ART COMMISSION

RESOLUTION C89-045

Resolution of Appreciation to Peter F. Drucker

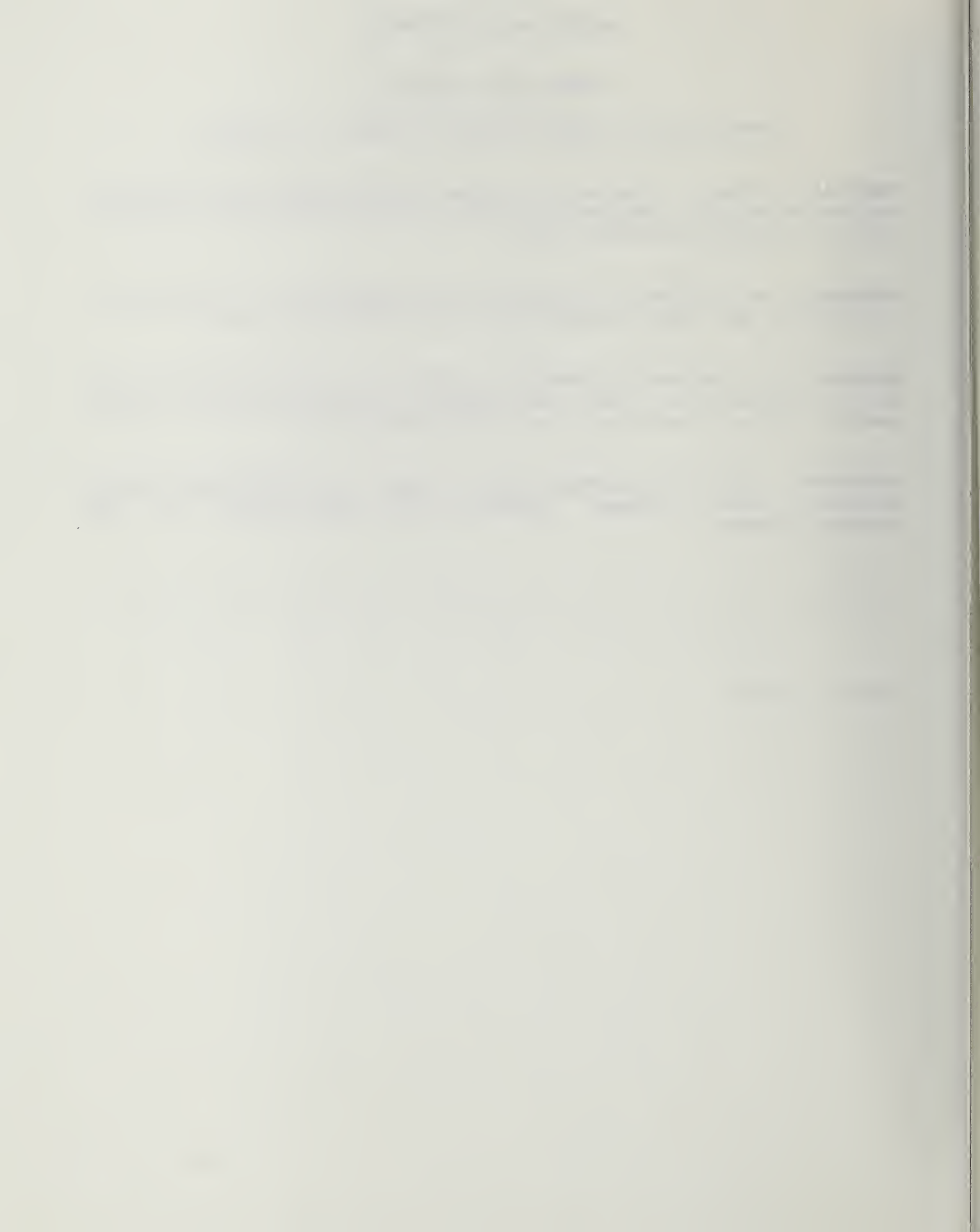
WHEREAS, Peter F. Drucker has chosen not to stand for reelection to the Asian Art Commission, having completed one full term in service of the Commission; and

WHEREAS, Mr. Drucker's international reputation as a management consultant has added distinction to the Commission; and

WHEREAS, Mr. Drucker's interest in Asian art, particularly in the area of Japanese paintings, has made him an enthusiastic and valued member of the Commission; now, therefore, be it

RESOLVED, That the members of the Asian Art Commission hereby express their warmest thanks and admiration for his accomplishments.

July 11, 1989



ASIAN ART COMMISSION

RESOLUTION C89-043

**Consensus with Foundation's Determination Concerning
the Utilization of Proceeds from the Sale of
the Surplus Ransom Cook Chinese Snuff Bottles**

WHEREAS, The Asian Art Commission at its May 2, 1989 meeting, in approving Resolution C89-028, recommended to the Foundation that the proceeds from the sale of the surplus Ransom Cook Chinese Snuff bottles be utilized for the acquisition of objects of art; and

WHEREAS, The Commission recognizes that the objects have been bequeathed to the Asian Art Museum Foundation to be utilized however best the Foundation would determine; and

WHEREAS, The Foundation at its meeting of June 6, after concluding that similar situations should be determined on a case by case basis taking into consideration the needs of the Museum at the time, resolved that 50 percent of the proceeds from the sale of the surplus snuff bottles is to be utilized for the acquisition of objects of art for the Museum, while the disposition of the remaining 50 percent of the proceeds is to be determined at a future date; now, therefore, be it

RESOLVED, That the Asian Art Commission is in full agreement with the Foundation's resolution to allocate the proceeds from the sale as noted above.

July 11, 1989

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ASIAN ART COMMISSION

Tuesday, July 11, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

PRESENT:

| | |
|---------------------|----------------------|
| Chairman Presiding: | Mrs. Lewis Lowe |
| Vice Chairmen: | James M. Gerstley |
| | John F. Williams |
| Treasurer: | Richard F. Shelton |
| Secretary: | Mrs. Hart H. Spiegel |

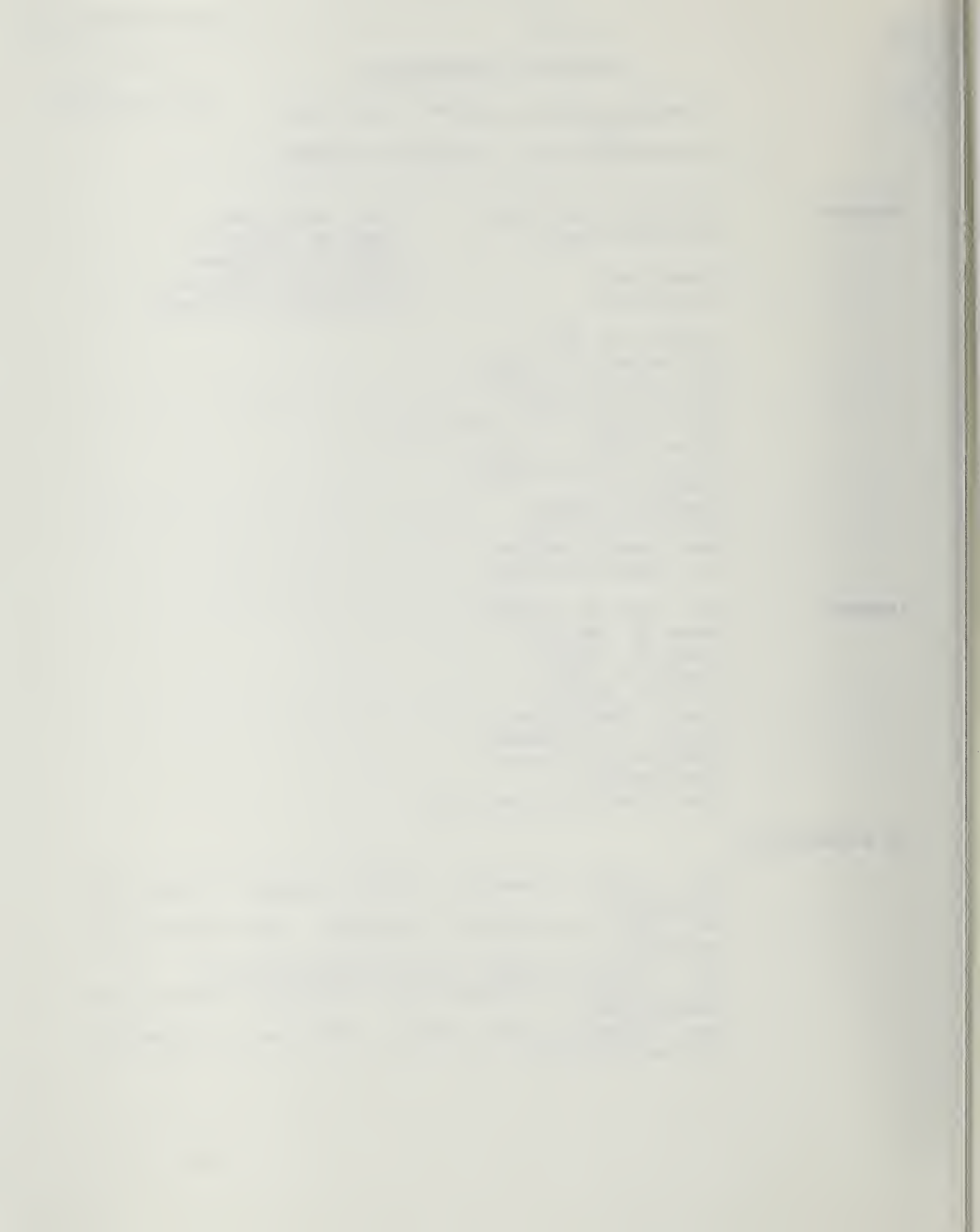
Hatsuro Aizawa
Alexander D. Calhoun
Mrs. Daniel E. Chu
Willard G. Clark
Mrs. Richard Dirickson, Jr.
Laura Enos
Roger J. Fleischmann
Jong H. Lee
Donald R. Meyer
James E. O'Brien
Mrs. Robert Seller
Dr. Haydn Williams

ABSENT:

Mrs. John B. Bunker
Brook H. Byers
Peter F. Drucker
Warren W. Faus
R. Gwin Follis
Carl D. Gustavson
Thomas J. Klitgaard
Charles Hall Page
Deepa Thomas
Mrs. Brayton Wilbur, Jr.

IN ATTENDANCE:

Mrs. Donald Brandon, Docent Council Board of Directors
Mrs. Neil D. Chaitin, President, The Society for Asian Art
Dr. Forrest Mortimer, Connoisseurs Council
Mrs. Walter Shorenstein, Honorary Asian Art Commissioner
Mrs. George S. Wong, Trustee, The Fine Arts Museums of San Francisco



Asian Art Commission
July 11, 1989

Rand Castile, Director
Clarence Shangraw, Chief Curator
Judith L. Teichman, Deputy Director
Lilia Villanueva, Director, Public Relations/
Marketing
Margaret S. Lindsay, Executive Secretary

CALL TO ORDER:

The meeting of the Asian Art Commission was called to order at 2:02 P.M. by Chairman Alice G. Lowe, a quorum being present.

APPROVAL OF MINUTES:

The minutes of the May 2, 1989 meeting, having been mailed to all present, were approved unanimously.

CHAIRMAN'S REPORT:

- a. Mrs. Lowe reminded all Commissioners that the Commission Annual Luncheon on September 12 will honor Chief Curator Clarence Shangraw and Curator of Japanese Art Yoshiko Kakudo on the occasion of their 25th anniversaries with the Museum. Curator of Chinese Art Patricia Berger will be the speaker at this luncheon.
- b. The Chairman advised that a program to encourage closer Commission contact with the Museum's staff and collection would be initiated later in the meeting by Chief Curator Shangraw with a slide presentation of various objects to be featured in the upcoming Patronage exhibition.
- c. Mrs. Lowe encouraged Commissioners to visit the storage vault and the Conservation Department to familiarize themselves with the Museum's extensive collection. Sign-up sheets for this purpose will be available by the next meeting for those who may be interested.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be documented to ensure transparency and accountability. This is particularly crucial in the current economic climate, where trust and reliability are paramount.

Furthermore, the document outlines the necessary steps for reconciling accounts and ensuring that all financial data is up-to-date. It suggests a regular schedule for reviewing and updating records, which helps in identifying discrepancies early on and prevents them from escalating into larger issues.

In addition, the document provides a detailed overview of the various financial instruments and services offered by the institution. It explains how these tools can be used to optimize financial performance and manage risk effectively. The goal is to provide our clients with the most comprehensive and reliable financial solutions available.

Finally, the document concludes with a strong statement of our commitment to excellence and customer service. We assure our clients that we will continue to strive for the highest standards of integrity and professionalism in all of our dealings.

Asian Art Commission
July 11, 1989

- d. Mrs. Lowe represented Mayor Agnos at a dedication ceremony of the new headquarters of the Chinese Historical Society, where Commissioner Vyolet Chu acted as mistress of ceremonies. She was also the Mayor's representative at a reception held at the Museum in honor of Abbot Yamada of Daitoku-ji Temple in Kyoto.

DIRECTOR'S REPORT:

Having been invited by Mayor Agnos to serve as a delegate for the Bay Area economic mission to east Asia, Mr. Castile took advantage of the timing and traveled with Curator of Southeast Asian Art Nancy Hock to Vietnam to confer with museum officials there. He subsequently joined the Bay Area delegation in Taipei, meeting with business and government officials in an attempt to further commercial relationships, and proceeded from there to Hong Kong, Shanghai, Beijing, Tokyo, and Osaka.

Mr. Castile reported briefly about his recent trip to Sacramento where he served his third and final year as a member of the California Arts Council panel responsible for awarding grants to California museums and art galleries. He advised that this year, the Asian Art Museum was the only organization in its class to be awarded a perfect ranking of 4.0 and extended his appreciation to staff, Commissioners, and Trustees for their combined efforts towards the advancement of the institution.

Mr. Castile called the Commission's attention to a series of graphs outlining various statistics reported by the Association of Art Museum Directors regarding the professional performances of 150 of the largest and most important museums in the United States and Canada. He discussed the particulars of each graph, indicating that these data provide valuable standards by which he is able to assess the Museum's fit with the rest of the profession in terms of growth and performance.

DEPUTY DIRECTOR'S REPORT:

Ms. Teichman commented on the Executive Committee's approval of the balanced budget at its June meeting and indicated that the Chief Curator had recently returned from Hong Kong where he oversaw the press run of the 1990 engagement calendar.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all data is entered correctly and that the system is regularly updated.

3. The second part of the document outlines the procedures for handling customer inquiries and complaints.

4. It is important to respond to customers promptly and to provide them with the information they need.

5. The third part of the document describes the process for conducting regular audits of the system.

6. It is necessary to identify any discrepancies and to take corrective action as soon as possible.

Asian Art Commission
July 11, 1989

She briefly remarked about the Planning Committee's current process of identifying the time lines and costs connected with the renovation of the library building and the subsequent relocation of the Museum to Civic Center, which she indicated would be reported in detail by Committee Chairman John Williams.

CHIEF CURATOR'S REPORT:

Mr. Shangraw advised that Curator of Korean Art Kumja Kim is on board as of July 1 and will concentrate on the permanent collection in anticipation of the installation of the Korean art in the northside galleries next year.

The Tibetan galleries have been totally reinstalled and are now open to the public. This has been underwritten by a grant from the National Endowment for the Arts and the Skaggs Foundation. The Indian galleries are in the process of being reinstalled through a grant from the National Endowment for the Arts. The current thematic show, "Metalworks from Asia," is supported by a grant from Cal Arts and concentrates on unique metalworks in the various cultures of Asia. He advised that approximately 80% of these objects are on display for the first time in the history of the Museum.

Special upcoming shows include "Urban Archaeology," an exhibition concentrating on the objects of material culture excavated in Chinatown, scheduled for December 1989 through June of 1990 and "Brush of Innocence - Yani," the works of the Chinese child genius, scheduled for March and April 1990.

COMMITTEE CHAIRMEN REPORTS:

a. Nominating Committee

- (1) The following resolution was presented to the Executive Committee for consideration and was approved unanimously:

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. The text also mentions the need for regular audits to ensure that all financial data is correctly recorded and reported.

In the second part, the document outlines the procedures for handling financial transactions. It details the steps involved in processing payments, from the initial invoice to the final payment confirmation. The text also covers the procedures for managing expenses, including the requirement for receipts and the approval process for all expenditures. The document stresses the importance of following these procedures to ensure the integrity of the financial system.

The third part of the document discusses the role of the finance department in the overall operations of the organization. It highlights the department's responsibility for providing accurate financial information to management and the board. The text also mentions the department's role in budgeting and financial planning, as well as its involvement in the implementation of financial controls.

The document concludes by reiterating the importance of financial integrity and the need for all employees to adhere to the established financial policies and procedures.

RESOLUTION C89-044

Renomination of Commissioners for Second Terms

WHEREAS, The following Commissioners will have each completed one three-year term as of July 31, 1989:

Violet Chu
Willard G. Clark
Dana Dirickson
Roger J. Fleischmann
Genevieve Spiegel
Haydn Williams

and,

WHEREAS, The Nominating Committee of the Asian Art Commission met on June 20, 1989 and has recommended that these Commissioners be renominated for a second term; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby enthusiastically endorses the Nominating Committee's recommendation and does nominate each of the above Commissioners to serve a second three-year term beginning August 1, 1989 and ending July 31, 1992.

- (2) The following resolution of appreciation was approved unanimously:

RESOLUTION C89-045

Resolution of Appreciation to Peter F. Drucker

WHEREAS, Peter F. Drucker has chosen not to stand for reelection to the Asian Art Commission, having completed one full term in service of the Commission; and

WHEREAS, Mr. Drucker's international reputation as a management consultant has added distinction to the Commission; and

WHEREAS, Mr. Drucker's interest in Asian art, particularly in the area of Japanese paintings, has made him an enthusiastic and valued member of the Commission; now, therefore, be it

RESOLVED, That the members of the Asian Art Commission hereby express their warmest thanks and admiration for his accomplishments.

- (3) The following resolution of appreciation was approved unanimously:

RESOLUTION C89-046

Resolution of Appreciation to Judith F. Wilbur

WHEREAS, Judith F. Wilbur has chosen not to stand for renomination to the Asian Art Commission after many years of invaluable service which included serving for five years as Chairman, a much longer period than was served by any prior Chairman; and

WHEREAS, Under her guidance and leadership, the Asian Art Museum has materially expanded its role in the community with increased staff, budget, and programs; now, therefore, be it

RESOLVED, That her fellow Commissioners acknowledge with deepest thanks her dedication and major accomplishments which have greatly enhanced the Commission's service to the hundreds of thousands of visitors who come to the Museum annually and look forward to continuing to work with her in her role as Chairman of the Asian Art Museum Foundation.

- b. **Ad Hoc Planning Committee** - Chairman John Williams reported that the Committee, which meets monthly, has developed a letter of application to the Haas Foundation for a \$500,000 grant. This grant is to cover the strategic plan, resource audit, preliminary fund-raising feasibility study, space program, actual relocation plan, architectural research phase, architectural selection process, and development of schematic

The first part of the paper discusses the importance of understanding the underlying mechanisms of the observed phenomena.

It is essential to consider the role of various factors in the overall process, as they can significantly influence the outcome.

The second part of the paper focuses on the analysis of the data collected during the experiment.

The results of the analysis show that there is a clear correlation between the variables studied.

These findings are consistent with the theoretical predictions made at the beginning of the study.

The third part of the paper discusses the implications of the results for future research.

It is suggested that further studies should be conducted to explore the underlying mechanisms in more detail.

The conclusion of the paper is that the study has provided valuable insights into the phenomenon under investigation.

drawings, models and renderings. It is hoped that some indication of the Haas Foundation's willingness to fund the process will be received in early August.

The Committee will now move on to other areas, concentrating on committee structure and seeking people to participate on the building committee and in areas of planning and fund-raising. Any suggestions from Commissioners will be most welcome.

Mr. Williams advised that an outline of things to look for in museums will be prepared by staff and provided to all Commissioners and Foundation Trustees for use during their travels. In addition, a series of tours to various museums will be planned over the next couple of years to review various building projects.

- c. Acquisitions and Loans Committee - Mrs. Seller reported that The Museum Society Auxiliary has pledged an amount up to \$50,000 for the purchase of an Asian floral painting in keeping with the theme of the "Bouquets to Art" event. Mrs. Seller expressed the Commission's sincere thanks to the Auxiliary.

The following resolution was presented for consideration:

RESOLUTION C89-043

**Consensus with Foundation's Determination Concerning
the Utilization of Proceeds from the Sale of
the Surplus Ransom Cook Chinese Snuff Bottles**

WHEREAS, The Asian Art Commission at its May 2, 1989 meeting, in approving Resolution C89-028, recommended to the Foundation that the proceeds from the sale of the surplus Ransom Cook Chinese Snuff bottles be utilized for the acquisition of objects of art; and

WHEREAS, The Commission recognizes that the objects have been bequeathed to the Asian Art Museum Foundation to be utilized however best the Foundation would determine; and

The first of these is the fact that the majority of the cases of this disease are reported from the United States and Canada. This is not surprising, since these countries are the most highly developed in the world, and the most likely to have the resources necessary for the study of this disease.

The second fact is that the majority of the cases are reported from the United States and Canada. This is not surprising, since these countries are the most highly developed in the world, and the most likely to have the resources necessary for the study of this disease.

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The eighth fact is that the majority of the cases are reported from the United States and Canada. This is not surprising, since these countries are the most highly developed in the world, and the most likely to have the resources necessary for the study of this disease.

WHEREAS, The Foundation at its meeting of June 6, after concluding that similar situations should be determined on a case by case basis taking into consideration the needs of the Museum at the time, resolved that 50 percent of the proceeds from the sale of the surplus snuff bottles is to be utilized for the acquisition of objects of art for the Museum, while the disposition of the remaining 50 percent of the proceeds is to be determined at a future date; now, therefore, be it

RESOLVED, That the Asian Art Commission is in full agreement with the Foundation's resolution to allocate the proceeds from the sale as noted above.

Mr. Gerstley stated that the Ransom Cook gift was a gift of capital or principal which, in his opinion, should be used only for Endowment or some other capital purpose. He felt that the resolution, as written, implies that the funds can be used for any purpose the Foundation decides, including operating needs, and registered his personal protest to the use of the funds for operating requirements. He suggested that a meeting of the Priorities Committee be called to review priorities since previous meetings of that Committee have resulted in a decision that any surplus funds should be divided on a basis of 80% to Endowment and 20% to Acquisitions.

Following discussion, on motion made and seconded, Resolution C89-043 was approved.

- d. Connoisseurs Council - Dr. Forrest Mortimer thanked Mr. and Mrs. Willard Clark for their hospitality during the Council's recent weekend trip and spoke briefly about the trip to Southeast Asia being planned for this fall. The Council's annual luncheon will be held at the Rosekranses and a group of objects will be presented to the Council for consideration at that time.
- e. Exhibitions Committee - Mrs. Spiegel reported that the Exhibitions Committee is in the process of developing a Exhibitions Funding Policy and will meet on August 22.

The first part of the document discusses the importance of maintaining accurate records. It emphasizes that proper record-keeping is essential for ensuring the integrity and reliability of the data collected. The text also mentions the need for regular audits and reviews to identify any discrepancies or errors in the records.

In the second part, the focus shifts to the analysis of the collected data. The author describes the various statistical methods used to process the information and draw meaningful conclusions. It is noted that the analysis revealed several trends and patterns that were not initially apparent from the raw data.

The third part of the document provides a detailed overview of the findings. The author presents a series of charts and graphs that illustrate the key results of the study. These visual aids are used to highlight the most significant aspects of the data, such as the distribution of values and the relationships between different variables.

Finally, the document concludes with a summary of the overall findings and a discussion of the implications for future research. The author suggests that the results of this study could be useful in a variety of contexts and that further investigation is needed to explore the underlying causes of the observed phenomena.

Asian Art Commission
July 11, 1989

- e. Marketing Committee - Mr. Williams announced that Mr. Primo Angeli, who devised the Museum's new logo, has joined the Marketing Committee along with several other people with expertise in the field of communications and marketing. The committee is presently going through an information gathering stage and is examining the recent research that has been accomplished. A survey of members close to the Museum is planned and will be used as a component of the framework of the marketing plan. In the latter quarter of the year, the marketing plan will move toward the next phase of developing new themes and messages to justify the Museum's grant application to fund an image awareness program. Additional support for the public relations department is vital if the Museum is to acquire a high level of recognition both locally and internationally so that the required funds can be raised over the next five years.

Mr. Castile congratulated Ms. Villanueva as well as the Marketing Committee for the recent successful campaign of introduction of Curator of Korean Art Kumja Kim.

REPORTS FROM ASSOCIATED GROUPS:

- a. Asian Art Museum Foundation - Mrs. Wilbur was unable to be present for the meeting; however, she provided a written report on recent Foundation activities which Mrs. Lowe reviewed for the assembly. Of special note was the Foundation's approval of the Preliminary Combined Museum Budget for fiscal 1989-90 and the approval of an increase in the rental rate for Gruhn Count.
- b. The Fine Arts Museums - Mrs. Philips was unable to be present and, representing her, Mrs. George S. Wong commented on the great success of the first free Wednesday evening program underwritten by the Swig Foundation.
- c. The Museum Society - There was no report from The Museum Society.
- d. The Museum Society Auxiliary - There was no report from The Museum Society Auxiliary.

The first part of the year was spent in the field, collecting specimens and making observations on the habits of the various species of birds and mammals. The weather was generally favorable, but there were some periods of heavy rain and high winds which made the work very difficult. The collections were made up of a large number of small birds, some of which were new to the country. The mammals were mostly small rodents and rabbits. The birds were mostly of the same species as those found in the same region in previous years, but there were some new ones. The mammals were mostly of the same species as those found in the same region in previous years, but there were some new ones.

The second part of the year was spent in the laboratory, preparing the specimens and making up the collections. The work was very tedious, but it was necessary to do it in order to have the collections ready for the next year. The specimens were mostly of the same species as those found in the same region in previous years, but there were some new ones. The mammals were mostly of the same species as those found in the same region in previous years, but there were some new ones.

The third part of the year was spent in the field, collecting specimens and making observations on the habits of the various species of birds and mammals. The weather was generally favorable, but there were some periods of heavy rain and high winds which made the work very difficult. The collections were made up of a large number of small birds, some of which were new to the country. The mammals were mostly small rodents and rabbits. The birds were mostly of the same species as those found in the same region in previous years, but there were some new ones. The mammals were mostly of the same species as those found in the same region in previous years, but there were some new ones.

Asian Art Commission
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- e. The Society for Asian Art - Mrs. Chaitin advised that the Society will offer a course in Japanese ceramics for its fall class which cover contemporary as well as ancient times and will include a presentation by a contemporary potter. All are invited to participate.
- f. Docent Council - Mrs. Brandon reported that the AOA will begin a new training program this fall and has accepted 45 trainees. She also advised that the tandem tour by Asian Art Museum Docents and Strybing Arboretum Docents, "Plant and Flower Symbolism in Asian Art and Gardens" has proven to be very popular and will continue through November, commencing again in March.

PUBLIC COMMENT:

At this time, members of the public were invited to address the Commission on items within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total Testimony to thirty minutes. No public comment was received.

There was no public comment at this time.

Patronage Exhibition Preview

At this time, Chief Curator Shangraw offered a slide presentation featuring various articles to be included in the upcoming Patronage Exhibition. He also presented a rough copy of the catalog being prepared for this exhibition.

EXECUTIVE SESSION:

At 2:50 P.M. an executive session of the Commission convened to discuss a personnel matter. During the executive session, a salary increase for the Deputy Director was approved. It was also agreed that a Personnel Report should be made available for presentation at every Commission meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:50 P.M.

SEP 12 1989

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AGENDA

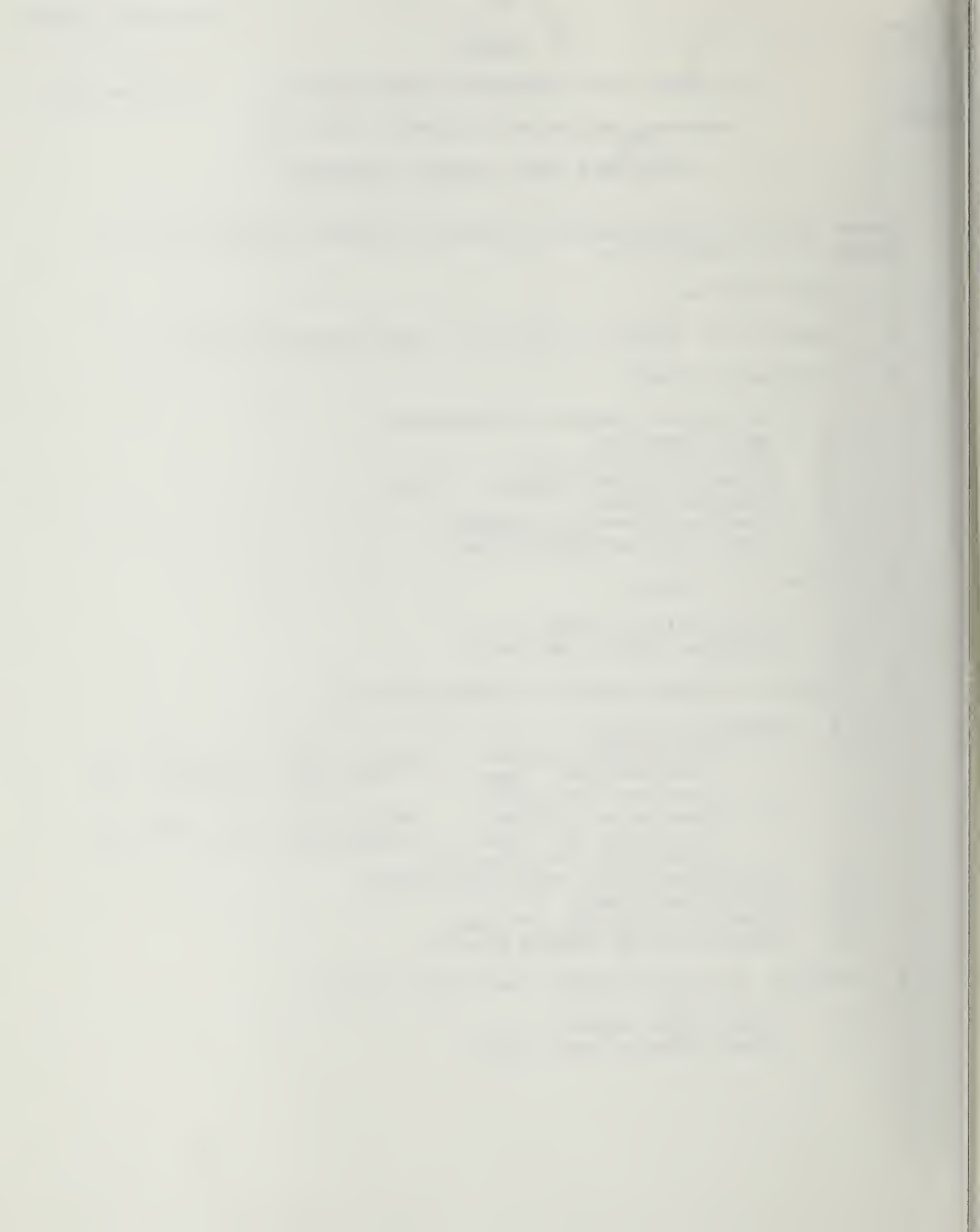
ASIAN ART COMMISSION ANNUAL MEETING

Tuesday, September 12, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order
2. Approval of Minutes of July 11, 1989 Commission Meeting
3. Chairman's Report
 - a. New Deputy Director, Development
 - b. Annual Reports
 - c. Ballot Propositions
 - d. Dinner Honoring Judith F. Wilbur
 - e. Upcoming Events
 - f. Commission Meeting Schedule
 - g. Other Informational Items
4. Director's Report
 - a. Informational Items
 - b. Personnel Policy Handbook
5. Report of Deputy Director, Administration
 - a. Personnel Update
 - (1) Resolution C89-066 - Reallocation of Funds to "Professional Fees & Services" Category for Personnel Specialist
 - (2) Resolution C89-067 - Reallocation of Funds to "Professional Fees & Services" Category for Exhibition Coordinator
 - b. Marketing/Public Relations Update
 - c. Facilities Update
 - d. Report on Computer Training
 - e. Fourth Quarter Budget Report
6. Report of Deputy Director and Chief Curator
 - a. Exhibitions Update
 - b. Other Informational Items



7. Committee Reports

a. Nominating Committee:

- (1) Resolution C89-051, Election of Officers, 1989-90;
Appointment of Peter F. Drucker as Honorary Asian
Art Commissioner
- (2) Other Informational Items

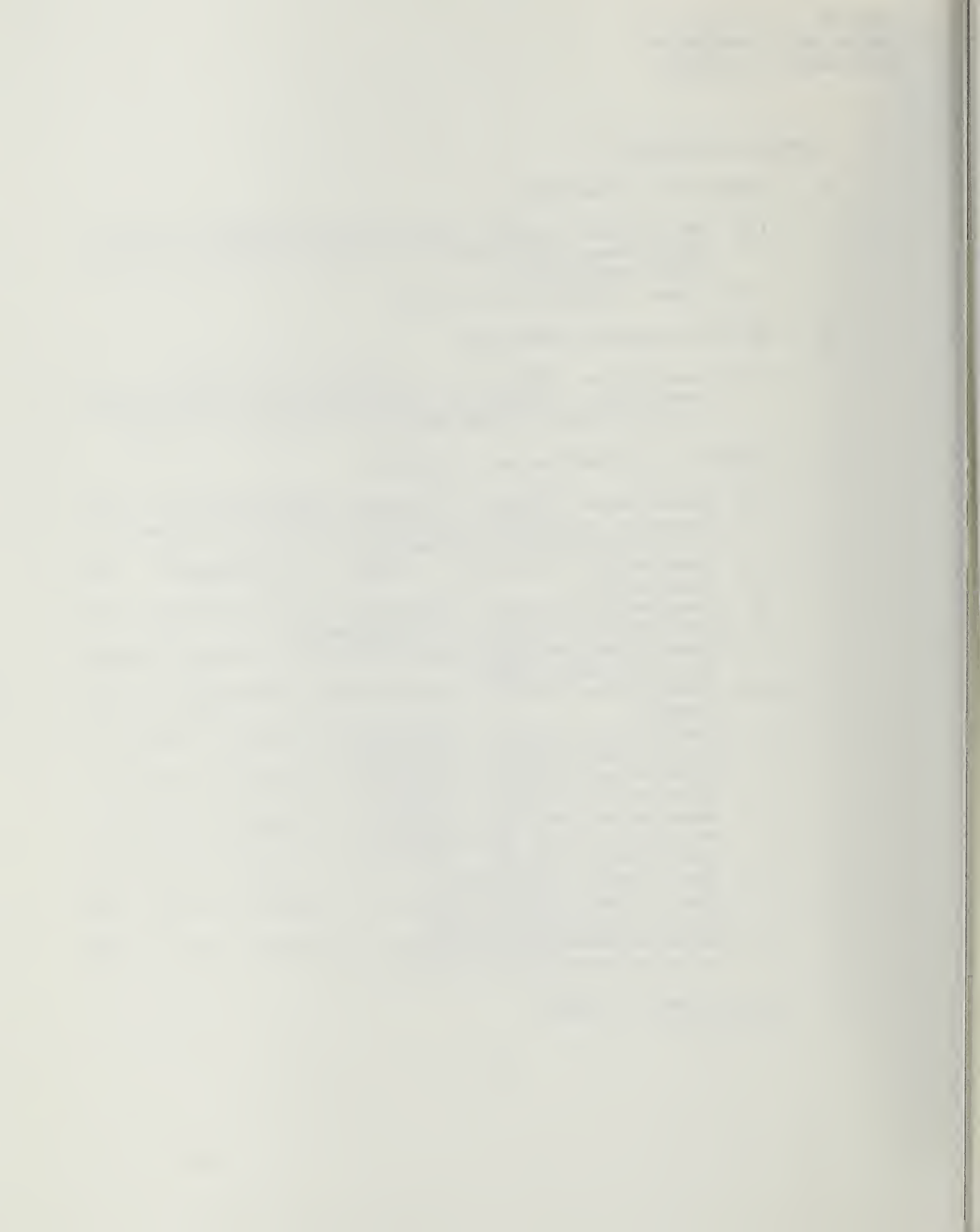
b. Ad Hoc Planning Committee

- (1) Resolution C89-068 - Authorizing Chairman of
Commission to Approve the Selection of Consultants
for Planning the New Museum in the Civic Center

c. Acquisitions and Loans Committee:

- (1) Resolution C89-052, Objects Recommended by the
Director and Curators for Acquisition, Subject to
the Availability of Funding
- (2) Resolution C89-053, Gifts Recommended for
Acquisition
- (3) Resolution C89-054, Accession of Six Objects from
the Estate of Robert C. Dickenman
- (4) Resolution C89-055, Acquisition of Objects through
Discretionary Funds
- (5) Resolution C89-056, Bequest from the Estate of Tom
Conway
- (6) Resolution C89-057, Extension of Loan No. 80.05 -
California Academy of Sciences
- (7) Resolution C89-058, Approval of Loan No. 89-07 -
Yale University Art Gallery
- (8) Resolution C89-059, Approval of Loan No. 89-05 -
Yale University Art Gallery
- (9) Resolution C89-060, Approval of Loan No. 89-08 -
The Airport Commission
- (10) Resolution C89-061, Approval of Loan No. 89-11 - The
Taipei Fine Arts Museum
- (11) Resolution C89-062, Approval of Loan No. 89-09 - The
Palm Springs Desert Museum

d. Connoisseurs Council



Agenda
Asian Art Commission
September 12, 1989

e. Exhibitions Committee:

- (1) Resolution C89-063, Approval to Add the "Yokohama Wood Block Prints" to the Asian Art Museum Exhibition Schedule for Further Development by Staff
- (2) Resolution C89-064, Approval to Add "Gold from the Philippines" to the Asian Art Museum Exhibition Schedule for Further Development by Staff
- (3) Resolution C89-065, Approval to Add the Oriental Rug Exhibition to the Asian Art Museum Exhibition Schedule for Further Development by Staff
- (4) Other Informational Items

f. Public Programs Committee

g. Marketing Committee

h. Other Committee Reports as Needed

8. Reports from Affiliated Groups

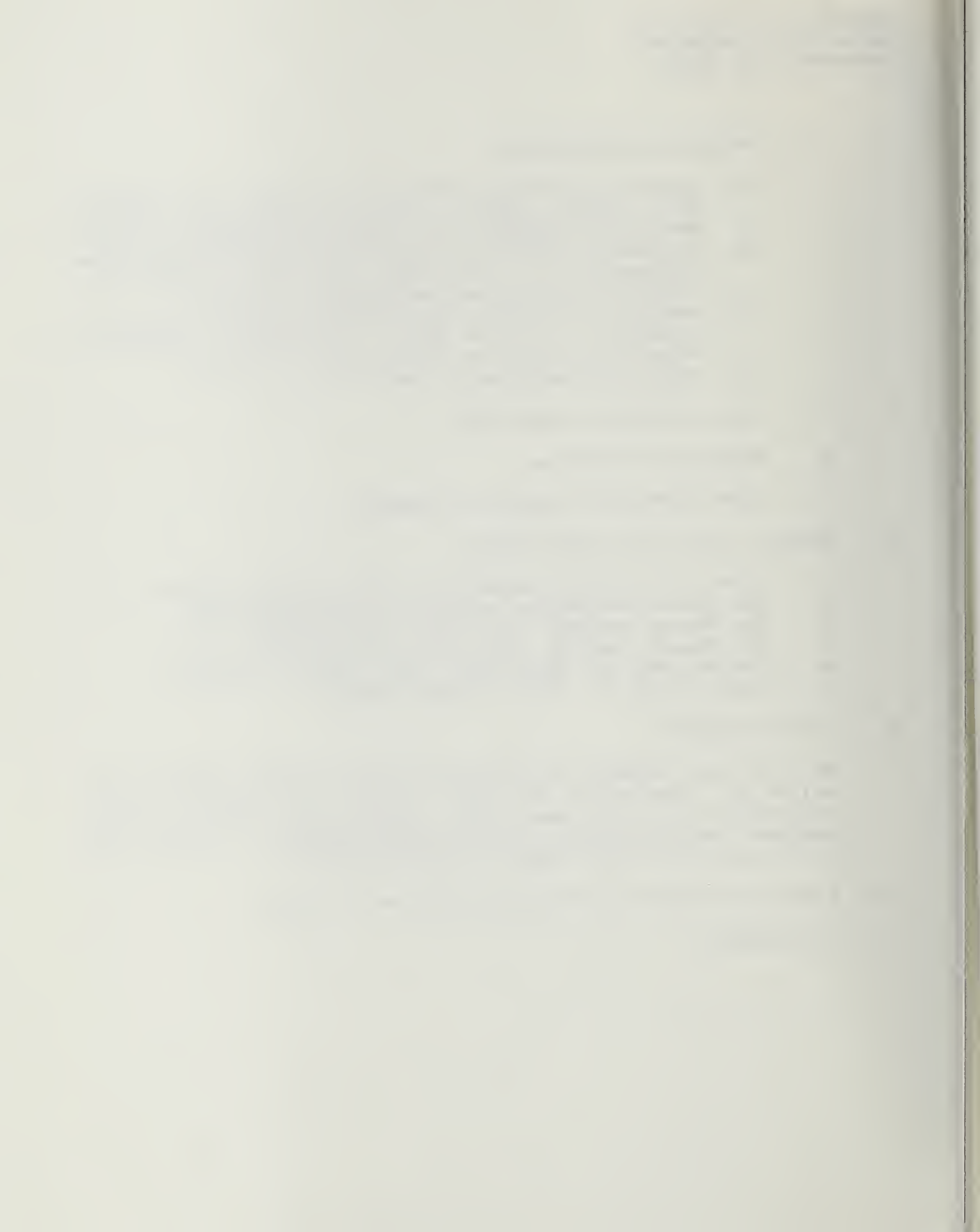
- a. Asian Art Museum Foundation - Mrs. Brayton Wilbur, Jr.
- b. The Fine Arts Museums - Mrs. W. Robert Phillips
- c. The Museum Society - Mrs. John V. Erickson
- d. The Museum Society Auxiliary - Mrs. Nelson Barry
- e. The Society for Asian Art - Mrs. Neil D. Chaitin
- f. Docent Council - Mrs. Richard Covert

9. Public Comment

At this time, members of the public are invited to address the Asian Art Commission on items within the subject matter jurisdiction of the Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

10. Executive Session to discuss personnel matters.

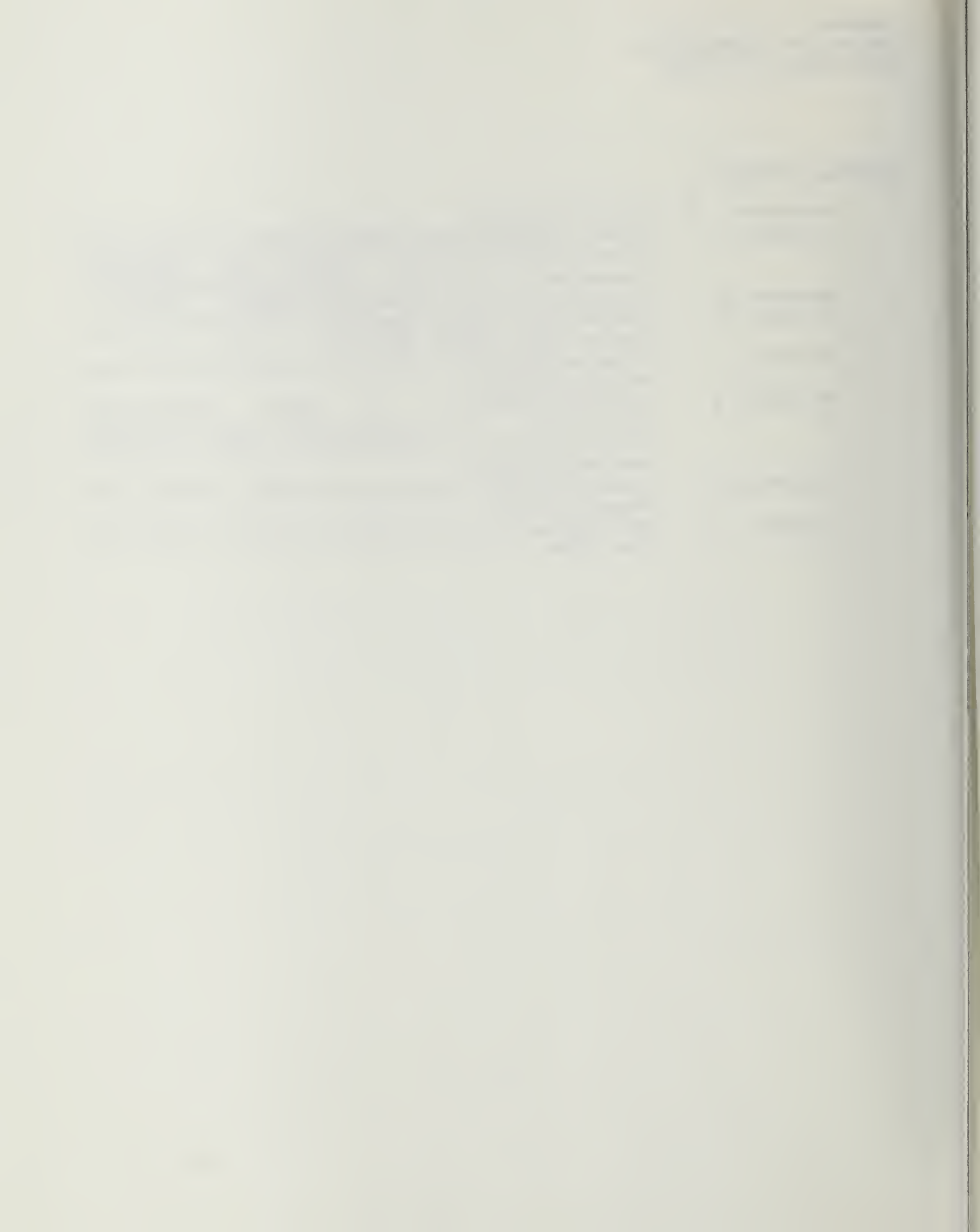
11. Adjournment



Agenda
Asian Art Commission
September 12, 1989

Upcoming Events

| | |
|--------------|---|
| September 18 | Yani Reception |
| October 8 | Picnic lunch honoring Agnes Albert, cosponsored with The Fine Arts Museums, San Francisco Conservatory of Music, San Francisco Symphony |
| October 24 | Commission dinner honoring Judith F. Wilbur |
| October 26 | Butterfield and Butterfield reception/sale of Ransom Cook Snuff Bottles |
| November 7 | Commission lunch honoring Clarence Shangraw and Yoshiko Kakudo |
| December 5 | Preview/reception of Urban Archaeology Exhibition - Cosponsored with Chinese Historical Society, Chinese Cultural Foundation and Archeotech |
| December 11 | Commission Christmas lunch honoring Asian Art Museum staff |
| December 13 | The Museum Society Christmas cocktail party for FAM, AAM |



ADDENDUM TO AGENDA
ASIAN ART COMMISSION
ANNUAL MEETING

September 12, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

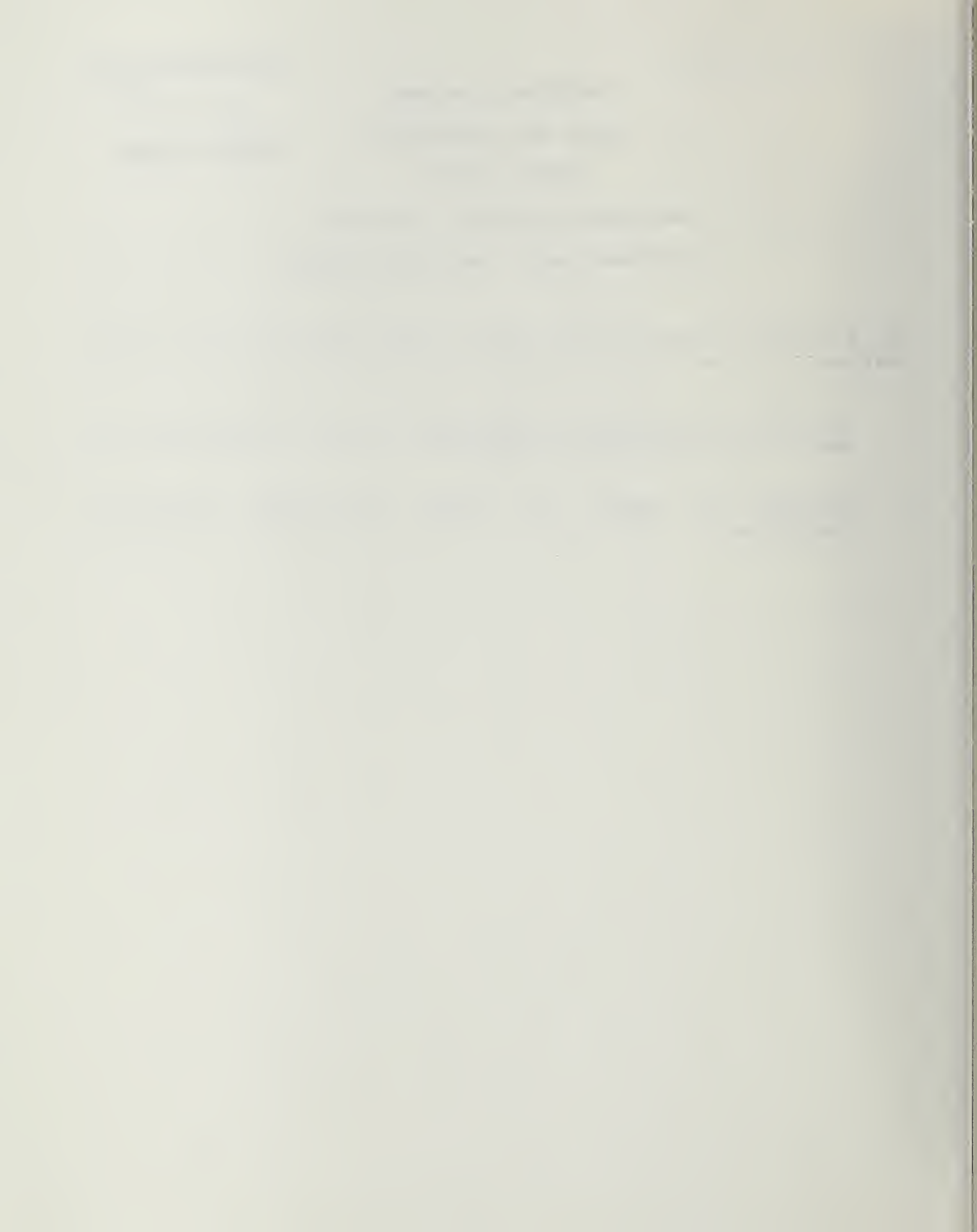
DOCUMENTS DEPT.

SEP 11 1989

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The following items will be added to the agenda for the Annual Meeting:

1. Approval of "Looking at Patronage: Recent Acquisitions of Asian Art" Exhibition and Budget
2. Approval of Budget for "Urban Archaeology Chinatown" Exhibition



ASIAN ART COMMISSION

RESOLUTION C89-068

**Approval of "Looking at Patronage:
Recent Acquisitions of Asian Art" Exhibition and Budget**

WHEREAS, Staff has organized an exhibition of sixty-three selected art objects, donated to the Museum over the past five years by its patrons, represents the arts of Afghanistan, India, the Himalayas, Southeast Asia, China, Korea, and Japan; and

WHEREAS, The budget for the "Looking at Patronage" exhibition has been established in accordance with the attachment to this resolution and total funding for the exhibition has been realized; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the "Looking at Patronage: Recent Acquisitions of Asian Art" exhibition as well as the budget outlined for which funding has been secured; all subject to approval by the Foundation.

Attachment

September 12, 1989



ACQUISITIONS: Looking at Patronage
 September 20, 1989 - February 5, 1990
 60 objects
 Curator-In-charge: SoKam Ng

**EXHIBITION BUDGET
 INSTALLATION**

| | | | | | |
|-------------------------------|-------------------|-----------------|-------------------|------------------|---------------|
| 600.00 | SALARIES | <u># Staff</u> | <u>Daily Rate</u> | <u># Days</u> | <u>Amount</u> |
| | Lighting Tech | 1 | 172.91 | 2 | 346 |
| 670.00 | Fringe | | 28% | | 97 |
| MATERIALS AND SUPPLIES | | | | | |
| | | <u>item</u> | <u>quantity</u> | <u>unit cost</u> | |
| | Conserv. Supplies | | 4 | 33 | 132 |
| 811.00 | Lumber | | | | 500 |
| 803.00 | Fabric | | | | 250 |
| 816.00 | Paint & Supplies | | | | 450 |
| 808.00 | Hardware | | | | 50 |
| 806.00 | Plexi | sheets | 5 | 215 | 1,075 |
| 825.00 | Vitrines | | | | 600 |
| 890.00 | Lighting fixtures | | | | 1,825 |
| 790.00 | Signage | | | | |
| | Interior | Banner | 1 | 635 | 635 |
| | | Sm title | 1 | 185 | 185 |
| | | Text panel | 2 | 325 | 650 |
| | | Tombstone signs | | | 20 |
| | Exterior | | | | 185 |
| TOTAL INSTALLATION | | | | | 7,000 |

Exhibition Catalogue 45,000

EXHIBITION TOTAL \$52,000

FUNDING

| | |
|--|-----------------|
| Contributions from Connoisseur's Council | 22,500 |
| Society for Asian Art | 10,000 |
| Ashkenazie grant | 10,000 |
| Anticipated revenue from sale of catalogue | 5,000 |
| Shop budget | 4,500 |
| | \$52,000 |



ASIAN ART COMMISSION

RESOLUTION C89-069

**Approval of Budget for "Urban Archaeology Chinatown"
Exhibition**

WHEREAS, The "Urban Archaeology Chinatown" exhibition, jointly organized by the Asian Art Museum, the Chinese Cultural Center, the Chinese Historical Society, and Archaeotech as a communitywide effort, was approved by the Asian Art Commission for further development at its meeting on May 2, 1989; and

WHEREAS, The budget for the exhibition has been established and is outlined on the attachment to this resolution; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the attached budget for the "Urban Archaeology Chinatown" exhibition, for which funding has been secured, subject to the approval of the Foundation.

Attachment

September 12, 1989



URBAN ARCHAEOLOGY

December, 1989 - June, 1990

BUDGET

EXPENSES

| | |
|-------------------|---------|
| Installation | \$6,000 |
| Guest Curator | \$2,000 |
| Signage | \$2,000 |
| Brochure | \$9,000 |
| Didactic material | \$3,000 |

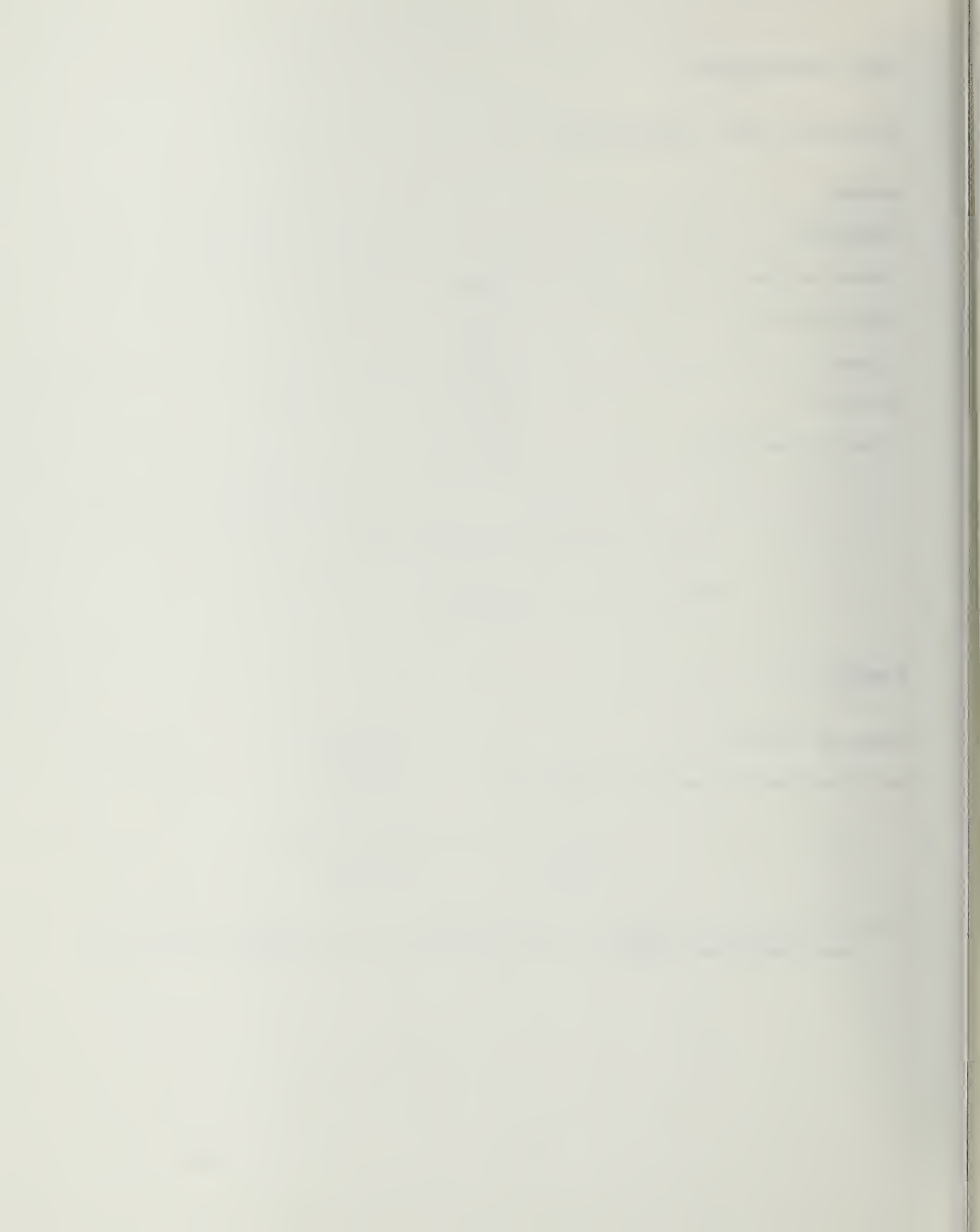
| | |
|-------|----------|
| Total | \$22,000 |
|-------|----------|

FUNDING

| | |
|-----------------------------------|----------|
| American Express | \$10,000 |
| San Francisco Grants for the Arts | \$12,000 |

| | |
|-------|----------|
| Total | \$22,000 |
|-------|----------|

Opening Reception: James Ho and Vincent Tai are underwriting food and beverage costs



ASIAN ART COMMISSION

MEETING SCHEDULE - 1989-90

The Asian Art Commission's Meeting Schedule for 1989-90 is indicated below. Unless otherwise notified, all meetings will be held in the Commission Conference Room on the second floor of the Asian Art Museum, Golden Gate Park, San Francisco.

| | | |
|---------------------|--------------------|------------|
| Executive Committee | October 3, 1989 | 10:30 A.M. |
| Full Commission | November 7, 1989 | 2:00 P.M. |
| Executive Committee | December 5, 1989 | 10:30 A.M. |
| Full Commission | January 9, 1990 | 2:00 P.M. |
| Executive Committee | February 6, 1990 | 10:30 A.M. |
| Full Commission | March 6, 1990 | 2:00 P.M. |
| Executive Committee | April 3, 1990 | 10:30 A.M. |
| Full Commission | May 1, 1990 | 2:00 P.M. |
| Executive Committee | June 5, 1990 | 10:30 A.M. |
| Full Commission | July 10, 1990 | 2:00 P.M. |
| Executive Committee | August 7, 1990 | 10:30 A.M. |
| Annual Meeting | September 11, 1990 | 2:00 P.M. |



ASIAN ART MUSEUM
OF SAN FRANCISCO

M E M O R A N D U M
August 30, 1989

TO: All Commissions
All Foundation Trustees

FROM: Judith L. Teichman
Deputy Director, Administration

SUBJECT: Update to Andrea Leslie's "Personnel Update";
Related Staffing and Consultant
Recommendations; and Requests for Budget
Amendments.

As many of you know, our star "utility" staff member, Andrea Leslie, is due to have a baby on October 28. She planned to work as close to that date as possible, probably mid-October. Nature had other plans, however. Andrea went to Kaiser for a checkup last Thursday and was admitted in the early stages of labor. Modern medicine is conspiring to keep Andrea closer to the original schedule, but that requires her being confined to quarters for at least the next five weeks. Andrea leaves a void which will take at least three people to fill.

In addition to being my staff assistant for almost three years, Andrea has pinch hit as the exhibitions coordinator, special events coordinator, and, most recently, as acting personnel officer. Were she not going on maternity leave, she would be actively involved in the work relating to planning for the new museum, too.

Under the terms of Andrea's one year maternity leave, when she is ready to return she will be offered the first open position for which she is qualified.

The purpose of this memorandum is to propose people, procedures and sources of funding to fill the needs left by Andrea's anticipated but unexpectedly sudden departure and to report on other personnel developments.

Personnel

We have included on our priority funding list a half-time personnel officer. We thought we might find someone with civil service experience who wanted part-time work, for example, a retired person or a parent with young children.



Since we proposed this position, Andrea and I have been in contact with someone who fits the bill precisely. His name is Mori Noguchi. He graduated in personnel administration from Berkeley in 1950; worked in the private sector for a few years; and retired three years ago after 30 years in personnel administration for the City and County of San Francisco. Most recently he served as the departmental personnel officer for City College. He comes with the highest recommendations from his co-workers with the City.

Mr. Noguchi and I met with Andrea earlier in August to discuss our needs and how such a position might be structured. He believes that once we have in place an employee handbook and a procedures manual, an experienced personnel officer can service the Museum's personnel needs during most of the year with just ten hours a week.

If Andrea were available to manage the process, I would propose issuing a "request for proposals" to select a personnel specialist. In view of Andrea's sudden departure, the other demands on staff, and, most of all, Mr Noguchi's considerable and unusual expertise, however, I now recommend hiring him as a consultant through the end of this calendar year to complete the employee handbook and procedures project and to handle personnel administration generally. By November we will be in a position to evaluate the arrangement and have a realistic idea of the number of hours it will take to meet our needs for a personnel officer. If appropriate, we can then issue a request for proposals to fill the position beginning January 1, either on a permanent basis or through the end of the fiscal year.

Mr. Noguchi is going to meet with Andrea and some of his former colleagues in Civil Service to evaluate what has been done on the employee handbook and the recent recommendation that it be issued in phases. [See Andrea's Update which is attached.] He will be getting his recommendation on how we ought to proceed to us as soon as possible.

As of today, our best guess is that we should budget 20 hours a week through the end of December, by which time the handbook project would be either completed or substantially completed, and ten hours a week thereafter. At the hourly rate Mr. Noguchi proposes, which is based on the City pay schedules without fringe benefits, we estimate the cost through December at \$8,000 and at \$7,500 for six months remaining in the fiscal year.

We budgeted for one month overlap between Andrea and the person who will fill her position. With Andrea's early departure, we have about \$12,000 budgeted for personnel which could be reallocated for

consultant's fees. With funds already budgeted for consultant's fees, we could cover the estimated cost of \$15,500 for a personnel administration consultant through the end of the current fiscal year. A resolution authorizing this reallocation is on the calendars for the September 12 meetings.

Exhibition Coordination

Our grant writer, Hal Fischer, is totally familiar with all aspects of exhibition budgeting because of his experience as a grant writer and as a curator. He is willing and able to take over responsibility for the contractual arrangements and budgeting for exhibitions ("exhibition coordination") for the remainder of the fiscal year. This will dovetail nicely with what he is doing as our grant writer and Clarence Shangraw is very enthusiastic about it. Through a happy coincidence, funding is available to cover the cost of Hal's services.

The NEH called Hal the end of last week to suggest that we request \$8500 in additional planning funds for the Tibet Exhibition. (They need to obligate it before a September 15 deadline.) Hal was told that we can count as matching funds "new" money which was raised at the end of last fiscal year, and that the cost of his and Libby Ingalls' time on the Exhibition can be covered with planning grant funds. Hal is going to seek written confirmation of this advice.

Libby has been re-assigned to serve as an assistant to Clarence and the curatorial department. In this role, she has been coordinating correspondence and other communications among the multitude of players involved in planning the Tibet Exhibition.

We recommend using the portion of Libby's salary freed by the NEH grant to cover the cost of Hal's work as the exhibition coordinator for all other exhibitions, including Indonesia. We do not have a precise estimate of the additional time it will take, but Hal believes that for the remainder of this fiscal year, the cost will be well within the amount available. A resolution authorizing this reallocation is also on the calendars for the September 12 meetings.

New Museum Project: Personnel Needs and Plans

The planning process for the new museum is picking up speed. We have submitted an application to the Haas Foundation which calls for expediting the preliminary phase of the long-range planning process and development of the space program, and, at the same time, beginning the steps leading to the selection of an architect.

The first part of the year was spent in the field, collecting specimens and making observations on the habits of the various species of birds and mammals. The weather was generally favorable, though there were some periods of heavy rain and snow.

The second part of the year was spent in the laboratory, preparing the specimens and making the necessary measurements and calculations. The work was very tedious, but it was necessary to have accurate data for the various species.

The third part of the year was spent in the field again, making observations on the habits of the various species and collecting more specimens. The weather was generally favorable, though there were some periods of heavy rain and snow.

The fourth part of the year was spent in the laboratory, preparing the specimens and making the necessary measurements and calculations. The work was very tedious, but it was necessary to have accurate data for the various species.

The fifth part of the year was spent in the field again, making observations on the habits of the various species and collecting more specimens. The weather was generally favorable, though there were some periods of heavy rain and snow.

We need a mid-level staff support person with training or experience in planning and financial forecasting for this project. Along with other duties, this person would coordinate research efforts, the work of the consultants and related meetings. The proposed salary is \$35,000 annually, with fringe benefits adding another \$10,500. Since this position is already in the budget, and needs to be filled as soon as possible, we have begun the process of advertising for it. No Commission or Foundation action is required.

Research into and preliminary interviews of possible consultants for the new museum planning project are under way. Resolutions will be offered at the September 12 meetings which will authorize the Chairman of the Commission to approve the Director's selection of consultants for the process, subject to the availability of funding.

Development Office Staffing

The big news in development is the appointment of Bob Lindquist, our new Deputy Director, Development. Bob doesn't officially start until September 1, but he is already working on staffing issues.

Alexandra Morgan, our special events coordinator is taking a leave of absence from September 1 to January 15, 1990. With Bob's concurrence, we have asked Kat Egan, who has had a temporary appointment as our Development Secretary, to continue on that basis through December. During this period, Bob will evaluate the staffing needs of the Office and we will proceed with advertising and recruiting to fill the resulting positions.

Bob is also planning to bring in other part-time and temporary help to assist with developing a strategic fund raising plan by the end of the calendar year. We will utilize the funds budgeted for Alexandra's position during her leave of absence.

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1901

MEMORANDUM

August 24, 1989

To: Judy Teichman, Deputy Director
From: Andrea Leslie, Acting Personnel Officer
Re: PERSONNEL UPDATE

Registrar

Barbara Geib was transferred from the Foundation to the civil service position of Museum Registrar by the Civil Service Commission under the authority of Charter Section 8.300. The appointment was made effective August 1.

Associate Registrar

This position has been filled temporarily while Barbara was acting as Registrar. Now that her appointment is complete, we can fill this position permanently. Barbara and I are developing the announcement to be posted by the end of this month. We anticipate having someone in place by October 1.

Senior Registrar

We have held a preliminary meeting with the Civil Service Examination unit; the airport is also hiring in this classification and will work with us as the specifications for the position are established. Kittu Gates, registrar from the Fine Arts Museums, and Jack Foss, our retired registrar, are both involved in the process as well.

Associate Conservator

Linda Scheifler has had several meetings with Civil Service and we are close to the completion of the job description. The Civil Service announcement will be made in September after the Civil Service Commission approval of the classification, scheduled for September 18. We are still hopeful for a November hiring date.

Principal Preparator

Our contact at the Civil Service Examination Unit, working with Clarence Shangraw, continues to develop the job announcement for this position. I have received inquiries from all over the country in response to our national ad for this position.

Employee Handbook Project

I have made revisions to the handbook based on feedback from our labor lawyer and Civil Service. The latest version is in the hands of labor specialist Art Hartinger from the City Attorney's office. Based on advice given in a preliminary meeting with Mr. Hartinger, I am working on breaking out certain portions of the handbook that are informational and non-controversial so that we may adopt and distribute the handbook in phases.



ASIAN ART COMMISSION

RESOLUTION C89-066

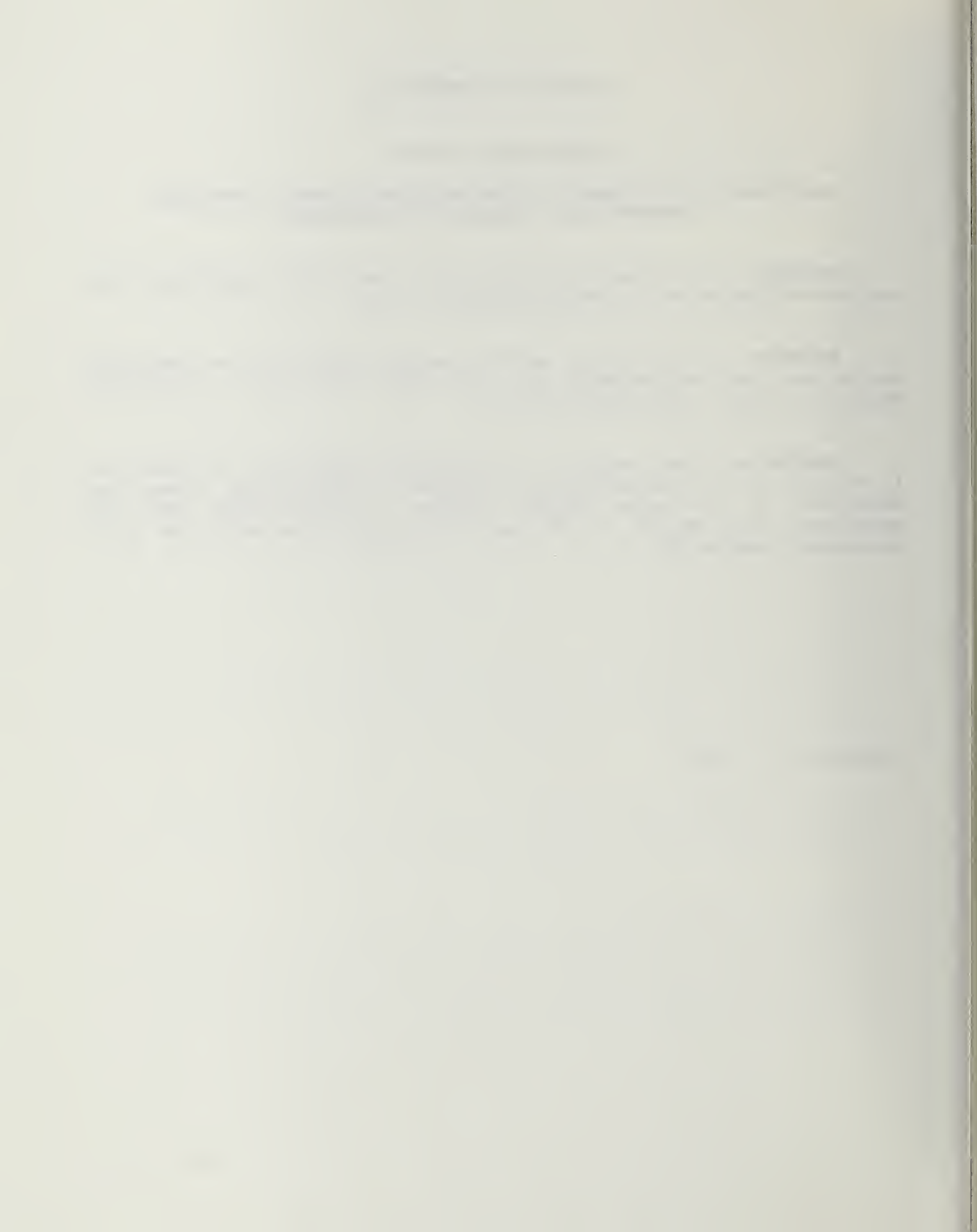
**Reallocation of Funds to "Professional Fees & Services"
Category for Personnel Specialist**

WHEREAS, The Museum has need for a personnel specialist who may be available on a consulting basis; and

WHEREAS, The 1989-90 budget includes \$12,000 for personnel which can be reallocated to cover the cost of a personnel specialist; now, therefore, be it

RESOLVED, That, subject to Foundation approval, the Director is authorized to reallocate up to \$12,000 in the current budget for personnel to the major budget category, "professional fees and services" such amount to be used to engage the services of a personnel specialist.

September 12, 1989



ASIAN ART COMMISSION

RESOLUTION C89-067

**Reallocation of Funds to "Professional Fees & Services"
Category for Exhibition Coordinator**

WHEREAS, The Museum has been invited to apply for additional NEH planning funds for the Tibet Exhibition; and

WHEREAS, Tibet Exhibition planning funds can be used to cover a portion of the salary of existing staff working on planning the Tibet Exhibition; and

WHEREAS, The Museum has need for a part-time "exhibition coordinator" to handle exhibition contracts and budgeting aside from the Tibet Exhibition; now, therefore, be it

RESOLVED, That, subject to Foundation approval, the Director may reallocate to the major budget category, "professional fees and services", any amount already budgeted for staff salaries which is covered with NEH exhibition planning funds, such amount to be used to contract for the services of a part-time exhibition coordinator.

September 12, 1989

THE HISTORY OF THE

REIGN OF

CHARLES THE FIRST

BY

JOHN BURNET

OF THE UNIVERSITY OF OXFORD

IN TWO VOLUMES

LONDON



ASIAN ART MUSEUM
OF SAN FRANCISCO

August 24, 1989

TO: Judy Teichman
FROM: Lilia Villanueva *L.V.*
RE: Update Report for Commissioners Meeting,
September 12, 1989

The Office of Public Relations has been busy during the first quarter of 1989-90 budget year planning for exhibitions through 1991.

The General Museum brochure remains unavailable. A substantial number of the brochures are defective so we have withheld payment. We are being represented in the dispute by Roberta Cairney of Cooper, White, Cooper, pro bono. I do not see the availability of such a brochure in the near future.

I have been asked to participate in a group with colleagues in the "Big 7" in order to communicate better our common goals as the City's major cultural institutions. At the first meeting in August, we agreed to look closer at non-cultural attending audiences. We are preparing a proposal to Bank of America for funding of focus groups which will be conducted in various ethnic communities in the City.

This year's first Museum Visitors Survey was conducted smoothly in the Spring, thanks to the volunteer efforts of Margaret MacKellar and her army of volunteers at the Society for Asian Art. Almost 500 visitors were surveyed over a three-day period, including a free first Wednesday. Again, data analysis was provided pro bono by Mr. Dean Abt of Opinion Research Corporation, San Francisco. A second survey will be conducted in November 1989.

Phase A of the Marketing Plan for the Museum has been completed, in conjunction with the Marketing Committee of the Commission. Phase B will be started this fall.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART

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ASIAN ART MUSEUM
OF SAN FRANCISCO

August 24, 1989

MEMORANDUM

TO: Judy Teichman, Deputy Director
FROM: Sherin S. Cole, Operations Coordinator
SUBJECT: Facilities Report

Glass Doors

The installation of the glass doors began on Monday, August 14th. Unfortunately, the supplier of the glass product shipped the incorrect size and the materials to complete the installation had to be reordered. Installation should resume approximately the first week in September with completion within two days.

HVAC

The contract has been awarded and the contractor (E. Mitchell) has been certified for installation of our first phase of the HVAC system. Work is scheduled to begin September 5th, with the contractor expected on site shortly thereafter.

The City has also started the design of our second phase HVAC system.

Security System

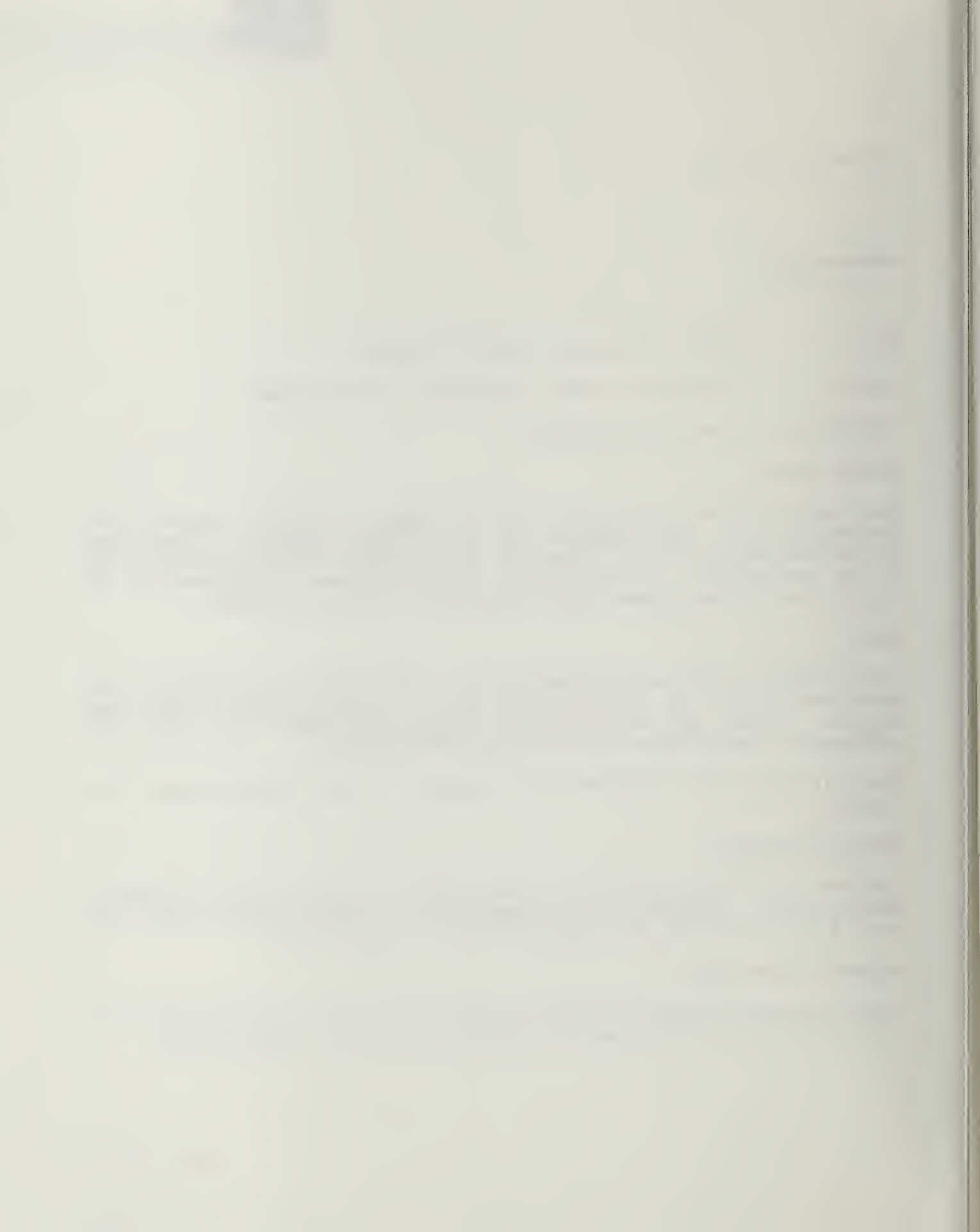
The new card reading security system began installation on Tuesday, August 22nd. Completion is scheduled for approximately September 1st, with new cards distributed prior to that date.

Exhaust Fume Hood

The contractor (Applied Air) has received their certification and construction of the exhaust fume hood should be forthcoming.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921



August 24, 1989
Ms. Judy Teichman
Page two

Window Shades in Second Floor Offices

Window shades have been ordered to help alleviate glare in the work space for the second floor offices. Installation is scheduled for approximately the first week in September.

Summary of Completed Projects Fiscal Year 88-89

Several repairs and new parts were installed in our HVAC system in order to keep it up and running. A fume hood filter system was installed in the preparator's shop to help alleviate sawdust in the air. A dehumidifier was installed in the Bronze Room to help maintain the temperature and humidity and reports are that the system is functioning very well. Exit door stops were installed on all emergency exit doors, and the emergency backup lighting system was replaced.

Upcoming Projects for the New Fiscal Year 89-90

Plans include completion of all construction in progress. Improvement and upgrading of security system, including installation of roll up doors on the outside perimeter windows and installation of an iron grate over the elevator shaft. Possible replacement and upgrade of our security camera system is also high on the list of projects for this year. Several offices will be painted including the Caterer's entrance, the Projection Booth, and the entrance to the Trustee's Auditorium. Plans also include sanding and refinishing the Trustee's Auditorium stage floor. A sign at the AAM Entrance Door indicating entrance through the Tower when the doors are closed is in process. The glass panels over Gruhn Court are being evaluated for replacement due to there brittleness. Asbestos encapsulation will be performed as necessary throughout the year.

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ASIAN ART MUSEUM
OF SAN FRANCISCO

August 11, 1989

MEMORANDUM

TO: Judy Teichman, Deputy Director

FROM: Sherin S. Cole, Operations Coordinator

SUBJECT: Computer Solutions International, Inc.

As you are aware, Bernard Frieder, a BVA volunteer and employee of Computer Solutions has offered to provide free training to staff and volunteers of BVA Client arts organizations.

After an initial conversation with Matt O'Grady, Director of BVA/San Francisco obtaining details and class schedule, I have had an ongoing association with Bernie Freider. The free training the company has provided to us has been on an as-available basis requesting us to own or have access to an IBM or compatible computer and the particular software involved in the class being held. The classes are day-long and in-depth on a wide variety of software applications for the PC. The classes have also been offered to us at a discounted rate for those not wanting to take a chance on an "as-available" basis, or for the two day classes, or in the possibility we might want to fill an entire class with our staff.

This worthwhile opportunity that our staff has received has been invaluable and all employees reporting back have been grateful for the information and high level of training they are receiving. I can't begin to express my thanks for this endeavor.

Your "putting the good word out" to our Commissioners and others in the Art community would be greatly appreciated by all concerned.

cc: Matt O'Grady (w/encl.)
Bernard Freider (w/encl.)

THE AVERY BRUNSON
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE: ASIANART
FAX: (415) 668-8628
PHONE: (415) 668-8600



ASIAN ART COMMISSION

RESOLUTION C89-051

Election of Officers - 1989-90
Appointment of Peter F. Drucker as
Honorary Asian Art Commissioner

WHEREAS, The Exhibitions Committee of the Asian Art Commission has recommended the present slate of officers of the Commission for reelection; and

WHEREAS, The Exhibitions Committee has also recommended the appointment of Peter F. Drucker as Honorary Asian Art Commissioner; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the reelection of the present slate of officers as follows:

| | |
|----------------------|---------------|
| Mrs. Lewis Lowe | Chairman |
| James M. Gerstley | Vice Chairman |
| Deepa Thomas | Vice Chairman |
| John F. Williams | Vice Chairman |
| Richard F. Shelton | Treasurer |
| Mrs. Hart H. Spiegel | Secretary |

and, be it further

RESOLVED, That the Asian Art Commission hereby endorses and recommends to the Mayor the appointment of Peter F. Drucker as Honorary Asian Art Commissioner.

September 12, 1989

1906

THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE

FOR THE YEAR 1906

EDITED BY



LONDON

1906

PRINTED BY

THE JOURNAL OF THE ROYAL ANTHROPOLOGICAL INSTITUTE

FOR THE YEAR 1906

ASIAN ART COMMISSION

RESOLUTION C89-068

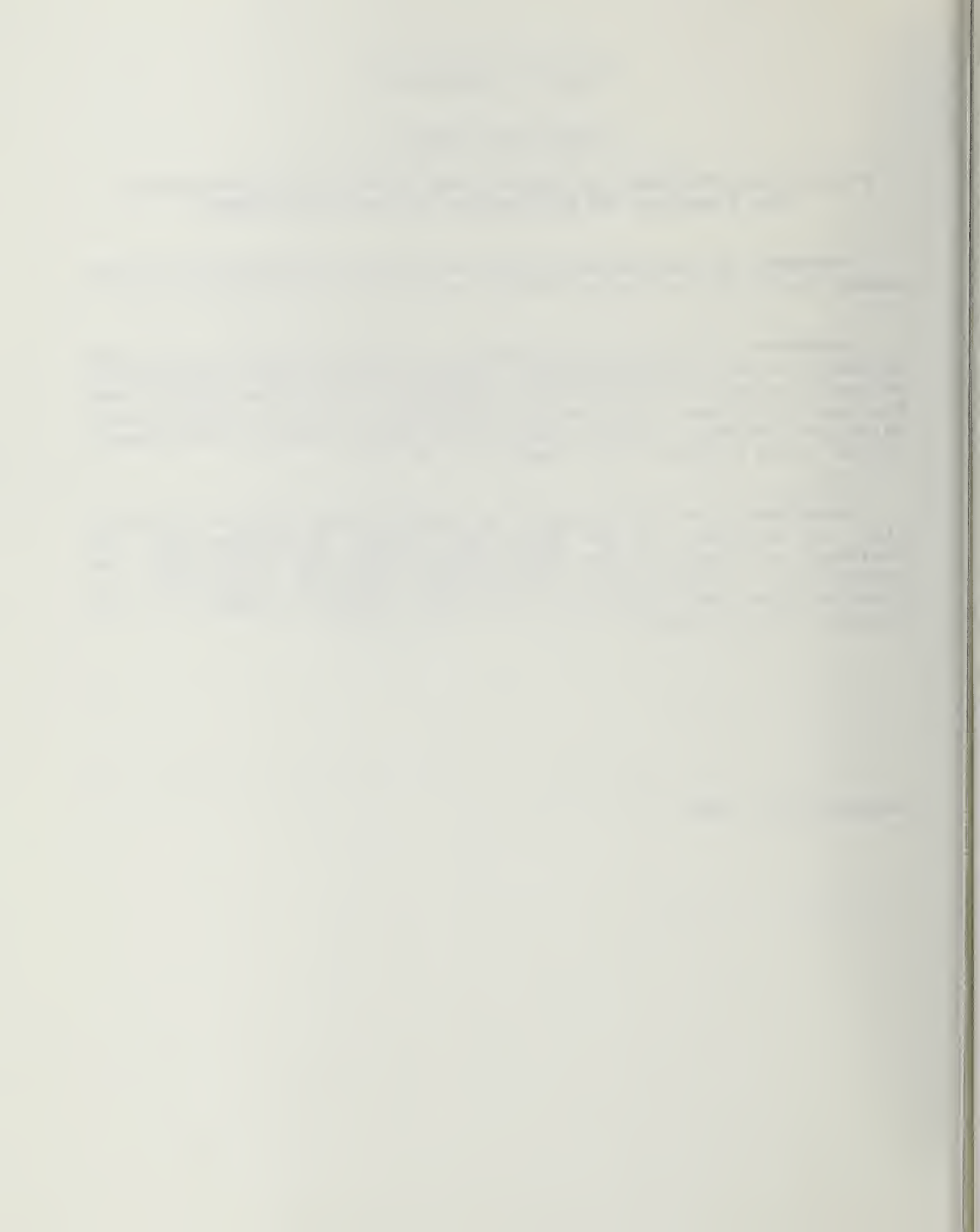
**Authorizing Chairman to Approve the Selection of Consultants
for Planning the New Museum in the Civic Center**

WHEREAS, it is essential that the planning process for the new museum in the Civic Center proceed as quickly as feasible; and

WHEREAS, the Ad Hoc Preliminary Planning Committee has been reviewing staff recommendations regarding the timing and content of the first phase of preliminary planning for the new museum, and the qualifications of potential consultants for the architectural selection process, the long-range planning process and development of the space program; now, therefore, be it,

RESOLVED, that the Chairman of the Commission, in consultation with the Chairman of the Asian Art Museum Foundation and the Chairman of the Ad Hoc Preliminary Planning Committee, is authorized to approve the Director's selection of consultants for planning the new museum in the Civic Center, subject to the availability of funds.

September 12, 1989



ASIAN ART COMMISSION

RESOLUTION C89-052

**Objects Recommended by the Director and Curators
for Acquisition, Subject to the Availability of Funding**

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; now, therefore, be it

WHEREAS, The Acquisitions and Loans Committee at its meeting of September 5, 1989 recommended that the Asian Art Commission accept these objects for acquisition, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following objects, subject to the availability of funding:

Southeast Asia

R1989.59
Bronze Stupa
14-15th C.
Burma

Dealer:
Hasson, H.
\$1,700

Near East

R1989.38
Page of Calligraphy
Dated 1557 AD
Persia

Dealer:
Spink, Michael
\$8,400

China

R1989.37
Calligraphic Fan
by Chang Chu-Cheng
1525-1582

Dealer:
Moss, P.
\$5,750

R1989.47.1
Tea Bowl
White Porcelain

Dealer:
Plum Blossom
\$5,000

R1989.47.2
Medallion with Double
Vajra, Needle-Loop
Embroidery
C. 14th Century

Dealer:
Plum Blossoms
\$12,000

R1989.40.1
Ritual Bowl
Partially Gilt
Ming Dynasty

Dealer:
Leeper, A.
\$4,000

R1989.40.2
Seal Box
13th Century
Yuan Dynasty

Dealer:
Leeper, A.
\$4,000

India/Himalaya

R1989.21.1
Painting
Shiva, Parvati

Dealer:
Kapoor, S.
\$1,500

R1989.21.2
Painting
Bhagavat Puran

Dealer:
Kapoor, S.
\$2,500

R1989.22
Painting
"Todi Ragini"

Dealer:
Kapoor, S.
\$3,500

R1989.44.3
Calligraphy, 1663 Proc
Yellow Silk
Tibet

Dealer:
Spinks and Son, Ltd.

Korea

R1989.39
Box with Cover
Inlaid Mother of Pearl
18th Century

Dealer:
Wineman, D.
\$38,000

Japan

R1989.28.3
Hanging Scroll
By Kameda Bosai
Scholar and Calligrapher

Dealer:
Baekeland
\$5,500

Resolution C89-052

Page: 3

R1989.36.2
Hanging Scroll
By Gessho (1772-1832)
"Fish and Fishcake"

Dealer:
Brotherton
\$16,000

September 12, 1989

ASIAN ART COMMISSION

RESOLUTION C89-053

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of September 5, 1989 that the Commission approve the following objects for accession; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following gifts into the permanent collection of the Asian Art Museum:

Donor - F. Koehler:

R1989.42.6 Bronze Axe, Ban Chieng, Thailand
R1989.42.9 Footed Cup, Ban Chieng, Thailand
R1989.42.11 Head, Majapahit, Ban Chieng, Thailand
R1989.42.12 Votive Tablet Mold, Ban Chieng, Thailand

Donors - Mr. and Mrs. John F. Williams:

R1989.61 Gold Repousse Buddha, Thailand

Donor - Hanni Forester:

R1989.41 Hu with Lid, Han Dyn, China

Donor - Richard B. Gump:

R1989.43.5 Porcelain Plate, Ca. 17th Century, China
R1989.43.6 Porcelain Plate, Ca. 17th Century, China

Donor - Marjorie Bissinger Seller:

R1989.25.1 Calligraphy by C. C. Wang, China
R1989.25.2 Painting by Liu Kuo Sung, China

Donor - Richard B. Gump:

| | |
|------------|--|
| R1989.43.1 | Handcolored Aquatint, India |
| R1989.43.2 | Handcolored Aquatint, India |
| R1989.43.3 | Wooden Sculpture, 12th-13th Century, Nepal |
| R1989.43.4 | Wooden Sculpture, 12th-13th Century, Nepal |

Donor - Jed Frost:

| | |
|------------|---|
| R1989.20.1 | Dharmaraja, Bronze, 18th Century, Mongolo-Tibetan |
| R1989.20.2 | Ganesh, Bronze, 17th Century, South India |

Donor - Lazarus, Paul:

| | |
|----------|---------------------------------|
| R1989.49 | Six-Fold Screen, "Kyoto," Japan |
|----------|---------------------------------|

September 12, 1989



ASIAN ART MUSEUM

RESOLUTION C89-054

Accession of Six Objects from the Estate of Robert C. Dickenman

WHEREAS, At its December 4, 1984 meeting, the Acquisitions, Loans, and Exhibitions Committee accepted for the Museum a remainder interest of the estate of Robert C. Dickenman, consisting of 41 objects; and

WHEREAS, At its May 2, 1989 meeting, the Asian Art Commission authorized through Resolution C89-033 the sale of 35 of these objects; and

WHEREAS, The Chief Curator has retained 6 objects for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended, at its September 5, 1989 meeting, that the Asian Art Commission approve the following objects to be accessioned into the permanent collection:

| | |
|------------|-------------------------------|
| R1989.30.2 | Export Plate, Armorial, China |
| R1989.30.3 | Armorial Plate, China |
| R1989.30.4 | Armorial Export Plate, China |
| R1989.30.5 | Fam. Rose Export Plate, China |
| R1989.30.6 | Armorial Plate, China |
| R1989.30.7 | Armorial Plate, China |

Now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the these objects into the Museum's permanent collection.

September 12, 1989

THE UNIVERSITY OF CHICAGO
LIBRARY

| | | |
|---|---|--|
| 1. The first part of the book is devoted to a general survey of the history of the subject. | 2. The second part is devoted to a detailed study of the various theories of the subject. | 3. The third part is devoted to a critical examination of the various theories of the subject. |
| 4. The fourth part is devoted to a study of the various methods of the subject. | 5. The fifth part is devoted to a study of the various results of the subject. | 6. The sixth part is devoted to a study of the various applications of the subject. |
| 7. The seventh part is devoted to a study of the various problems of the subject. | 8. The eighth part is devoted to a study of the various questions of the subject. | 9. The ninth part is devoted to a study of the various issues of the subject. |
| 10. The tenth part is devoted to a study of the various aspects of the subject. | 11. The eleventh part is devoted to a study of the various phases of the subject. | 12. The twelfth part is devoted to a study of the various stages of the subject. |
| 13. The thirteenth part is devoted to a study of the various periods of the subject. | 14. The fourteenth part is devoted to a study of the various epochs of the subject. | 15. The fifteenth part is devoted to a study of the various eras of the subject. |
| 16. The sixteenth part is devoted to a study of the various ages of the subject. | 17. The seventeenth part is devoted to a study of the various centuries of the subject. | 18. The eighteenth part is devoted to a study of the various millenniums of the subject. |
| 19. The nineteenth part is devoted to a study of the various dynasties of the subject. | 20. The twentieth part is devoted to a study of the various reigns of the subject. | 21. The twenty-first part is devoted to a study of the various governments of the subject. |
| 22. The twenty-second part is devoted to a study of the various kingdoms of the subject. | 23. The twenty-third part is devoted to a study of the various empires of the subject. | 24. The twenty-fourth part is devoted to a study of the various republics of the subject. |
| 25. The twenty-fifth part is devoted to a study of the various states of the subject. | 26. The twenty-sixth part is devoted to a study of the various provinces of the subject. | 27. The twenty-seventh part is devoted to a study of the various territories of the subject. |
| 28. The twenty-eighth part is devoted to a study of the various colonies of the subject. | 29. The twenty-ninth part is devoted to a study of the various dependencies of the subject. | 30. The thirtieth part is devoted to a study of the various possessions of the subject. |
| 31. The thirty-first part is devoted to a study of the various dominions of the subject. | 32. The thirty-second part is devoted to a study of the various lordships of the subject. | 33. The thirty-third part is devoted to a study of the various baronies of the subject. |
| 34. The thirty-fourth part is devoted to a study of the various knightships of the subject. | 35. The thirty-fifth part is devoted to a study of the various bishoprics of the subject. | 36. The thirty-sixth part is devoted to a study of the various dioceses of the subject. |
| 37. The thirty-seventh part is devoted to a study of the various parishes of the subject. | 38. The thirty-eighth part is devoted to a study of the various parsonages of the subject. | 39. The thirty-ninth part is devoted to a study of the various vicarages of the subject. |
| 40. The fortieth part is devoted to a study of the various rectories of the subject. | 41. The forty-first part is devoted to a study of the various curacies of the subject. | 42. The forty-second part is devoted to a study of the various benefices of the subject. |
| 43. The forty-third part is devoted to a study of the various livings of the subject. | 44. The forty-fourth part is devoted to a study of the various tithes of the subject. | 45. The forty-fifth part is devoted to a study of the various glebes of the subject. |
| 46. The forty-sixth part is devoted to a study of the various manors of the subject. | 47. The forty-seventh part is devoted to a study of the various lordships of the subject. | 48. The forty-eighth part is devoted to a study of the various baronies of the subject. |
| 49. The forty-ninth part is devoted to a study of the various knightships of the subject. | 50. The fiftieth part is devoted to a study of the various bishoprics of the subject. | 51. The fifty-first part is devoted to a study of the various dioceses of the subject. |
| 52. The fifty-second part is devoted to a study of the various parishes of the subject. | 53. The fifty-third part is devoted to a study of the various parsonages of the subject. | 54. The fifty-fourth part is devoted to a study of the various vicarages of the subject. |
| 55. The fifty-fifth part is devoted to a study of the various rectories of the subject. | 56. The fifty-sixth part is devoted to a study of the various curacies of the subject. | 57. The fifty-seventh part is devoted to a study of the various benefices of the subject. |
| 58. The fifty-eighth part is devoted to a study of the various livings of the subject. | 59. The fifty-ninth part is devoted to a study of the various tithes of the subject. | 60. The sixtieth part is devoted to a study of the various glebes of the subject. |
| 61. The sixty-first part is devoted to a study of the various manors of the subject. | 62. The sixty-second part is devoted to a study of the various lordships of the subject. | 63. The sixty-third part is devoted to a study of the various baronies of the subject. |
| 64. The sixty-fourth part is devoted to a study of the various knightships of the subject. | 65. The sixty-fifth part is devoted to a study of the various bishoprics of the subject. | 66. The sixty-sixth part is devoted to a study of the various dioceses of the subject. |
| 67. The sixty-seventh part is devoted to a study of the various parishes of the subject. | 68. The sixty-eighth part is devoted to a study of the various parsonages of the subject. | 69. The sixty-ninth part is devoted to a study of the various vicarages of the subject. |
| 70. The seventieth part is devoted to a study of the various rectories of the subject. | 71. The seventy-first part is devoted to a study of the various curacies of the subject. | 72. The seventy-second part is devoted to a study of the various benefices of the subject. |
| 73. The seventy-third part is devoted to a study of the various livings of the subject. | 74. The seventy-fourth part is devoted to a study of the various tithes of the subject. | 75. The seventy-fifth part is devoted to a study of the various glebes of the subject. |
| 76. The seventy-sixth part is devoted to a study of the various manors of the subject. | 77. The seventy-seventh part is devoted to a study of the various lordships of the subject. | 78. The seventy-eighth part is devoted to a study of the various baronies of the subject. |
| 79. The seventy-ninth part is devoted to a study of the various knightships of the subject. | 80. The eightieth part is devoted to a study of the various bishoprics of the subject. | 81. The eighty-first part is devoted to a study of the various dioceses of the subject. |
| 82. The eighty-second part is devoted to a study of the various parishes of the subject. | 83. The eighty-third part is devoted to a study of the various parsonages of the subject. | 84. The eighty-fourth part is devoted to a study of the various vicarages of the subject. |
| 85. The eighty-fifth part is devoted to a study of the various rectories of the subject. | 86. The eighty-sixth part is devoted to a study of the various curacies of the subject. | 87. The eighty-seventh part is devoted to a study of the various benefices of the subject. |
| 88. The eighty-eighth part is devoted to a study of the various livings of the subject. | 89. The eighty-ninth part is devoted to a study of the various tithes of the subject. | 90. The ninetieth part is devoted to a study of the various glebes of the subject. |
| 91. The ninety-first part is devoted to a study of the various manors of the subject. | 92. The ninety-second part is devoted to a study of the various lordships of the subject. | 93. The ninety-third part is devoted to a study of the various baronies of the subject. |
| 94. The ninety-fourth part is devoted to a study of the various knightships of the subject. | 95. The ninety-fifth part is devoted to a study of the various bishoprics of the subject. | 96. The ninety-sixth part is devoted to a study of the various dioceses of the subject. |
| 97. The ninety-seventh part is devoted to a study of the various parishes of the subject. | 98. The ninety-eighth part is devoted to a study of the various parsonages of the subject. | 99. The ninety-ninth part is devoted to a study of the various vicarages of the subject. |
| 100. The hundredth part is devoted to a study of the various rectories of the subject. | | |

ASIAN ART COMMISSION

RESOLUTION C89-055

Acquisition of Objects through Discretionary Funds

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of September 5, 1989 the acquisition of the following objects through discretionary funds be confirmed; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby confirms that the following objects be acquired through discretionary funds:

Southeast Asia

| | |
|------------------------|-----------------------|
| R1989.7.1 | Dealer: |
| Coffin Covering Cotton | Hentell, Ltd., London |
| Burma | |

| | |
|------------------------|-----------------------|
| R1989.51.1 | Dealer: |
| Woman's Blouse (Lemba) | Hentell, Ltd., London |
| 20th Century | |
| Toraja | |

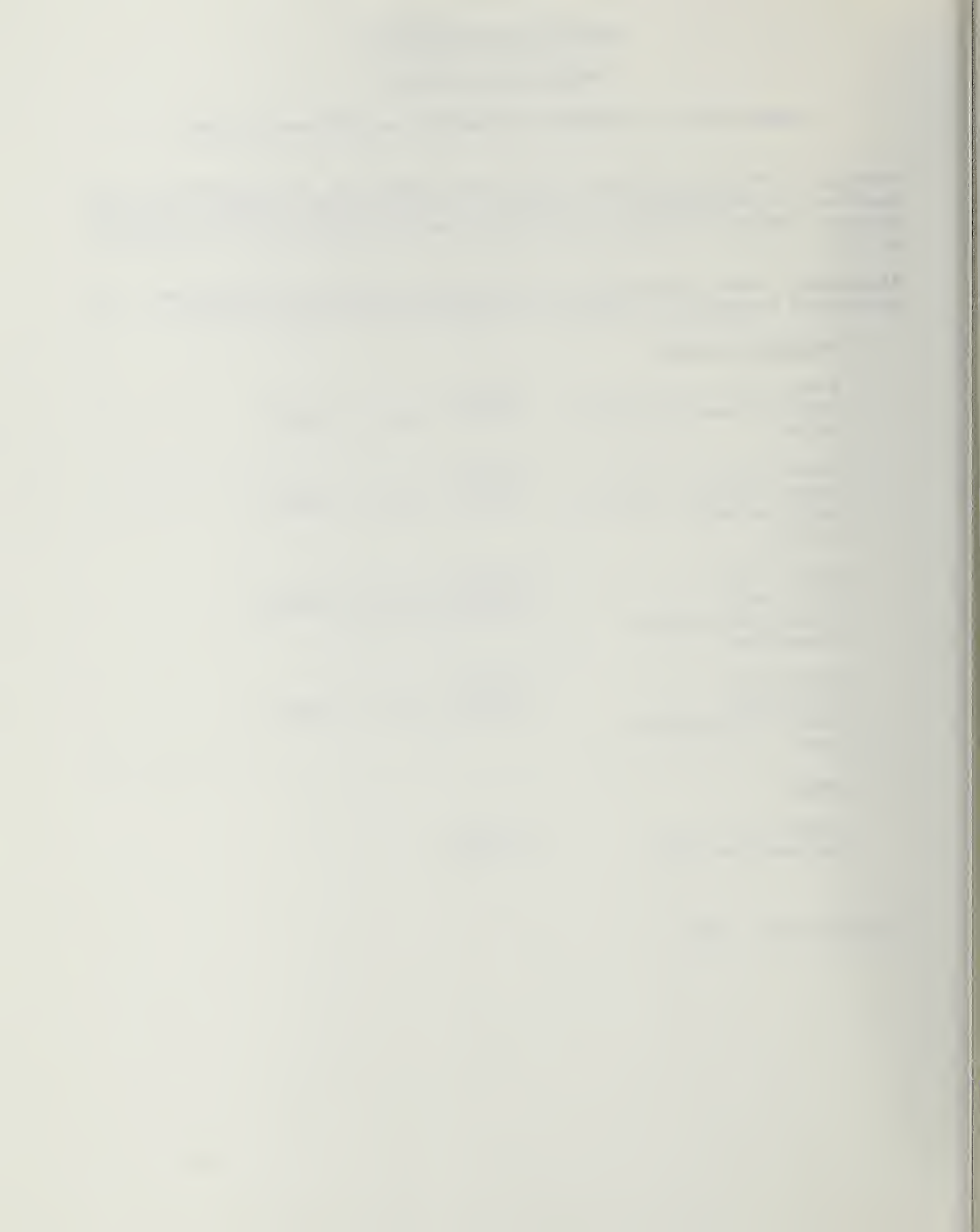
| | |
|-------------------|-----------------------|
| R1989.51.2 | Dealer: |
| Silk Ikat | Hentell, Ltd., London |
| 19th-20th Century | |
| Kampuchea | |

| | |
|-------------------|-----------------------|
| R1989.51.3 | Dealer: |
| Silk Ikat | Hentell, Ltd., London |
| 19th-20th Century | |
| Laos | |

Japan

| | |
|------------------|---------|
| R1989.53 | Dealer: |
| Lacquer Headgear | Oglesby |

September 12, 1989



ASIAN ART COMMISSION

RESOLUTION C89-056

Bequest from the Estate of Tom Conway

WHEREAS, A bequest from the estate of Tom Conway was received by the Asian Art Museum; and

WHEREAS, The object was fully researched by the Director, Chief Curator, and Curator-in-Charge; and

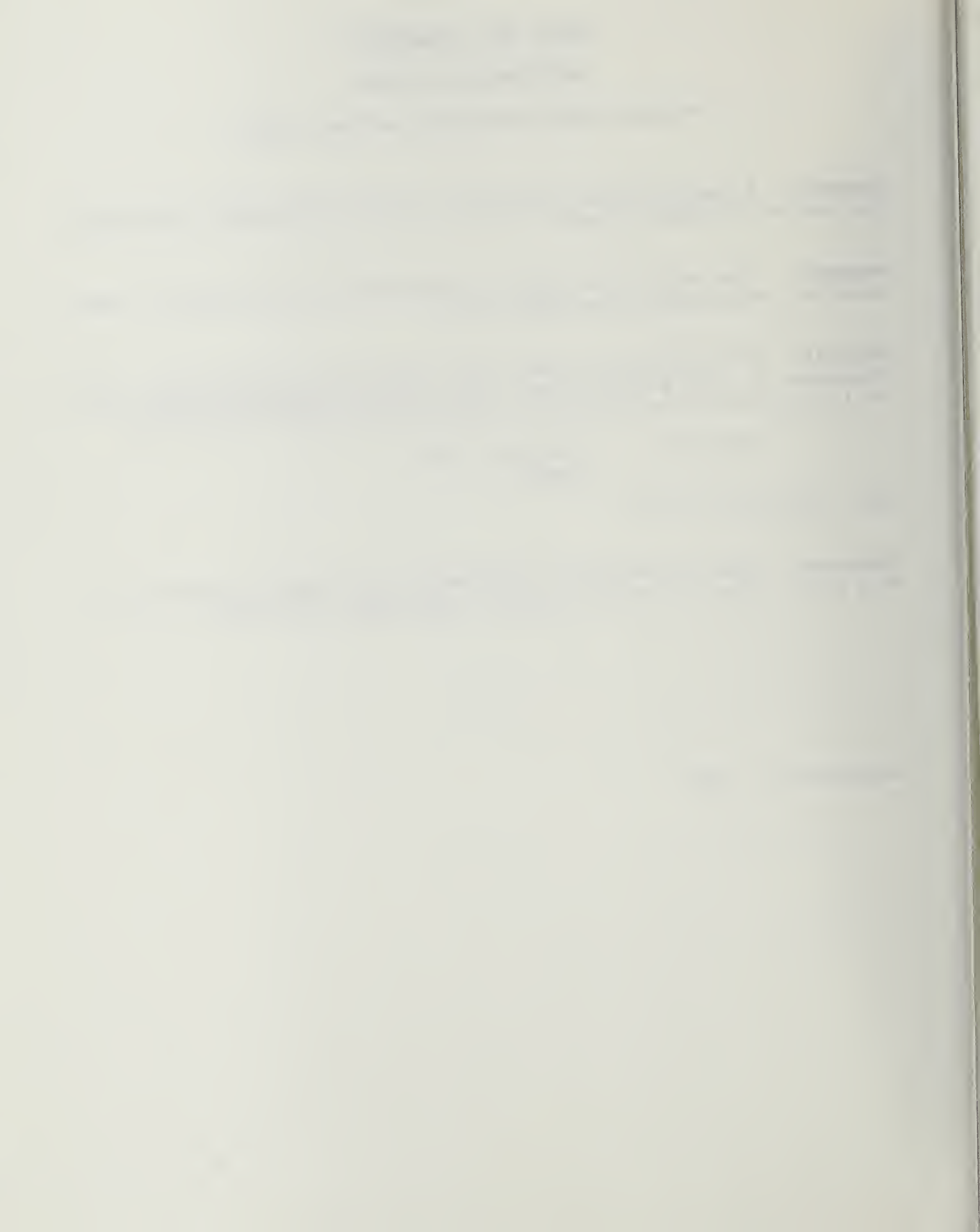
WHEREAS, The Acquisitions and Loans Committee recommended at its September 5, 1989 meeting that the Asian Art Commission approve the following object for accession into the permanent collection:

| | |
|----------|---------------|
| R1989.60 | Doorway, Wood |
| | India |

Now, therefore, be it

RESOLVED, That the Asian Art Commission approves the accession of the above object into the Museum's permanent collection.

September 12, 1989



ASIAN ART COMMISSION

RESOLUTION C89-057

**Extension of Loan No. 80.05
California Academy of Sciences**

WHEREAS, The California Academy of Sciences has had an ongoing loan of three jades and one ivory (see Attachment No.1) from the Asian Art Museum since 1980, and

WHEREAS, The loan has expired and the Academy wishes to extend the loan; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that this extension would not be harmful to the condition of these objects; and

WHEREAS, The Director and Chief Curator recommend the extension of this loan; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, recommended approval of the extension of this loan for one year; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of the above loan to The California Academy of Sciences for one year.

September 12, 1989

ASIAN ART COMMISSION

RESOLUTION C89-058

**Approval of Loan No. 89-07
Yale University Art Gallery**

WHEREAS, Yale University Art Gallery has requested to borrow from the Asian Art Museum an album of 16 leaves by Bada Shanren, aka Zhu Da, (see Attachment No. 2); and

WHEREAS, The Curator and Head Conservator have determined the object can safely travel; and,

WHEREAS, The album requested belongs to the Christensen Fund and permission to lend this object was obtained by the Asian Art Museum from the Christensen Fund, with conditions set by the Asian Art Museum; and

WHEREAS, The Curator, Chief Curator and Director have set forth a condition recommending that only 10 of the 16 leaves be loaned because six of the leaves are of questionable authenticity and, in this manner, the integrity of the good album leaves, the Fund as its owner, and the Museum's scholarship are not impaired; and

WHEREAS, The Acquisition and Loans Committee, at its September 5, 1989 meeting, recommended approval of the loan of BL84D1 to Yale University under the conditions stated above; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the loan of BL84D1 to Yale University.

September 12, 1989

ASIAN ART COMMISSION

RESOLUTION C89-059

**Approval of Loan No. 89-05
Yale University Art Gallery**

WHEREAS, Yale University Art Gallery has requested to borrow a pair of Japanese screens (see Attachment No.3) from the Asian Art Museum; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that these objects can safely travel; and

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee, at its September 5, 1989 meeting, recommended approval of this loan to Yale University Art Gallery, now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

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ASIAN ART COMMISSION

RESOLUTION C89-060

**Approval of Loan No. 89-08
The Airport Commission**

WHEREAS, The Airport Commission at San Francisco International have requested to borrow from the Asian Art Museum three objects (see Attachment No. 4) for an exhibition of the History of Lighting; and

WHEREAS, The Chief Curator and Head Conservator have determined that the objects can safely be transported; and

WHEREAS, The Director recommends the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee, at its September 5, 1989 meeting, recommended approval of this loan to the Airport Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

September 12, 1989

ASIAN ART COMMISSION

RESOLUTION C89-061

**Approval of Loan No. 89-11
The Taipei Fine Arts Museum**

WHEREAS, The Taipei Fine Arts Museum has requested to borrow from the Asian Art Museum four paintings (see Attachment No. 5) by contemporary artist Liu Kuo-Sung for an exhibition; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that the objects can safely travel; and

WHEREAS, The Director and Chief Curator recommend this loan; and

WHEREAS, The Acquisitions and Loans Committee, at its September 5, 1989 meeting, recommended approval of this loan to the Taipei Fine Arts Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

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ASIAN ART COMMISSION

RESOLUTION C89-062

**Approval of Loan 89.09
The Palm Springs Desert Museum**

WHEREAS, The Palm Springs Desert Museum has requested to borrow from the Asian Art Museum ten Chinese Jades (see Attachment No. 6) for an exhibition; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that the objects can safely travel; and

WHEREAS, The Director and Chief Curator recommend this loan; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, recommended approval of this loan to the Palm Springs Desert Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

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ASIAN ART COMMISSION

RESOLUTION C89-063

Approval to Add the "Yokohama Wood Block Prints" to the Asian Art Museum Exhibition Schedule for Further Development by Staff

WHEREAS, This exhibition of 86 Japanese prints of Yokohama and related subjects, drawn completely from the collection of Ambassador and Mrs. William Leonhart of Washington, D.C., presents specific historical themes such as the opening of Yokohama in 1859, trade and shipping, language and customs of the first foreign residents, and the modernization of Yokohama and Tokyo; and

WHEREAS, The collection concentrates on the early phases of diplomatic and trade relations between Japan, the United States and the European countries of Great Britain, France, Russia The Netherlands, and China from the expedition of Commodore Matthew Perry in 1853 into the building of Japan's first railroad between Tokyo and Yokohama in 1872; and

WHEREAS, Japan is now an economic giant and the visual presentation of the beginning of its modernization is an interesting theme appealing to a broad public; and

WHEREAS, No major Japanese exhibition is planned in 1989/90; and

WHEREAS, This will be an inexpensive show to mount, there being no loan fee, insurance costs or transportation costs; and

WHEREAS, This exhibition will establish a good connection with the Sackler Museum; and

WHEREAS, This exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission, at its meeting of August 22, 1989, approved the addition of the Yokohama Wood Block Prints exhibition to the Asian Art Museum exhibition schedule for further development by staff, subject to approval by the Asian Art Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above described exhibition for further development by staff.

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ASIAN ART COMMISSION

RESOLUTION C89-064

**Approval to Add "Gold from the Philippines" Exhibition
to the Asian Art Museum Exhibition Schedule
for Further Development by Staff**

WHEREAS, This exhibition is being organized by the Asian Art Museum with the cooperation of the Undersecretary of Culture of the Philippines, the Office of the Mayor of Manila and the Central Bank of the Philippines; and

WHEREAS, This exhibition will represent the first time these 100 to 125 objects of excavated gold and primitive ceramics, dating from the 8th to the 12th century, have traveled abroad; and

WHEREAS, The exhibition, which will open at the Asian Art Museum and travel to two other cities in the United States, represents the first exhibition of Filipino art ever held at the Asian Art Museum; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission, at its meeting of August 22, 1989, approved the addition of the "Gold from the Philippines" exhibition to the Asian Art Museum exhibition schedule for further development by staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above described exhibition for further development by staff, at a development cost not to exceed \$5,000; the exhibition is, however, contingent on confirmed funding through the Foundation by a cut-off date to be determined, and the Commission and the Foundation approving the contract for it.

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ASIAN ART COMMISSION

RESOLUTION C89-065

**Approval to Add the Oriental Rug Exhibition to the
Asian Art Museum Exhibition Schedule
for Further Development by Staff**

WHEREAS, This exhibition coincides with the San Francisco meetings of the International Oriental Rug Society; and

WHEREAS, This exhibition will present 20 to 30 rugs from private lenders with all costs being covered by the lenders; and

WHEREAS, This represents the first exhibition of Oriental rugs ever held at the Asian Art Museum; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission, at its meeting of August 22, 1989, approved the addition of the Oriental Rugs exhibition to the Asian Art Museum exhibition schedule for further development by staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above described exhibition for further development by staff.

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ASIAN ART COMMISSION

ANNUAL REPORTS

FISCAL YEAR 1988-89

SF 180 2 12/89
annual meeting
-SF - Minutes
ASIAN ART COMMISSION ANNUAL MEETING

Tuesday, September 12, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

PRESENT:

| | |
|---------------------|----------------------|
| Chairman Presiding: | Mrs. Lewis Lowe |
| Vice Chairman: | John F. Williams |
| Treasurer: | Richard F. Shelton |
| Secretary: | Mrs. Hart H. Spiegel |

Hatsuro Aizawa
Alexander D. Calhoun
Mrs. Daniel E. Chu
Willard G. Clark
Mrs. Richard Dirickson, Jr.
Laura Enos
Warren W. Faus
Roger J. Fleischmann
Carl D. Gustavson
Donald R. Meyer
James E. O'Brien
Charles Hall Page
Mrs. Brayton Wilbur, Jr.

DOCUMENTS DEPT.

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PUBLIC LIBRARY

ABSENT:

Brook H. Byers
R. Gwin Follis
James M. Gerstley
Thomas J. Klitgaard
Jong H. Lee
Mrs. Robert Seller
Deepa Thomas
Dr. Haydn Williams

IN ATTENDANCE:

Mrs. Nelson Barry, President, The Museum Society
Auxiliary
Mrs. Neil D. Chaitin, President, The Society for
Asian Art
Mrs. Richard Covert, Chairman, Docent Council
Mrs. William Fisher, Trustee, Asian Art Museum
Foundation
George H. Fitch, Past Asian Art Commissioner
Mrs. William Hambrecht, Secretary, Asian Art Museum
Foundation
Mrs. W. Robert Phillips, President, The Fine Arts
Museums of San Francisco

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Mrs. Walter Shorenstein, Honorary Asian Art
Commissioner

Rand Castile, Director
Renona Brown, Controller
Robert M. Lindquist, Deputy Director, Development
Judith L. Teichman, Deputy Director, Administration
Lilia Villanueva, Director, Public Relations/
Marketing
Margaret S. Lindsay, Executive Secretary

CALL TO ORDER:

The Annual Meeting of the Asian Art Commission was called to order at 2:02 P.M. by Chairman Alice G. Lowe, a quorum being present.

APPROVAL OF MINUTES:

The minutes of the July 11, 1989 meeting, having been mailed to all present, were approved unanimously.

CHAIRMAN'S REPORT:

- a. New Deputy Director, Development - Mrs. Lowe introduced Robert M. Lindquist, recently appointed to the position of Deputy Director, Development.
- b. Annual Reports - Mrs. Lowe called attention to and discussed briefly the Annual Reports which had been forwarded with the agenda packet.
- c. Ballot Propositions - Two upcoming ballot propositions were discussed briefly--Proposition A, covering seismic-proofing of certain City buildings including the main library, future home of the Asian Art Museum, and Proposition K, which will affect the Museum's security force. Proposition K would shift control of the Museum's security force to the Sheriff's office, which means the Sheriff would decide how many guards are needed and could transfer them at will to other areas of the City if he felt they were needed elsewhere, such as to

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quell riots, etc. These guards would not be trained in museum security. Mrs. Lowe urged a yes vote on Proposition A and no on K.

- d. Dinner Honoring Judith F. Wilbur - Mrs. Lowe announced the dinner planned for October 24 in honor of Mrs. Wilbur.
- e. Upcoming Events - Attention was called to the upcoming events listed on page 4 of the agenda and all were encouraged to attend.
- f. Commission Meeting Schedule - The meeting schedule for fiscal year 1989, as included in the agenda packet, was approved unanimously.
- g. Other Informational Items - Mrs. Lowe commented on the recent tour of the Prime Minister of Japan to the Museum. She also advised she will represent the Museum in October at a conference in Rochester, New York. The conference, sponsored by the Museum Trustees Association, will focus on such topics as long-range planning, architectural selection, museum fund-raising and other problems facing museums in the '90s.

DIRECTOR'S REPORT:

Director Castile reiterated some of the outstanding accomplishments of the past year which included:

- . Acquisitions - During the past four years, the position of the Museum in terms of acquisitions has been significantly enhanced, and of the 150 institutions involved, the Museum has advanced from 119th place in 1986 to 46th place in 1989.
- . Personnel - Important personnel changes during the year included the appointment of Robert M. Lindquist to the position of Deputy Director, Development and the designation of Dr. Kumja Kim as the first Curator of Korean Art in the United States.
- . Attendance - Following a sluggish attendance showing last year, attendance figures for 1989 are on a slight upturn.

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- . Public Relations - Mr. Castile commended Lilia Villanueva, Director of Marketing/Public Relations, and the Marketing Committee for significantly enhancing the profile of the Museum in the press and other media.
- . California Arts Council Standing - The Museum was recently granted the highest ranking of California museums with a corresponding yearly grant increase by the California Arts Council.
- . Educational Programs - The Museum's educational programs were judged to be among the best in the United States and, despite a modest budget, the Museum ranked 21st in expenditures for education.
- . Poster Program - The poster series funded by Wells Fargo, depicting some of the assets of the collection, has been widely distributed to public and private schools in the Bay Area.
- . Building Program - The plans for the relocation of the Museum to Civic Center are in the preliminary stage and progressing steadily.

Several areas of concern continue to be addressed and include:

- . Personnel issues and the organization of a personnel policy manual.
- . Essential funding for general operations, smaller exhibitions, and acquisitions.
- . Although the commencement of a Japanese catalog and the interest of Abrams Publishing in publishing a book on the masterworks of the Museum, together with the recent Patronage Catalog, have alleviated somewhat the lack of publications in recent years, this continues to be a concern that must be dealt with.

Asian Art Commission
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REPORT OF DEPUTY DIRECTOR, ADMINISTRATION:

a. Personnel Update:

There was general discussion concerning the reallocation of a portion of the salary budgeted for the Acting Personnel Officer in order to fund the position of a half-time personnel specialist for the remainder of the year. Andrea Leslie is on maternity leave and Mori Noguchi, who has extensive Civil Service experience, has been chosen to temporarily fill this position pending approval. Following discussion, the resolution was approved unanimously.

RESOLUTION C89-066

Reallocation of Funds to "Professional Fees & Services" Category for Personnel Specialist

WHEREAS, The Museum has need for a personnel specialist who may be available on a consulting basis; and

WHEREAS, The 1989-90 budget includes \$12,000 for personnel which can be reallocated to cover the cost of a personnel specialist; now, therefore, be it

RESOLVED, That, subject to Foundation approval, the Director is authorized to reallocate up to \$12,000 in the current budget for personnel to the major budget category, "professional fees and services," such amount to be used to engage the services of a personnel specialist.

There was discussion about the need for a part-time exhibition coordinator to take over in Mrs. Leslie's absence and it was noted that Hal Fischer, the Museum's part-time grant writer, has agreed to fill this position until year-end. After discussion, the following resolution was approved unanimously:

RESOLUTION C89-067

Reallocation of Funds to "Professional Fees & Services" Category for Exhibition Coordinator

WHEREAS, The Museum has been invited to apply for additional NEH planning funds for the Tibet Exhibition; and

WHEREAS, Tibet Exhibition planning funds can be used to cover a portion of the salary of existing staff working on planning the Tibet Exhibition; and

WHEREAS, The Museum has need for a part-time "exhibition coordinator" to handle exhibition contracts and budgeting aside from the Tibet Exhibition; now, therefore, be it

RESOLVED, That, subject to approval by the Foundation, the Director may reallocate to the major budget category, "professional fees and services," any amount already budgeted for staff salaries which is covered with NEH exhibition planning funds, such amount to be used to contract for the services of a part-time exhibition coordinator.

COMMITTEE REPORTS:

a. Nominating Committee

The following resolutions were presented for consideration and were approved unanimously:

RESOLUTION C89-051

**Election of Officers - 1989-90
Appointment of Peter F. Drucker as
Honorary Asian Art Commissioner**

WHEREAS, The Nominating Committee of the Asian Art Commission has recommended the present slate of officers of the Commission for reelection; and

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WHEREAS, The Nominating Committee has also recommended the appointment of Peter F. Drucker as Honorary Asian Art Commissioner; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the reelection of the present slate of officers as follows:

| | |
|----------------------|---------------|
| Mrs. Lewis Lowe | Chairman |
| James M. Gerstley | Vice Chairman |
| Deepa Thomas | Vice Chairman |
| John F. Williams | Vice Chairman |
| Richard F. Shelton | Treasurer |
| Mrs. Hart H. Spiegel | Secretary |

and, be it further

RESOLVED, That the Asian Art Commission hereby endorses and recommends to the Mayor the appointment of Peter F. Drucker as Honorary Asian Art Commissioner.

RESOLUTION C89-072

**Acceptance of Resignation and
Resolution of Appreciation
Emma C. Bunker**

WHEREAS, Commissioner Emma C. Bunker has recently submitted her resignation to the Asian Art Commission; and

WHEREAS, Mrs. Bunker has loyally served the Asian Art Museum and the City and County of San Francisco in her capacity as Asian Art Commissioner for the past four years and Asian Art Museum Foundation Trustee for two years; and

WHEREAS, Her fellow Commissioners and the entire Museum staff are most appreciative of Mrs. Bunker's dedication on behalf of the Museum and particularly her outstanding accomplishments in the formation of the Connoisseurs Council which has proven to be of great value to the Museum; now, therefore, be it

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RESOLVED, That the Asian Art Commission does hereby regretfully accept the resignation of Commissioner Emma C. Bunker with heartfelt thanks for her efforts.

Mrs. Spiegel then reported discussions are underway regarding a means by which the Foundation and Commission will honor Mrs. Bunker for her work on behalf of the Museum. She commented that three vacancies now exist on the Commission and the Nominating Committee will present recommendations at the next meeting.

b. **Ad Hoc Preliminary Planning Committee:**

Chairman John Williams reported briefly on the progress made by the Committee and requested approval of the following resolution which will allow the planning process to advance. After discussion, the resolution was approved unanimously:

RESOLUTION C89-073

**Authorizing Chairman to Approve Selection of
Consultants for Planning the New Museum at Civic Center**

WHEREAS, It is essential that the planning process for the new museum in the Civic Center proceed as quickly as feasible; and

WHEREAS, The Ad Hoc Preliminary Planning Committee has been reviewing staff recommendations regarding the timing and content of the first phase of preliminary planning for the new museum, and the qualifications of potential consultants for the architectural selection process, the long-range planning process and development of the space program; now, therefore, be it

RESOLVED, That the Chairman of the Asian Art Commission, in consultation with the Chairman of the Asian Art Museum Foundation and the Chairman of the Ad Hoc Preliminary Planning Committee, is authorized to approve the Director's selection of consultants for planning the new museum in the Civic Center, subject to the availability of funds.

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c. Acquisitions and Loans Committee:

In the absence of Chairman Marjorie Seller, the following resolutions were presented for approval and were approved unanimously:

RESOLUTION C89-052

**Objects Recommended by the Director and Curators
for Acquisition, Subject to the Availability of Funding**

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee at its meeting of September 5, 1989 recommended that the Asian Art Commission accept these objects for acquisition, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following objects, subject to the availability of funding:

Southeast Asia

R1989.59
Bronze Stupa
9-10th C.
Burma

Dealer:
Hasson, H.
\$1,700

Near East

R1989.38
Page of Calligraphy
Dated 1557 AD
Persia

Dealer:
Spink, Michael
\$8,400

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China

R1989.37
Calligraphic Fan
by Chang Chu-Cheng
1525-1582

Dealer:
Moss, P.
\$5,750

R1989.47.1
Tea Bowl
White Porcelain

Dealer:
Plum Blossom
\$5,000

R1989.47.2
Medallion with Double
Vajra, Needle-Loop
Embroidery
C. 14th Century

Dealer:
Plum Blossoms
\$12,000

R1989.40.1
Ritual Bowl
Partially Gilt
Ming Dynasty

Dealer:
Leeper, A.
\$4,000

R1989.40.2
Seal Box
13th Century
Yuan Dynasty

Dealer:
Leeper, A.
\$4,000

India/Himalaya

R1989.21.1
Painting
Shiva, Parvati

Dealer:
Kapoor, S.
\$1,500

R1989.21.2
Painting
Bhagavat Puran

Dealer:
Kapoor, S.
\$2,500

R1989.44.3
Calligraphy, 1663 Proc
Yellow Silk
Tibet

Dealer:
Spinks and Son, Ltd.
\$18,990

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Korea

R1989.39
Box with Cover
Inlaid Mother of Pearl
19th Century

Dealer:
Wineman, D.
\$38,000

Japan

R1989.28.3
Hanging Scroll
By Kameda Bosai
Scholar and Calligrapher

Dealer:
Baekeland
\$5,500

R1989.36.2
Hanging Scroll
By Gessho (1772-1832)
"Fish and Fishcake"

Dealer:
Brotherton
\$16,000

RESOLUTION C89-053

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of September 5, 1989 that the Commission approve the following objects for accession; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following gifts into the permanent collection of the Asian Art Museum:

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Donor - F. Koehler:

R1989.42.6 Bronze Axe, Ban Chieng, Thailand
R1989.42.9 Footed Cup, Ban Chieng, Thailand
R1989.42.11 Head, Majapahit, Ban Chieng, Thailand
R1989.42.12 Votive Tablet Mold, Ban Chieng, Thailand

Donor - Hanni Forester:

R1989.41 Hu with Lid, Han Dyn, China

Donor - Richard B. Gump:

R1989.43.5 Porcelain Plate, Ca. 17th Century, China
R1989.43.6 Porcelain Plate, Ca. 17th Century, China

Donor - Marjorie Bissinger Seller:

R1989.25.1 Calligraphy by C. C. Wang, China
R1989.25.2 Painting by Liu Kuo Sung, China

Donor - Richard B. Gump:

R1989.43.1 Handcolored Aquatint, India
R1989.43.2 Handcolored Aquatint, India
R1989.43.3 Wooden Sculpture, 12th-13th Century, Nepal
R1989.43.4 Wooden Sculpture, 12th-13th Century, Nepal

Donor - Jed Frost:

R1989.20.1 Dharmaraja, Bronze, 18th Century, Mongolo-
 Tibetan
R1989.20.2 Ganesh, Bronze, 17th Century, South India

Donor - Lazarus, Paul:

R1989.49 Six-Fold Screen, "Kyoto," Japan

RESOLUTION C89-054

**Accession of Six Objects from the
Estate of Robert C. Dickenman**

WHEREAS, At its December 4, 1984 meeting, the Acquisitions, Loans, and Exhibitions Committee accepted for the Museum a remainder interest of the estate of Robert C. Dickenman, consisting of 41 objects; and

WHEREAS, At its May 2, 1989 meeting, the Asian Art Commission authorized through Resolution C89-033 the sale of 35 of these objects; and

WHEREAS, The Chief Curator has retained 6 objects for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee recommended, at its September 5, 1989 meeting, that the Asian Art Commission approve the following objects to be accessioned into the permanent collection:

| | |
|------------|-------------------------------|
| R1989.30.2 | Export Plate, Armorial, China |
| R1989.30.3 | Armorial Plate, China |
| R1989.30.4 | Armorial Export Plate, China |
| R1989.30.5 | Fam. Rose Export Plate, China |
| R1989.30.6 | Armorial Plate, China |
| R1989.30.7 | Armorial Plate, China |

Now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the these objects into the Museum's permanent collection.

RESOLUTION C89-055

Acquisition of Objects through Discretionary Funds

WHEREAS, The Acquisitions and Loans Committee recommended at its meeting of September 5, 1989 the acquisition of the following objects through discretionary funds be confirmed; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby confirms that the following objects be acquired through discretionary funds:

Southeast Asia

| | |
|------------------------|-----------------------|
| R1989.7.1 | Dealer: |
| Coffin Covering Cotton | Hentell, Ltd., London |
| Burma | |

| | |
|------------------------|-----------------------|
| R1989.51.1 | Dealer: |
| Woman's Blouse (Lemba) | Hentell, Ltd., London |
| 20th Century | |
| Toraja | |

| | |
|-------------------|-----------------------|
| R1989.51.2 | Dealer: |
| Silk Ikat | Hentell, Ltd., London |
| 19th-20th Century | |
| Kampuchea | |

| | |
|-------------------|-----------------------|
| R1989.51.3 | Dealer: |
| Silk Ikat | Hentell, Ltd., London |
| 19th-20th Century | |
| Laos | |

Japan

| | |
|------------------|---------|
| R1989.53 | Dealer: |
| Lacquer Headgear | Oglesby |

Asian Art Commission
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RESOLUTION C89-056

Bequest from the Estate of Tom Conway

WHEREAS, A bequest from the estate of Tom Conway was received by the Asian Art Museum; and

WHEREAS, The object was fully researched by the Director, Chief Curator, and Curator-in-Charge; and

WHEREAS, The Acquisitions and Loans Committee recommended at its September 5, 1989 meeting that the Asian Art Commission approve the following object for accession into the permanent collection:

R1989.60 Doorway, Wood
 India

Now, therefore, be it

RESOLVED, That the Asian Art Commission approves the accession of the above object into the Museum's permanent collection.

RESOLUTION C89-057

Extension of Loan No. 80.05
California Academy of Sciences

WHEREAS, The California Academy of Sciences has had an ongoing loan of three jades and one ivory (see Attachment No.1) from the Asian Art Museum since 1980, and

WHEREAS, The loan has expired and the Academy wishes to extend the loan; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that this extension would not be harmful to the condition of these objects; and

Asian Art Commission
September 12, 1989

WHEREAS, The Director and Chief Curator recommend the extension of this loan; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, recommended approval of the extension of this loan for one year; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of the above loan to The California Academy of Sciences for one year.

RESOLUTION C89-058

Approval of Loan No. 89-07
Yale University Art Gallery

WHEREAS, Yale University Art Gallery has requested to borrow from the Asian Art Museum an album of 16 leaves by Bada Shanren, aka Zhu Da, (see Attachment No. 2); and

WHEREAS, The Curator and Head Conservator have determined the object can safely travel; and,

WHEREAS, The album requested belongs to the Christensen Fund and permission to lend this object was obtained by the Asian Art Museum from the Christensen Fund, with conditions set by the Asian Art Museum; and

WHEREAS, The Curator, Chief Curator and Director have set forth a condition recommending that only 10 of the 16 leaves be loaned because six of the leaves are of questionable authenticity and, in this manner, the integrity of the good album leaves, the Fund as its owner, and the Museum's scholarship are not impaired; and

WHEREAS, The Acquisition and Loans Committee, at its September 5, 1989 meeting, recommended approval of the loan of BL84D1 to Yale University under the conditions stated above; now, therefore, be it

THE UNIVERSITY OF CHICAGO
LIBRARY
1215 EAST 58TH STREET
CHICAGO, ILL. 60637
TEL. 773-936-5000
FAX 773-936-5001
WWW.CHICAGO.EDU
CHICAGO.EDU

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RESOLVED, That the Asian Art Commission hereby approves the loan of BL84D1 to Yale University.

RESOLUTION C89-059

Approval of Loan No. 89-05
Yale University Art Gallery

WHEREAS, Yale University Art Gallery has requested to borrow a pair of Japanese screens (see Attachment No.3) from the Asian Art Museum; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that these objects can safely travel; and

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee, at its September 5, 1989 meeting, recommended approval of this loan to Yale University Art Gallery, now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

RESOLUTION C89-060

Approval of Loan No. 89-08
The Airport Commission

WHEREAS, The Airport Commission at San Francisco International have requested to borrow from the Asian Art Museum three objects (see Attachment No. 4) for an exhibition of the History of Lighting; and

WHEREAS, The Chief Curator and Head Conservator have determined that the objects can safely be transported; and

WHEREAS, The Director recommends the loan of these objects; and

Asian Art Commission
September 12, 1989

WHEREAS, The Acquisitions and Loans Committee, at its September 5, 1989 meeting, recommended approval of this loan to the Airport Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

RESOLUTION C89-061

Approval of Loan No. 89-11
The Taipei Fine Arts Museum

WHEREAS, The Taipei Fine Arts Museum has requested to borrow from the Asian Art Museum four paintings (see Attachment No. 5) by contemporary artist Liu Kuo-Sung for an exhibition; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that the objects can safely travel; and

WHEREAS, The Director and Chief Curator recommend this loan; and

WHEREAS, The Acquisitions and Loans Committee, at its September 5, 1989 meeting, recommended approval of this loan to the Taipei Fine Arts Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

RESOLUTION C89-062

Approval of Loan 89.09
The Palm Springs Desert Museum

WHEREAS, The Palm Springs Desert Museum has requested to borrow from the Asian Art Museum ten Chinese Jades (see Attachment No. 6) for an exhibition; and

WHEREAS, The Curator-in-Charge and Head Conservator have determined that the objects can safely travel; and

Asian Art Commission
September 12, 1989

WHEREAS, The Director and Chief Curator recommend this loan;
and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, recommended approval of this loan to the Palm Springs Desert Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above loan.

d. Exhibitions Committee:

The following resolutions were presented for consideration and after discussion were approved unanimously:

RESOLUTION C89-063

**Approval to Add the "Yokohama Wood Block Prints"
to the Asian Art Museum Exhibition Schedule
for Further Development by Staff**

WHEREAS, This exhibition of 86 Japanese prints of Yokohama and related subjects, drawn completely from the collection of Ambassador and Mrs. William Leonhart of Washington, D.C., presents specific historical themes such as the opening of Yokohama in 1859, trade and shipping, language and customs of the first foreign residents, and the modernization of Yokohama and Tokyo; and

WHEREAS, The collection concentrates on the early phases of diplomatic and trade relations between Japan, the United States and the European countries of Great Britain, France, Russia The Netherlands, and China from the expedition of Commodore Matthew Perry in 1853 into the building of Japan's first railroad between Tokyo and Yokohama in 1872; and

WHEREAS, Japan is now an economic giant and the visual presentation of the beginning of its modernization is an interesting theme appealing to a broad public; and

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WHEREAS, No major Japanese exhibition is planned in 1989/90;
and

WHEREAS, This will be an inexpensive show to mount, there
being no loan fee, insurance costs or transportation costs;
and

WHEREAS, This exhibition will establish a good connection
with the Sackler Museum; and

WHEREAS, This exhibition has been recommended by the Chief
Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commis-
sion, at its meeting of August 22, 1989, approved the addition
of the Yokohama Wood Block Prints exhibition to the Asian Art
Museum exhibition schedule for further development by staff,
subject to approval by the Asian Art Commission and adequate
funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the
above described exhibition for further development by staff.

RESOLUTION C89-064

**Approval to Add "Gold from the Philippines" Exhibition
to the Asian Art Museum Exhibition Schedule
for Further Development by Staff**

WHEREAS, This exhibition is being organized by the Asian Art
Museum with the cooperation of the Undersecretary of Culture
of the Philippines, the Office of the Mayor of Manila and the
Central Bank of the Phillippines; and

WHEREAS, This exhibition will represent the first time these
100 to 125 objects of excavated gold and primitive ceramics,
dating from the 8th to the 12th century, have traveled abroad;
and

WHEREAS, The exhibition, which will open at the Asian Art
Museum and travel to two other cities in the United States,

Asian Art Commission
September 12, 1989

represents the first exhibition of Filipino art ever held at the Asian Art Museum; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission, at its meeting of August 22, 1989, approved the addition of the "Gold from the Philippines" exhibition to the Asian Art Museum exhibition schedule for further development by staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above described exhibition for further development by staff, at a development cost not to exceed \$5,000; the exhibition is, however, contingent on confirmed funding through the Foundation by a cut-off date to be determined, and the Commission and the Foundation approving the contract for it.

RESOLUTION C89-065

Approval to Add the Oriental Rug Exhibition to the Asian Art Museum Exhibition Schedule for Further Development by Staff

WHEREAS, This exhibition coincides with the San Francisco meetings of the International Oriental Rug Society; and

WHEREAS, This exhibition will present 20 to 30 rugs from private lenders with all costs being covered by the lenders; and

WHEREAS, This represents the first exhibition of Oriental rugs ever held at the Asian Art Museum; and

WHEREAS, The exhibition has been recommended by the Chief Curator; and

WHEREAS, The Exhibitions Committee of the Asian Art Commission, at its meeting of August 22, 1989, approved the addition of the Oriental Rugs exhibition to the Asian Art Museum

Asian Art Commission
September 12, 1989

exhibition schedule for further development by staff, subject to approval by the Commission and adequate funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the above described exhibition for further development by staff.

RESOLUTION C89-068

**Approval of "Looking at Patronage: Recent
Acquisitions of Asian Art" Exhibition and Budget**

WHEREAS, Staff has organized an exhibition of sixty-three selected art objects, donated to the Museum over the past five years by its patrons, represents the arts of Afghanistan, India, the Himalayas, Southeast Asia, China, Korea, and Japan; and

WHEREAS, The budget for the "Looking at Patronage" exhibition has been established in accordance with the attachment to this resolution and total funding for the exhibition has been realized; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the "Looking at Patronage: Recent Acquisitions of Asian Art" exhibition as well as the budget outlined for which funding has been secured; all subject to approval by the Foundation.

Attachment

ACQUISITIONS: Looking at Patronage
 September 20, 1989 - February 5, 1990
 60 objects
 Curator-in-charge: SoKam Ng

**EXHIBITION BUDGET
 INSTALLATION**

| | | # Staff | Daily Rate | # Days | Amount |
|---------------------------|-------------------------------|-----------------|------------|-----------|--------------|
| 600.00 | SALARIES | | | | |
| | Lighting Tech | 1 | 172.91 | 2 | 346 |
| 670.00 | Fringe | | 28% | | 97 |
| | MATERIALS AND SUPPLIES | | | | |
| | | item | quantity | unit cost | |
| | Conserv. Supplies | | 4 | 33 | 132 |
| 811.00 | Lumber | | | | 500 |
| 803.00 | Fabric | | | | 250 |
| 816.00 | Paint & Supplies | | | | 450 |
| 808.00 | Hardware | | | | 50 |
| 806.00 | Plexi | sheets | 5 | 215 | 1,075 |
| 825.00 | Vitrines | | | | 600 |
| 890.00 | Lighting fixtures | | | | 1,825 |
| 790.00 | Signage | | | | |
| | Interior | Banner | 1 | 635 | 635 |
| | | Sm title | 1 | 185 | 185 |
| | | Text panel | 2 | 325 | 650 |
| | | Tombstone signs | | | 20 |
| | Exterior | | | | 185 |
| TOTAL INSTALLATION | | | | | 7,000 |

Exhibition Catalogue 45,000

EXHIBITION TOTAL \$52,000

FUNDING

| | |
|--|-----------------|
| Contributions from Connoisseur's Council | 22,500 |
| Society for Asian Art | 10,000 |
| Ashkenazie grant | 10,000 |
| Anticipated revenue from sale of catalogue | 5,000 |
| Shop budget | 4,500 |
| | \$52,000 |

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RESOLUTION C89-069

**Approval of Budget for "Urban Archaeology
Chinatown" Exhibition**

WHEREAS, The "Urban Archaeology Chinatown" exhibition, jointly organized by the Asian Art Museum, the Chinese Cultural Center, the Chinese Historical Society of America, and Archaeotech as a communitywide effort, was approved by the Asian Art Commission for further development at its meeting on May 2, 1989; and

WHEREAS, The budget for the exhibition has been established and is outlined on the attachment to this resolution; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the attached budget for the "Urban Archaeology Chinatown" exhibition, for which funding has been secured, subject to the approval of the Foundation.

Attachment

URBAN ARCHAEOLOGY

December, 1989 - June, 1990

BUDGET

EXPENSES

| | |
|-------------------|---------|
| Installation | \$6,000 |
| Guest Curator | \$2,000 |
| Signage | \$2,000 |
| Brochure | \$9,000 |
| Didactic material | \$3,000 |

| | |
|-------|----------|
| Total | \$22,000 |
|-------|----------|

FUNDING

| | |
|-----------------------------------|----------|
| American Express | \$10,000 |
| San Francisco Grants for the Arts | \$12,000 |

| | |
|-------|----------|
| Total | \$22,000 |
|-------|----------|

Opening Reception: James Ho and Vincent Tai are underwriting food and beverage costs

Asian Art Commission
September 12, 1989

Mrs. Spiegel referred to the Exhibitions Schedule included in the agenda packet and advised that the Committee is presently working on an exhibition funding policy.

e. Connoisseurs Council:

Mrs. Lowe announced that Mrs. Shorenstein is the new cochairman of the Council and thanked her for hosting a group at her home recently. Mrs. Shorenstein advised that a schedule of upcoming events for the next year has been developed and has been distributed to members.

f. Public Programs Committee:

Chairman Warren Faus advised that the Education Department, Outreach staff and the Library are gearing up for the fall season and are planning a very full program of activities. He reported that a \$15,000 grant for the outreach program has been received from Wells Fargo.

g. Marketing Committee:

Chairman John Williams reported briefly on the Committee's ongoing process of research, thanking the Commissioners for their cooperation and advising that a full marketing report should be available by end of the fourth quarter.

REPORTS FROM AFFILIATED GROUPS:

- a. Asian Art Museum Foundation - Mrs. Wilbur affirmed the Foundation's delight in having Bob Lindquist on board as director of development. She advised that a Foundation Annual Report has been included in the Commission Annual Reports for the first time and referred to the Development Report distributed.

She reported that a \$15,000 Wells Fargo grant was received in support of the Southeast Asian outreach program and thanked Hal Fischer for his work on that project. She also advised that a grant from American Express for exhibition planning with Taiwan is anticipated shortly.

Asian Art Commission
September 12, 1989

Mrs. Wilbur introduced for everyone's reflection the requirement of a strategic fund-raising plan for the upcoming move to Civic Center. She indicated that the Foundation and Commission will work closely together in the preparation of an overall strategy for raising the funds required for the building as well as the various planning stages. A request has been submitted to Haas Foundation to cover the immediate planning expenses and another will be submitted to the San Francisco Foundation. She emphasized that 100% participation on the part of Trustees and Commissioners in support of this effort is critical and advised that the goal is to have a written fund-raising plan in place by January.

Mrs. Wilbur reported that the Museum's annual fund-raising event, Odyssey through the Orient has been scheduled for March 6, 1990 on the evening before the opening of the Yani Exhibition. Rita Barela has been hired to assist in the planning and the event will feature martial artists.

- b. The Fine Arts Museums of San Francisco - Mrs. Phillips advised that the Fine Arts Museums committee has selected an architect to do a master plan for the deYoung and the Legion.
- c. The Museum Society - Mrs. Lowe congratulated Mrs. Erickson on her appointment as President of The Museum Society and welcomed her to the meeting. Mrs. Erickson reported that the Membership Committee is planning to present a new logo for the Board's consideration at the September meeting. The computers are presently in the process of being wired.
- d. The Museum Society Auxiliary - Mrs. Barry reported that the Auxiliary is currently working on the Bouquets to Art event scheduled for March 13-16, 1990 which for the first time will include the Asian Art Museum.
- e. The Society for Asian Art - Mrs. Chaitin reported that the Society's fall courses have begun on the subject of Japanese ceramics for the docents as well as the public. She also advised that Mr. Shangraw would speak on October 2 on the subject of Avery Brundage.

Asian Art Commission
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- f. Docent Council - Mrs. Covert provided the touring statistics of the Docent Council for 1988-89 as follows:

274 Participating Docents
9,069 Tours (an increase of 12%)
93,208 Audience (an increase of 25%)

She advised that the Docent Council brush painting class for school children has been booked for the entire upcoming year. The Docents for the Deaf have begun a new signing course and have a need for additional docent volunteers.

Resolution C89-071 - Mrs. Lowe announced with regret the passing of Honorary Commissioner, Richard B. Gump, and the following resolution, dedicating the Annual Meeting to his memory, was unanimously approved:

RESOLUTION C89-071

Honorary Asian Art Commissioner Richard B. Gump

WHEREAS, The Asian Art Commission notes with deepest sorrow the passing of Honorary Asian Art Commissioner Richard B. Gump; now, therefore, be it

RESOLVED, That, in honor of his many years of great interest and support of the Asian Art Museum and his service as an Honorary Asian Art Commissioner, the Asian Art Commission does hereby respectfully dedicate its 1989 Annual Meeting to the memory of Honorary Asian Art Commissioner Richard B. Gump.

Asian Art Commission
September 12, 1989

Resolution C89-070 - The following resolution was approved unanimously:

RESOLUTION C89-070

**Approval of "Odyssey through the Orient"
Annual Fund-Raising Event**

WHEREAS, The "Odyssey through the Orient" fund-raising event for the last two years has proven to be of such success that the event has become an annual happening; and

WHEREAS, Strategies for the third annual event must be immediately undertaken; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby confirms that the third annual dinner-dance fund-raising event, "Odyssey through the Orient" will be held on March 6, 1990, subject to the approval of funding by the Foundation.

PUBLIC COMMENT:

At this time, members of the public were invited to address the Commission on items within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total Testimony to thirty minutes. No public comment was received.

There was no public comment at this time.

EXECUTIVE SESSION:

At 3:10 P.M. an executive session of the Commission convened to discuss a personnel matter. During the executive session, a salary increase for the Deputy Director and Chief Curator was approved subject to the approval of the Foundation at its October 3, 1989 meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:45 P.M.

SF
80
1
7/89

SF

AGENDA

DOCUMENTS DEPT.

NOV 8 1989

ASIAN ART COMMISSION

SAN FRANCISCO
PUBLIC LIBRARY

Tuesday, November 7, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order
2. Approval of Minutes of September 12 Annual Meeting
3. Staff Earthquake Report
 - a. Director
 - b. Deputy Director and Chief Curator
 - c. Deputy Director, Administration
 - (1) Asbestos Cleanup and Impact on Main Public Library Building
 - (2) Expenses Associated with the Earthquake
4. Chairman's Report
 - a. Museum Trustees Association Conference
 - b. Governor's Awards for the Arts Delegation
 - c. Other Informational Items
5. Remainder of Director's Report
6. Remainder of Report of Deputy Director, Administration
 - a. Personnel Update
 - b. Resolution C89-074, Approval of New Development Position - Director of Corporate and Foundation Relations/Office Manager and Authorization for Immediate Hire
 - c. Resolution C89-075, Approval of Reallocation of Funds from Development Budget for New Position
 - d. Facilities Update
 - d. Other Informational Items

Asian Art Commission
November 7, 1989

7. Remainder of Report of Deputy Director and Chief Curator
 - a. Resolution C89-076 - Authorization for the Director to Accept Year-End Gifts
 - b. Other Informational Items
8. Report of Deputy Director, Development
 - a. Marketing/Public Relations Update
 - b. Development Update
 - c. Other Informational Items
9. Committee Reports
 - a. Acquisitions and Loans Committee
 - (1) Resolution C89-077 - Approval of Gifts for Study Collection
 - (2) Informational Item - Acceptance of Gifts by Foundation
 - b. Connoisseurs Council
 - c. Exhibitions Committee
 - (1) Resolution C89-078 - Approval of Exhibition Funding Policy
 - (2) Other Informational Items
 - d. Marketing Committee
 - e. Nominating Committee
 - (1) Resolution C89-079 - Nomination of Anthony Sun to the Asian Art Commission
 - (2) Other Informational Items
 - f. Public Programs Committee
 - g. Ad Hoc Preliminary Planning Committee
 - h. Korean Development Committee

Asian Art Commission
November 7, 1989

i. Other Committee Reports as Needed

10. Reports from Affiliated Groups:

- a. Asian Art Museum Foundation - Mrs. Brayton Wilbur, Jr.
- b. The Fine Arts Museums - Mrs. W. Robert Phillips
- c. The Museum Society - Mrs. John V. Erickson
- d. The Museum Society Auxiliary - Mrs. Nelson Barry
- e. The Society for Asian Art - Mrs. Neil D. Chaitin
- f. Docent Council - Mrs. Richard Covert

11. Public Comment

At this time, members of the public are invited to address the Asian Art Commission on items within the subject matter jurisdiction of the Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

12. Adjournment

To: Judith L. Teichman, Deputy Director, Administration

From: Mori Noguchi, Acting Personnel Officer

Subject: Personnel Update

Date: November 1, 1989

REGISTRATION

Informational notices were posted, resumes received and now we are in the process of setting up interviews to select an individual to fill our position of Associate Museum Registrar. The position is currently being filled on a temporary basis by Dawn Morton who is also a candidate for the permanent appointment.

CONSERVATION

The Civil Service Examination Division has announced an examination for our new position 3518 Associate Conservator, Asian Art Museum.

The final date for filing applications was Oct. 27 and as of this writing there are only a few qualified applicants. Should more qualified applications be received in the mail, an examination will be scheduled. We have been informed that should the number of qualified applications number three or less, no examination will be held but the AAM will be able to make a selection from the three.

ADMINISTRATION

Administrative Assistant Laurie Wagner has transferred from her assignment in the Administration Department to the Development Department in the same level and capacity.

Notices have been posted to recruit applicants to fill a secretarial position in the Administration Department to fill the gap left by Laurie's transfer. We hope to be able to hire a temporary person while we review resumes and carefully interview candidates for the permanent appointment.

The advertisement placed to recruit applicants for the Planning Assistant position has resulted in more than 60 resumes. We have reviewed these resumes, made an initial sorting of those who are clearly not qualified, and are in the process of further sorting those who we feel should be invited to an interview prior to the final selection.



ASIAN ART COMMISSION

RESOLUTION C89-074

**Approval of New Development Position
Director of Corporate and Foundation Relations/Office Manager
and Authorization for Immediate Hire**

WHEREAS, In view of the enormous task faced by the Development office in attracting unrestricted annual funds and funds for special museum projects, and in beginning to plan for a capital campaign; and

WHEREAS, The Deputy Director, Development has previously worked closely with Joe Sandy, and is totally aware of his talents and exceptional qualifications for the position; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the new Development position of Director of Corporate and Foundation Relations/Office Manager and, in the interest of saving crucial time, the immediate hire of Joe Sandy for the position; subject to approval by the Foundation.

November 7, 1989

Resume for: JOE SANDY

29 Grandview, P.O. Box 502
Occidental, California 95465-0502
(707) 874-3816

3299 Washington Street, #103
San Francisco, California 94115
(415) 922-0719

EMPLOYMENT EXPERIENCE:

Enterprise for High School Students, 1988-89. Financial Manager.
Chief Fiscal Officer for this non-profit youth employment agency and for its annual fundraising.

Luther Burbank Center for the Arts, 1986-87. Director of Development.

Planned and executed a successful \$2.5 million capital campaign, including: developing basic campaign strategy in conjunction with the Director and the Board; writing and overseeing production of the case statement; developing basic campaign strategy; orientation and training of Board and community leaders; all staff work for Board fundraising committees; solicitation of corporations and foundations, including the development and writing of proposals; strategising individual large gift solicitations, including preparing of necessary background and other written materials; working with volunteers until the solicitation was completed; developing donor cultivation and thank-you events; and all other matters pertaining to and part of a capital campaign.

San Francisco Senior Centers, 1982-86. Administrator and Development Officer.

Secured public and private funds for an annual operating budget in excess of \$1 million and for a major capital expansion campaign.

California Association for the American Conservatory Theatre, 1979-82. Assistant Director of Development.

Researched, wrote and edited proposals to foundations, corporations and other agents of wealth to secure operating and capital funding needs for the Theatre. Developed an annual giving program comprising various levels of giving, benefits accruing to each, etc. Helped plan and organize fundraising events, including an annual raffle and the "Elegant Celebration of Christmas." As Assistant Director also responsible for the day-to-day operation of a seven person office. Helped design and put in place a development computer system.

page 2

Pacific Presbyterian Medical Center, 1972-79. Assistant Director, Public Relations.

Wrote, edited and photographed internal and external publications; coordinated special events; served as liaison between administration, employees and medical staff; dealt with the press; provided tours of the facility for patients, press, potential donors and others.

EDUCATION:

California State University, San Francisco, 1970-71
Indiana University, Bloomington, Indiana, 1966-69

ASIAN ART COMMISSION

RESOLUTION C89-075

**Approval of Reallocation of Funds to
Support New Development Position**

WHEREAS, The Asian Art Commission, with Resolution C89-074, approved the new Development position, Director of Corporate and Foundation Relations/Office Manager, and the immediate hire of Joe Sandy for the position; now, therefore, be it

RESOLVED, That the Commission hereby approves the reallocation of funds in the Development Department's existing budget to finance the above position, with the proviso that any funds raised in excess of the amount targeted for operating expenses could then be utilized to fund the position; all subject to approval by the Foundation.

November 7, 1989



ASIAN ART MUSEUM
OF SAN FRANCISCO

October 31, 1989

MEMORANDUM

TO: Judy Teichman, Deputy Director
FROM: Sherin S. Cole, Operations Coordinator
SUBJECT: Facilities Report

GLASS DOORS

The contractor is scheduled to return on Monday, November 6th for completion of the glass door installation.

HVAC

Contract details are being worked on between the Department of Public Works and the Asbestos Abatement Contractor. The project will be proceeding as planned.

SECURITY SYSTEM

During a recent power failure it was discovered the new card reading system that has been installed inside the Art Storage did not have a battery powered backup system. This system has been ordered and will be installed within the next three to five weeks.

EXHAUST FUME HOOD

The project is scheduled for start of work on November 15th and will be completed within 30 working days.

FIRE EXTINGUISHERS

The five water pressure extinguishers and one fire hose have been replaced.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921

Ms. Judy Teichman
Facilities Report
October 31, 1989
Page two

EARTHQUAKE DAMAGES

Balliet Brothers have been contracted and are currently repairing several items, such as anchoring file cabinets, ceiling repairs, resealing windows, reattaching light fixtures, and sealing floor cracks in Art Storage.

Additional emergency battery backup lights and additional flashlights need to be strategically placed and will be installed immediately.

ASIAN ART COMMISSION

RESOLUTION C89-076

**Authorization for the Director to
Accept Year-End Gifts**

RESOLVED, That the Asian Art Commission does hereby authorize the Director or his designee to accept gifts of art offered to the Asian Art Museum from November 29 through December 31, 1988, if in his judgement he deems acceptance suitable after consultation with the appropriate staff curator, or the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission, if available, before the time by which he or his designee has to accept the offer of the gift; and be it

FURTHER RESOLVED, That the Director shall report to the Asian Art Commission at its January meeting the gifts of art accepted during this period.

November 7, 1989

ASIAN ART COMMISSION

RESOLUTION C89-077

**Approval of Gifts Recommended by the Curators
for the Study Collection**

WHEREAS, The Curators have recommended that the following gifts be accepted for the Museum's study collection:

Southeast Asia

Donor - F. Koehler:

| | |
|-------------|--|
| R1989.42.1 | Sandstone Axe Mold, Ban Chieng, Thailand |
| R1989.42.2 | Sandstone Axe Mold, Ban Chieng, Thailand |
| R1989.42.3 | Sandstone Axe Mold, Ban Chieng, Thailand |
| R1989.42.4 | Pottery Anvil, Ban Chieng, Thailand |
| R1989.42.5 | Pottery Anvil, Ban Chieng, Thailand |
| R1989.42.7 | Ceramic Roller, Ban Chieng, Thailand |
| R1989.42.8 | Neolithic Celt, Ban Chieng, Thailand |
| R1989.42.10 | Loom Weight, Ban Chieng, Thailand |

Donor - H. Hasson:

| | |
|----------|----------------------------------|
| R1989.62 | Nat Costume, 19th Century, Burma |
|----------|----------------------------------|

Korea

Donor - Steffi Black:

| | |
|----------|------------------|
| R1989.50 | Roof Tile, Korea |
|----------|------------------|

and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, agreed with said recommendation, now, therefore be it

RESOLVED, That the Asian Art Commission approves the acceptance of the above mentioned gifts into the study collection of the Asian Art Museum.

November 7, 1989

ASIAN ART MUSEUM FOUNDATION

RESOLUTION F89-022

Acceptance of Gifts

WHEREAS, The following objects were given to the Asian Art Museum Foundation for unrestricted use; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, recommended that the Asian Art Museum Foundation accept these objects for unrestricted use:

R1989.63.1
through .6

Modern Japanese
Ceramics

Donor:
Sugimoto

Now, therefore, be it

RESOLVED, That the Asian Art Museum Foundation hereby accepts the above objects for unrestricted use.

September 12, 1989

FOR INFORMATION ONLY

ASIAN ART COMMISSION

RESOLUTION C89-078

Approval of Exhibition Funding Policy

WHEREAS, The Exhibitions Committee, at its meeting of October 11, 1989 approved the attached Exhibition Funding Policy and recommends Commission approval of same; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the attached Exhibition Funding Policy, dated November 7, 1989.

November 7, 1989

EXHIBITION FUNDING POLICY

The Exhibitions Committee recommends the following procedures for proposing and funding exhibitions:

1. After discussion and approval by the curatorial staff and the Director, the Curator in charge of the proposed exhibition shall present to the Exhibitions Committee a proposal for further development including the following: dates, location, budget estimates including planning, development, and public relations costs, and a date by which funding must be assured. The Deputy Director, Development, Chairman of the Asian Art Museum Foundation, and a representative of the Development Committee shall attend meetings of the Exhibitions Committee in order that they may be advised of proposed exhibitions as soon as possible.
2. The exhibition schedule including the budget and all relevant information shall be presented to the Asian Art Commission for further comments and approval for development. The Asian Art Museum Foundation shall also be advised of the exhibition schedule and consulted regarding possible funding sources. After funding is assured, the Commission will receive a final budget, showing any significant changes, for approval.
3. All efforts will be made to fund approved exhibitions. The more advance notice the Development Committee has concerning proposed exhibitions, the greater likelihood of securing adequate funding. The Deputy Director, Development shall coordinate all funding approaches and shall report at Exhibitions Committee meetings on funding progress. If full funding is not available by the cut-off date, the Director of the Museum, Deputy Director, Development, Chief Curator and Curator in charge of the exhibition shall discuss the advisability of reducing the size and scope of the exhibition

and make recommendations accordingly. If the exhibition must be cancelled, the above parties as well as the Chairman of the Commission, Chairman of the Foundation, Chairman of the Exhibitions Committee and Deputy Director, Development shall participate in the decision.

It is hoped that by establishing an orderly procedure, all proposed exhibitions will be adequately funded and carried to successful conclusion. It is also recognized that exceptional opportunities for special exhibitions may arise, in which case exceptions to the above policy may be made on a case by case basis, after recommendation by the Director, Chairman of the Commission, Chairman of the Foundation and Chairman of the Exhibitions Committee.

November 7, 1989

ASIAN ART COMMISSION

RESOLUTION C89-079

**Approval of Nomination of Mr. Anthony Sun
to the Asian Art Commission**

WHEREAS, The Nominating Committee of the Asian Art Commission highly recommends the nomination of Mr. Anthony Sun to the members of the Commission, and

WHEREAS, Mr. Sun, a civic leader and a member of the boards of ten high technology companies has expressed his willingness to serve the Asian Art Museum as a member of the Commission; and

WHEREAS, Mr. Sun is currently a member of the Connoisseurs Council and a collector of Chinese porcelains and possesses a high degree of interest in Asian art, now, therefore, be it

RESOLVED, That the Asian Art Commission hereby heartily endorses the Nominating Committee's nomination of Mr. Anthony Sun to the Asian Art Commission and recommends to the Mayor his appointment.

November 7, 1989

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= Minutes

DOCUMENTS DEPT.

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SAN FRANCISCO
PUBLIC LIBRARY

- SF = ASIAN ART COMMISSION

Tuesday, November 7, 1989 - 2:00 P.M.

Conference Room - Asian Art Museum

PRESENT:

| | |
|---------------------|----------------------|
| Chairman Presiding: | Mrs. Lewis Lowe |
| Vice Chairmen: | James M. Gerstley |
| | John F. Williams |
| Treasurer: | Richard F. Shelton |
| Secretary: | Mrs. Hart H. Spiegel |

Hatsuro Aizawa
Brook H. Byers
Willard G. Clark
Mrs. Richard Dirickson, Jr.
Laura Enos
Warren W. Faus
Roger J. Fleischmann
Jong H. Lee
James E. O'Brien
Charles Hall Page
Mrs. Robert Seller
Mrs. Brayton Wilbur, Jr.
Dr. Haydn Williams

ABSENT:

Alexander D. Calhoun
Mrs. Daniel E. Chu
R. Gwin Follis
Carl D. Gustavson
Thomas J. Klitgaard
Donald R. Meyer
Deepa Thomas

IN ATTENDANCE:

Mrs. Neil D. Chaitin, President, The Society for Asian Art
Mrs. Nan McEvoy, Trustee, Asian Art Museum Foundation
George H. Fitch, Past Asian Art Commissioner
Dr. Forrest Mortimer, Connoisseurs Council
Cindy Murphy, The Museum Society Auxiliary
Mrs. W. Robert Phillips, President, The Fine Arts Museums of San Francisco

Asian Art Commission
November 7, 1989

Mrs. Walter Shorenstein, Honorary Asian Art
Commissioner
Anthony Sun, Nominee, Asian Art Commission

Robert M. Lindquist, Deputy Director, Development
Clarence Shangraw, Deputy Director and Chief Curator
Judith L. Teichman, Deputy Director, Administration
Margaret S. Lindsay, Executive Secretary

CALL TO ORDER:

The meeting of the Asian Art Commission was called to order at 2:10 P.M. by Chairman Alice G. Lowe, a quorum being present.

APPROVAL OF MINUTES:

The minutes of the September 12, 1989 annual meeting, having been mailed to all present, were approved unanimously.

APPROVAL OF RESOLUTION C89-079:

On behalf of the Nominating Committee, Mrs. Spiegel recommended that the Commission approve the nomination of Mr. Anthony Sun to the Asian Art Commission. This recommendation was considered and the following resolution was approved unanimously.

RESOLUTION C89-079

**Approval of Nomination of Mr. Anthony Sun
to the Asian Art Commission**

WHEREAS, The Nominating Committee of the Asian Art Commission highly recommends the nomination of Mr. Anthony Sun to the members of the Commission, and

WHEREAS, Mr. Sun, a civic leader and a member of the boards of ten high technology companies has expressed his willingness to serve the Asian Art Museum as a member of the Commission; and



Asian Art Commission
November 7, 1989

WHEREAS, Mr. Sun is currently a member of the Connoisseurs Council and a collector of Chinese porcelains and possesses a high degree of interest in Asian art, now, therefore, be it

RESOLVED, That the Asian Art Commission hereby heartily endorses the Nominating Committee's nomination of Mr. Anthony Sun to the Asian Art Commission and recommends to the Mayor his appointment.

Following approval of the resolution, Mr. Sun was welcomed to the meeting.

STAFF EARTHQUAKE REPORT:

Mrs. Lowe extended the Commission's appreciation to the staff for their dedication immediately following the earthquake and their continuing efforts in implementing further earthquake precautionary measures.

Deputy Director and Chief Curator Shangraw reported on the damage caused by the earthquake, noting that the Museum's standard earthquake preparedness techniques proved to be 99.85% effective. Full assessment of the damage was delayed by an asbestos removal problem; however, a preliminary appraisal indicated that twenty-five objects have been damaged. The assessment is being continued and staff is working closely with the American Earthquake Research Institute and Getty Conservation Institute on earthquake preparedness.

Deputy Director, Administration Teichman reported that asbestos pellets shaken loose during the earthquake, principally in the storage, downstairs hallway, photographic department, preparator's shop and conservation areas, were cleaned up through the State Office of Emergency Services. Air samples taken afterwards in several locations in the Museum indicated that there was no residual of asbestos fibers in the air.

Ms. Teichman acknowledged with appreciation the efforts of Tom Seligman, Deputy Director for Operations of the de Young Museum, who assumed responsibility for dealing with building damage in both buildings and brought in contractors to assess and correct the damage.

Asian Art Commission
November 7, 1989

A video documenting the damage incurred by the main public library building will be made available to structural engineers and exhibition designers. It was also available for viewing in the Magnin Room immediately following the Commission meeting.

CHAIRMAN'S REPORT:

- a. **Museum Trustees Association Conference** - Mrs. Lowe commented about a recent Museum Trustees Association Conference held in Rochester New York and attended by about 150 representatives of the nation's museums. The conference focused on common problems faced by all museums and a tape obtained on development and membership development will be shared with The Museum Society.
- b. **Governor's Awards for the Arts Delegation** - Several Commissioners and staff attended the recent Governor's arts awards dinner in Los Angeles honoring, among others, Mrs. Phyllis Wattis. While in the area, the group toured Los Angeles County Museum of Art and MOCA (Museum of Contemporary Art) in an attempt to learn first-hand the good and weak features of each. This was the first of several site visits to study the operations and facilities of other museums in conjunction with developing the long-range plan and architectural space program of the Asian at the Civic Center and was also a trial run of the number of people which could efficiently be included in museum research of this type.
- c. **Other Informational Items** - Mrs. Lowe recently addressed The Museum Society Auxiliary Board to present an overview of the Asian Art Museum and functions of the Commission and Foundation. She affirmed the Commission's appreciation of the Auxiliary's generous support of the exhibition of Chinese Women Artists last year and their appropriation this year of a sum for the purchase of a floral painting.

REMAINDER OF REPORT OF DEPUTY DIRECTOR, ADMINISTRATION:

a. Personnel Update:

Ms. Teichman delineated the anticipated personnel needs for the remainder of the fiscal year, as contained in the supplement to her November Personnel Update.

b. Resolution C89-074

After explanation by Mr. Lindquist and further discussion, the following resolution was approved unanimously:

RESOLUTION C89-074

Approval of New Development Position - Director of
Corporate and Foundation Relations/Office Manager
and Authorization for Immediate Hire

WHEREAS, In view of the enormous task faced by the Development office in attracting unrestricted annual funds and funds for special museum projects, and in beginning to plan for a capital campaign; and

WHEREAS, The Deputy Director, Development has previously worked closely with Joe Sandy, and is totally aware of his talents and exceptional qualifications for the position; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the new Development position of Director of Corporate and Foundation Relations/Office Manager and, in the interest of saving crucial time, the immediate hire of Joe Sandy for the position; subject to approval by the Foundation.

c. Resolution C89-075

In conjunction with the preceding approval of Resolution C89-074, the following resolution, authorizing the reallocation of funds to support the newly approved position of Director of Corporate and Foundations/Office Manager, was approved unanimously:

Asian Art Commission
November 7, 1989

RESOLUTION C89-075

**Approval of Reallocation of Funds to
Support New Development Position**

WHEREAS, The Asian Art Commission, with Resolution C89-074, approved the new Development position, Director of Corporate and Foundation Relations/Office Manager, and the immediate hire of Joe Sandy for the position; now, therefore, be it

RESOLVED, That the Commission hereby approves the reallocation of funds in the Development Department's existing budget to finance the above position, with the proviso that any funds raised in excess of the amount targeted for operating expenses could then be utilized to fund the position; all subject to approval by the Foundation.

- d. **Facilities Report** - A written facilities report was submitted and is filed with these minutes.

REMAINDER OF REPORT OF DEPUTY DIRECTOR AND CHIEF CURATOR

- a. **Resolution C89-076** - The following resolution was approved unanimously:

RESOLUTION C89-076

**Authorization for the Director to
Accept Year-End Gifts**

RESOLVED, That the Asian Art Commission does hereby authorize the Director or his designee to accept gifts of art offered to the Asian Art Museum from November 29 through December 31, 1988, if in his judgement he deems acceptance suitable after consultation with the appropriate staff curator, or the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission, if available, before the time by which he or his designee has to accept the offer of the gift; and be it

Asian Art Commission
November 7, 1989

FURTHER RESOLVED, That the Director shall report to the Asian Art Commission at its January meeting the gifts of art accepted during this period.

b. Informational Items

The Urban Archeology exhibition has been delayed due to the earthquake and no new date has been set.

Mr. Shangraw reported that the Butterfield sale of the Ransom Cook Chinese snuff bottle collection on November 2 resulted in the sale of 90 of the 132 bottles appraised and presented for sale. A decision on whether to sell the remaining 42 bottles at Butterfield's or another auction house will be made at a later date.

REPORT OF DEPUTY DIRECTOR, DEVELOPMENT

Development Update

Mr. Lindquist commented briefly on the progress of the mailing to members of The Museum Society and other solicitations which will be made before year end. He spoke about the status of the budget for the planning process for the move to Civic Center and reiterated the necessity of 100% Commissioner and Trustee participation in funding the plan, advising of the recent receipt of pledges of \$50,000 and \$25,000 for that purpose.

He advised of the availability of the Museum's 1990 calendar and requested support of this project.

COMMITTEE REPORTS:

- a. Acquisitions and Loans Committee - The following resolution was presented for consideration and approved unanimously:

RESOLUTION C89-077

Approval of Gifts Recommended by the Curators
for the Study Collection

WHEREAS, The Curators have recommended that the following gifts be accepted for the Museum's study collection:

Southeast Asia

Donor - F. Koehler:

| | |
|-------------|--|
| R1989.42.1 | Sandstone Axe Mold, Ban Chieng, Thailand |
| R1989.42.2 | Sandstone Axe Mold, Ban Chieng, Thailand |
| R1989.42.3 | Sandstone Axe Mold, Ban Chieng, Thailand |
| R1989.42.4 | Pottery Anvil, Ban Chieng, Thailand |
| R1989.42.5 | Pottery Anvil, Ban Chieng, Thailand |
| R1989.42.7 | Ceramic Roller, Ban Chieng, Thailand |
| R1989.42.8 | Neolithic Celt, Ban Chieng, Thailand |
| R1989.42.10 | Loom Weight, Ban Chieng, Thailand |

Donor - H. Hasson:

| | |
|----------|----------------------------------|
| R1989.62 | Nat Costume, 19th Century, Burma |
|----------|----------------------------------|

Korea

Donor - Steffi Black:

| | |
|----------|------------------|
| R1989.50 | Roof Tile, Korea |
|----------|------------------|

and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, agreed with said recommendation, now, therefore be it

RESOLVED, That the Asian Art Commission approves the acceptance of the above mentioned gifts into the study collection of the Asian Art Museum.

Asian Art Commission
November 7, 1989

- b. The following resolution recently passed by the Foundation was presented as an informational item only:

ASIAN ART MUSEUM FOUNDATION

RESOLUTION F89-022

Acceptance of Gifts

WHEREAS, The following objects were given to the Asian Art Museum Foundation for unrestricted use; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 5, 1989, recommended that the Asian Art Museum Foundation accept these objects for unrestricted use:

| | | |
|------------|-----------------|--------|
| R1989.63.1 | Modern Japanese | Donor: |
| through .6 | Ceramics | Tajima |

Now, therefore, be it

RESOLVED, That the Asian Art Museum Foundation hereby accepts the above objects for unrestricted use.

- b. Connoisseurs Council - Dr. Mortimer spoke of the Connoisseurs Council's recent successful meetings, advising that a full schedule is now underway. Professor Cahill will travel to New York to preview items being offered at the annual auctions and will present photographs and slides of those items in anticipation of the Council's annual New York trip on November 30.
- c. Exhibitions Committee - Mrs. Spiegel presented for the Commission's consideration Resolution C89-078 - Approval of Exhibition Funding Policy. After discussion the resolution was unanimously approved:

RESOLUTION C89-078

Approval of Exhibition Funding Policy

WHEREAS, The Exhibitions Committee, at its meeting of October 11, 1989 approved the following Exhibition Funding Policy and recommends Commission approval of same; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the following Exhibition Funding Policy, dated November 7, 1989.

EXHIBITION FUNDING POLICY

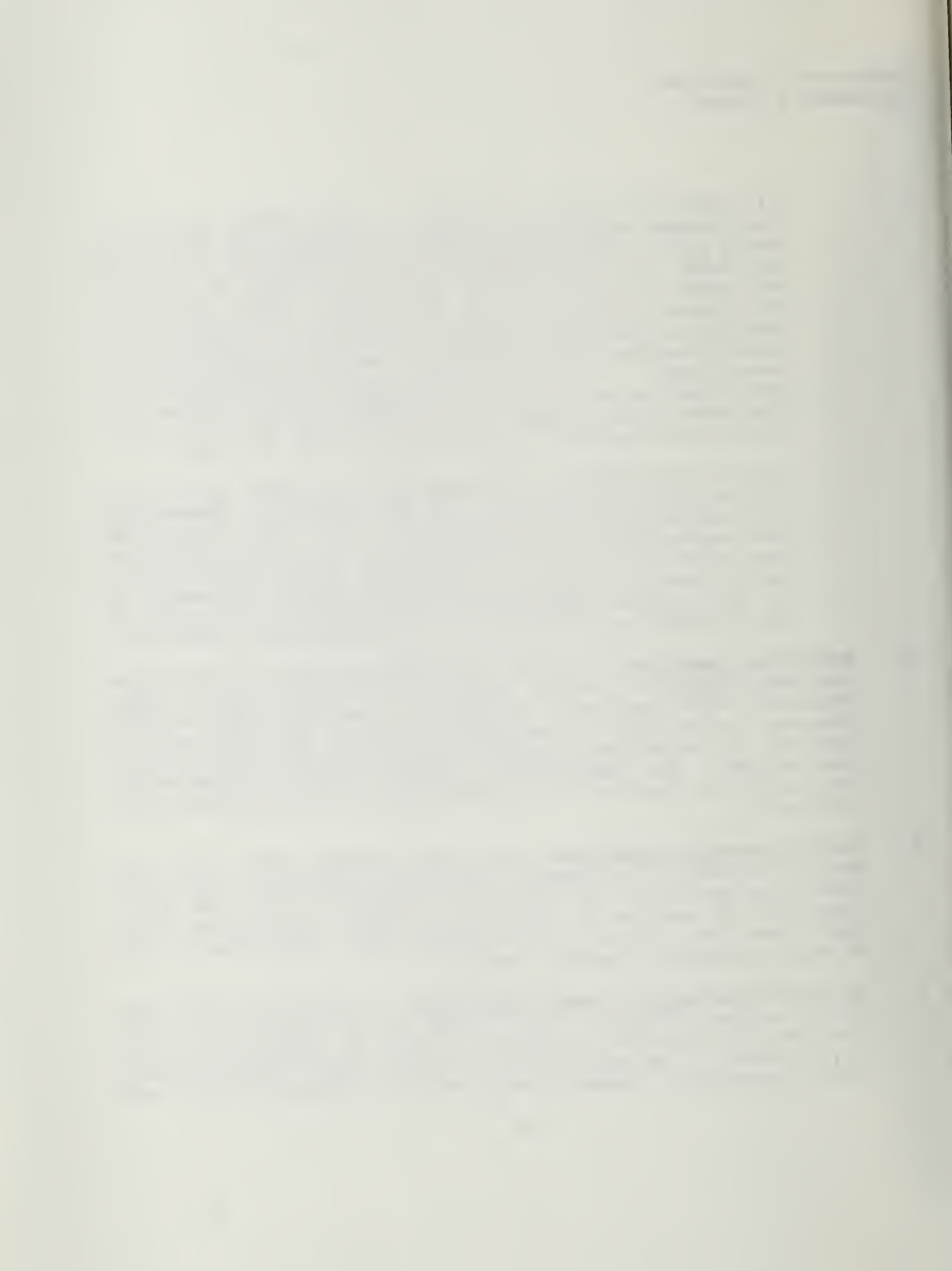
The Exhibitions Committee recommends the following procedures for proposing and funding exhibitions:

1. After discussion and approval by the curatorial staff and the Director, the Curator in charge of the proposed exhibition shall present to the Exhibitions Committee a proposal for further development including the following: dates, location, budget estimates including planning, development, and public relations costs, and a date by which funding must be assured. The Deputy Director, Development, Chairman of the Asian Art Museum Foundation, and a representative of the Development Committee shall attend meetings of the Exhibitions Committee in order that they may be advised of proposed exhibitions as soon as possible.
2. The exhibition schedule including the budget and all relevant information shall be presented to the Asian Art Commission for further comments and approval for development. The Asian Art Museum Foundation shall also be advised of the exhibition schedule and consulted regarding possible funding sources. After funding is assured, the Commission will receive a final budget, showing any significant changes, for approval.
3. All efforts will be made to fund approved exhibitions. The more advance notice the Development Committee has concerning proposed exhibitions, the greater likelihood

of securing adequate funding. The Deputy Director, Development shall coordinate all funding approaches and shall report at Exhibitions Committee meetings on funding progress. If full funding is not available by the cut-off date, the Director of the Museum, Deputy Director, Development, Chief Curator and Curator in charge of the exhibition shall discuss the advisability of reducing the size and scope of the exhibition and make recommendations accordingly. If the exhibition must be cancelled, the above parties as well as the Chairman of the Commission, Chairman of the Foundation and Chairman of the Exhibitions Committee shall participate in the decision.

It is hoped that by establishing an orderly procedure, all proposed exhibitions will be adequately funded and carried to successful conclusion. It is also recognized that exceptional opportunities for special exhibitions may arise, in which case exceptions to the above policy may be made on a case by case basis, after recommendation by the Director, Chairman of the Commission, Chairman of the Foundation and Chairman of the Exhibitions Committee.

- d. Marketing Committee - Mr. Williams advised that the Committee has been engaged in putting together the overall Museum image campaign which basically focuses on the direction of the Museum. In addition, a successful effort has been made to include in the budget adequate funding for the promotion of exhibitions. The Committee is looking forward to presenting some of their ideas at the workshop that is being planned for January.
- e. Public Programs Committee - Mr. Faus advised there will be a meeting of the Public Programs Committee this month. Ms. Enos then announced that the Community Outreach Council which is comprised of members of the various ethnic communities, will meet today at 4:30 P.M. to discuss their reactions to the Museum's various upcoming programs.
- f. Ad Hoc Preliminary Planning Committee - A progress report was given on the efforts of the Committee to identify what is required to successfully effect the move of the Museum to the Civic Center. The appointment of three consultants--Barbara Kibbe, Strategic Planner, Mary Griffin, Space Planner, and



Asian Art Commission
November 7, 1989

Bill Lacy, Architect Selection Manager--was noted. Mr. Williams reiterated that the input of all Commissioners, Trustees and Staff is essential to the process and advised of a workshop planned for January 5, 6, and 7 during which goals and policies for the overall move will be established.

- g. **Korean Development Committee** - Mrs. Lowe advised of the formation of a Korean Development Committee by Commissioner Jong Lee. Mr. Lee commented that the first meeting on October 27 involved a cross-section of fourteen persons from the Korean Community who have agreed to meet once every two months to participate in the development of the Korean art department. The group is very enthusiastic and fully aware of the need for financial support for the Korean curatorial position and the acquisition of Korean art. Mr. Lindquist advised of an upcoming series of informal occasions scheduled to begin on November 21 which will include a tour by Curator of Korean Art Kumja Kim.

REPORTS FROM AFFILIATED GROUPS:

- a. **Asian Art Museum Foundation** - Mrs. Wilbur provided an update of the plans for the March 6 Odyssey through the Orient event which will be co-chaired by Ronnie Lott and Mrs. Wilbur. The evening will feature a martial art performance and will include both buffet and seated dinners. Duty Free Shoppers has agreed to be a corporate underwriter and Cartier's is planning a reception prior to the event.

Mrs. Wilbur urged everyone to suggest names of persons who could be helpful to the Foundation and Commission by means of the data forms that have been distributed.

- b. **The Fine Arts Museums of San Francisco** - Mrs. Phillips presented a brief report on the earthquake damage experienced by the de Young and Legion of Honor.
- c. **The Museum Society** - There was no report from The Museum Society.

Asian Art Commission
November 7, 1989

- d. The Museum Society Auxiliary - Mrs. Murphy spoke of the progress of their upcoming Bouquets to Art event scheduled to open March 13 and invited all to attend.
- e. The Society for Asian Art - Mrs. Chaitin advised that two recent events were postponed by the earthquake--a sold-out study group on Japanese ceramics has been rescheduled for December and a members only tour of the Himalayan gallery will be postponed until further notice. The Society has finished plans for a different kind of program for February 9, 10 on Chinese miniature gardens and Chinese paintings, Chinese Gardens of Today - Aesthetic Poetry of the Soul.
- f. Docent Council - There was no report from the Docent Council.

PUBLIC COMMENT:

At this time, members of the public were invited to address the Commission on items within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total Testimony to thirty minutes.

There was no public comment at this time.

OTHER BUSINESS:

During recent visits to several major Eastern museums after the earthquake, Commissioner Clark discovered many of the opinion that great damage was sustained by the Museum and some felt a reluctance to lend objects of art in the future. Because of some of the press releases, the initial reaction was that the Museum was devastated and he recommended that the Museum staff communicate an accurate description of the facts to their colleagues. Mr. Shangraw commented that within three days of the earthquake, all institutions and private individuals having objects on loan to the Museum were sent a letter of total explanation that the building experienced no structural damage and that all objects were safe. It was noted, however, that many calls of support have been received and Mrs. Lowe commented that the exhibition of Philippine

Asian Art Commission
November 7, 1989

gold should provide a national focus on the Museum and should allay further concerns.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:15 P.M.

